

Walk-in Selection for Various Positions

HLL Lifecare Limited (HLL), India's leading manufacturer and marketer of contraceptive, healthcare, and pharmaceutical products, is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare Govt of India. HLL is a global leader in the areas of contraceptives, hospital products, and healthcare services. With 8 manufacturing units, 3 subsidiary/joint venture companies, and 21 regional offices, HLL exports its products to over 85 countries. In addition, HLL is engaged in providing healthcare and diagnostic services, consultancy, and contract services for healthcare infrastructure projects, as well as consultancy services for the procurement of medical equipment and devices in the healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of society at large.

The Company is seeking dynamic and performance-driven professionals with a positive attitude for the following position.

1. HR ASSISTANT on fixed term contract basis

Particulars	Details
No. of Vacancies	2
Maximum Age (as on 01.03.2026)	37 Years
Qualification	Essential: Degree in any discipline Desirable: PG Degree/Diploma in HR/Administration
Experience	Essential : Minimum of two years' HR/Administration experience in a reputed organization;
Basic Pay Range	Rs.10,000 – 20,000

2. HR TRAINEE under training and development scheme

Particulars	Details
No. of Vacancies	2
Maximum Age (as on 01.03.2026)	35 years
Qualification	Candidates must have a full-time MBA (HR), MHRM, MSW (PM&IR), MA (PMIR), or PGDPM (equivalent to MBA) with a minimum of 60% marks
Stipend	Rs.11,500/- for First Year, Rs.13,000/- for Second Year & Rs.15,000/- for Third Year

Walk-in Selection Details

Date of Walk-in Selection: 11.03.2026

Venue: SARGAM Hall, HLL Lifecare Ltd, Peroorkada Factory, Trivandrum- 695005

Reporting Time: 10:00 AM to 01:00 PM

For any further clarification, please contact: 0471 2354949

Selection Procedure:

The selection process will consist of **Certificate Verification**, followed by **Written Test**.

The written test will comprise **multiple-choice questions**, to be answered within **30 minutes**. The maximum marks for the written examination will be **50**, and **no negative marking** will be applicable for wrong answers.

General Conditions

1. Candidates must ensure that they fulfil all the eligibility criteria mentioned in the advertisement before applying.
2. Applications not submitted in the prescribed format will not be considered for the selection process, and no separate communication will be sent in this regard.
3. The application format can be downloaded from the website.
4. Only **Indian Nationals** are eligible to apply.
5. **SC/ST/OBC/PwD** candidates will be eligible for age and other relaxations as per Government of India guidelines.
6. The crucial date for determining the age limit shall be the same as the cut-off date for calculating the qualification of candidates.
7. HLL reserves the right to cancel, restrict, or modify the selection process, or not to fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
8. The decision of the Management regarding the selection shall be final and binding.
9. Canvassing in any form will lead to disqualification.
10. Candidates must bring all original certificates along with self-attested copies in support of age, qualification, mark sheets, experience certificates, latest salary certificate with break-up, Aadhaar, and recent passport-size photographs for verification. SC/ST/OBC (Non-Creamy Layer) candidates must produce the original community certificate issued by the concerned Revenue Authorities. Failure to produce original documents will result in disqualification from the selection process.
11. The proposed place of posting indicated may vary based on business requirements. Management reserves the right to decide the final place of posting.
12. Only candidates possessing the relevant qualification and post-qualification experience will be permitted to attend the written test.