Sub: EOI for the supply of Needle destroyer reg:-

Sealed and superscribed limited tender quote under two bid system are invited from manufacturer(s)/Authorized Agent(s) for the supply of Needle destroyer for HLL Lifecare Ltd, Health Care Services division

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| **Name of the Item** | **Quantity required** | **Date & Time of Opening of Technical bids** |
| Needle destroyer | 50 Nos staggered supply | 10/09/2014 & 4.30 PM |

***The detailed documents are attached.***

The last date for submission of the quote is 10/09/2014

Senior Manager (Purchase)

Ph No: +91 471 2353932

Email: hcsprocurementk@lifecarehll.com or

smithalg@lifecarehll.com

**INSTRUCTIONS TO BIDDERS**

1. The quote is intended to purchase needle destroyer as per the specification mentioned in Annex I.

2. This is a two quote system comprising of:

a) Technical quote

b) Price quote

3. Both the quote shall be submitted in sealed covers separately. Technical quote and financial quote shall be super scribed “**Technical quote” , “Financial quote”** respectively and given in two separately marked covers. The two separately marked quotes shall be enclosed in a single sealed cover super scribed with**“Quote for needle destroyer”** mentioned thereon, complete in all respect, addressed to the **Senior Manager(Procurement), Health Care Services Division,** HLL Lifecare Limited, Corporate Office, Poojappura, Trivandrum – 695012, Kerala, India should reach us on or before the due date and time mentioned in the quote Notification. HLL shall not be responsible for any delay.

4. Late quotes:-Quote brought to the office after prescribed time will not be accepted. HLL will not be responsible for any delay in transit of tenders sent by post.

a) The last date of receipt of Techno-commercial quote is: 10/09/2014 **at 2.00 P.M**

(b) Date of Opening of Technical quote is:**10/09/2014 at 4.30 P.M.**

(c) Date of Opening of Financial quote is:**11/09/2014 at 4.30 P.M**

5. In the event of the date mentioned above being declared subsequently as holiday for the purchaser’s office, the due date for submission and opening of quote will be the next working day at the same venue and time.

6. The Purchaser may, at its discretion, extend the date & time for the submission of quote by amending this documents in which case all rights & obligations of the Purchaser & tenderer shall subject to the extended date & time.

7. Quotes received after the deadline for submission shall not be considered.

8. The quote is expected to examine all specifications, Instructions, Forms, terms and conditions given in this document. Failure to furnish all information required in the documents or submission of a quote not substantially responsive to the bidding documents in every respect will be at the Bidders risk and may result in rejection of the Bid.

9.Any clarification required will have to be obtained with in 1 day prior to the Date of opening of the Technical quote.

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**INSTRUCTIONS TO BIDDERS**

10. **Quote Validity**

Quote shall be valid for a period of **one year**.

11. The Price quote of those Tenderers who qualify the Technical evaluation by HLL, only will be opened. The Price Bid of Tenderers who do not qualify will be returned unopened.

12. Any changes pertaining to this tender shall be communicated only through our website [**www.lifecarehll.com**](http://www.hindlatex.com)

13. Specification of needle destroyer- The product shall conform to the mentioned specification of Annex I

14. The supplier must also provide product quality certificates.

15. Packing: The product shall be properly packed and labeled as per standards to prevent transit damages.

16. Supplier shall be responsible for carrying out after sales service of the product supplied against this EOI. The AMC terms & rates after the warranty period shall be submitted along with the price bid.

17. Payment terms shall be 30 days from the date of receipt of goods.

18. Product shall be delivered at various HLL Hindlabs located in Kerala, Karnataka, Mumbai, Delhi, Raipur and any other places within India as per HLL’s requirement.

19. Price quoted shall be inclusive of tax & supply to be made on FOR HLL Stores basis. The lead time for supply of the product shall be specified by the supplier.

20. The supplier/manufacturer shall offer a minimum warranty of 1 year for the products supplied against this EOI.

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**Annex I**

**SPECIFICATION OF NEEDLE DESTROYER**

* Size: Handy model
* Size preferred: 165mmx 115mmx 120 mm
* Material ( Outer Body): Stainless steel/ABS Plastic/ Fiber Bodied - Shock proof
* High grade imported steel cutter shall be used which does not rust or become blunt even after long usage.
* Removable discharge tray for easy disposal of needle ash and syringe hubs.
* Power 230 voltage±10%, 50 hertz, single phase.
* Protection : 2 ampere 3/4" cartridge fuse
* Used needles when inserted in destroyer should be burned
* Syringe hub to be cut off easily

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**Annex II**

QUALIFICATION CONDITIONS

(MINIMUM ELIGIBILITY CRITERIA)

1. Name of the product :

2. a. Are you a manufacturer? : Yes/ No

 i.If Yes, copy of valid manufacturing license

to be enclosed. :

b. Are you an authorized agent? : Yes /No

c. In the case of authorized agent following documents from the Principal should have to be enclosed

1. Letter of authorization from original manufacturer

authorizing the firm to quote against the

EOI/ Authorised agency certificate from original

manufacturer which is valid for 2014-15 :

3. After sales support offered : Yes/No

4. Do you have a minimum 3 year experience in

 supplying this item. : Yes/No

5. Are you an existing supplier to HLL? And if Yes

since when? :

6. Time taken for delivery of the product against

confirmed order from HLL :

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MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL QUOTE

7. Declaration as per Annex I I : Yes/No

8. Duly attested copies of

i. Product brochure :

ii. Quality accreditation certificates. :

1. Authorisation letter :
2. Copy of manufacturing license/agency

certificate :

All the information provided herein are true and correct.

PLACE: NAME AND SIGNATURE OF THE APPLICANT

DATE : (WITH OFFICE SEAL)

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