

**e-TENDER ENQUIRY DOCUMENT (e-TED)
FOR
“THE SUPPLY OF OVER WRAPPING MACHINE”**

e-TEND NO: PUR/08/R1/PQ/OVER WRAPPING MACHINE/2025-26
Dated:14/01/2026



BY
HLL Lifecare Limited
(A Government of India Enterprise)

HLL Lifecare Limited
(A Govt of India Enterprise)
P.B. No. 2, Peroorkada,
Thiruvananthapuram - 695005,
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SECTION I**NOTICE INVITING e-TENDER (NIT)****e-TEND NO: PUR/08/R1/PQ/OVER WRAPPING MACHINE /2025-26 Dated: 14/01/2026**

HLL Lifecare Limited (HLL), a Mini Ratna Government of India Enterprise, under the Ministry of Health & Family Welfare, invites tender from interested & experienced vendors for “PROCUREMENT OF OVER WRAPPING MACHINE”

The details can also be had from our Website at <http://www.lifecarehll.com/tender>, & or <https://gem.gov.in/>. The tender can be submitted only through GEM Portal. The Bid Document can download from our website. Schedule of Tender is as detailed below:

| | |
|----------------------------------|--------------------------|
| Date of commencement of e-TED | : 14/01/2026 |
| Last date for submission of Bid | : 24/01/2026 by 03.00 pm |
| Date of opening of Technical Bid | : 24/01/2026 by 03.30 pm |

(1) e-TED timeline:

| Sl. No. | Description | Schedule |
|---------|---|------------------------|
| a. | Tender Fee | NA |
| b. | Earnest Money Deposit (EMD) | Rs.50000 |
| c. | Last date for submission of Pre-bid queries | NA |
| d. | Closing date & time for submission of online bids | 23.01.2026 by 05.00 pm |
| e. | Time and date of opening of online bids | 23.01.2026 by 05.30 pm |

SPECIFIC Instructions for e-TED Participation:-

(2) The Applications shall be submitted online only.

(3) DO NOT'S

Applicants are requested NOT to submit the hard copy of the bid documents. In case any document is submitted in physical form (hard copy), the document shall be straightaway rejected.

Note:

It is the responsibility of tenderer to go through the e-TED Document to ensure furnishing all required documents in addition to above, if any. Any deviation would result in REJECTION of tender and would not be considered at a later stage at any cost by HLL.

- (4) In case of any queries, all prospective Applicants may send their queries, if any on the email id: materialspt@lifecarehll.com, within 1 weeks from publishing this e-TEND (i.e. on or before 20-01-2026). Any query received after the scheduled time will not be considered.
- (5) In the event of any of the above mentioned dates being declared as a holiday in the organisation, the next working day will be considered as per prescribed venue & time.
- (6) There is NO PROVISION of uploading late tender beyond stipulated date & time in the e-tendering system. HLL reserves the right to accept or reject all/or any of the tenders in full or part without assigning any reason thereof.
- (7) Amendments, if any, to the tender will be published only in HLL website / portal of www.lifecarehll.com , and Gem portal only.

(8) SPECIFIC Instructions for e-Tender Participation:-

- 8.1 This tender is an e-Tender and is being published online in Government e-Procurement portal, <https://gem.gov.in/>.
- 8.2 Bid documents including the Bill of Quantities (BoQ) can be downloaded free of cost from the Gem portal or Central Public Procurement Portal of Government of India (e-portal). All Corrigendum/extension regarding this e-tender shall be uploaded on this website i.e. <https://gem.gov.in/>.
- 8.3 The tendering process is done online only at Government e-Procurement portal (URL address: <https://gem.gov.in/>). Aspiring bidders may download and go through the tender document.
- 8.4 All bid documents are to be submitted online only and in the designated cover(s)/envelope(s) on the Government e-Procurement website. Tenders/bids shall be accepted only through online mode on the Government e-Procurement website and no manual submission of the same shall be entertained. Late tenders will not be accepted.
- 8.5 The complete bidding process is online.
- 8.6 In case of any technical difficulty, Bidders may contact the help desk numbers & email ids mentioned at the e-tender portal.

8.7 Bidders are advised to visit Gem Portal <https://gem.gov.in/> regularly to keep themselves updated, for any changes/modifications/any corrigendum in the Tender Enquiry Document.

8.8 The bidders are required to submit soft copies of their bids electronically on the Gem Portal. Bidders shall visit Gem portal <https://gem.gov.in/> for necessary details on bidding.

8.09. More information useful for submitting online bids on the Gem Portal may be obtained at <https://gem.gov.in/>.

8.10. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Address for communication and place of opening of bids:

HEAD (PURCHASE)

HLL Lifecare Limited
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P.B. No. 2, Peroorkada,
Thiruvananthapuram - 695005,
Kerala, India
Ph: 0471 – 2437270 / 2539329 / 2435013

8.11. The bids shall be opened online at the Office of the **HEAD (PURCHASE)**, HLL Lifecare Limited, Peroorkada Factory, Peroorkada P.O, Thiruvananthapuram – 695005, Kerala, India at the above address. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be done on the next working day at same time and place.

8.12. The Tender Inviting Authority shall not be responsible for any failure, malfunction or breakdown of the electronic system while downloading or uploading the documents by the Bidder during the e-procurement process.

8.13. A firm/bidder shall submit only one bid in the same bidding process. A Bidder (either as a firm or as an individual or as a partner of a firm) who submits or participates in more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.

8.14. Online Tender Process:

The tender process shall consist of the following stages:

- i. Downloading of tender document: Tender document will be available for free download on Government e-procurement portal (URL:<https://gem.gov.in/>). However, tender document fees (if any) shall be payable at the time of bid submission as stipulated in this tender document.
- ii. Publishing of Corrigendum: All corrigenda shall be published on Government e-procurement portal (URL: <https://gem.gov.in/>) and shall not be available elsewhere.
- iii. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on Government e-procurement portal (URL:<https://gem.gov.in/>). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- v. Opening of Financial Bids: Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in Notice Inviting e-Tender (NIT).

(9) All the e-TED related documents to be scanned in .pdf format with lower resolution and 100% readability and submitted online.

(10) Prospective bidders may send their queries within the last date for submission of the pre-bid queries as given in the NIT. No queries/ representations will be entertained after scheduled date.

(11) The reply to the pre-bid meeting queries (consolidated), if any, will be posted in the website of HLL, wherever needs to be addressed at the sole discretion of HLL.

(12) Bidders shall ensure that their bids complete in all respects, are submitted **online through e-portal (as described above) ONLY. No DEVIATION is acceptable.**

(13) Bidders may simulate bid submission (technical & financial) at least one week in advance of the bid submission deadline. No clarifications/troubleshooting regarding any

problems being faced during online bid submission shall be entertained in the last week of bid submission.

(14) The bidder shall furnish, as part of this bid, Earnest Money Deposit (EMD) for an amount of Rs.50,000/- as Bid Security. The Bid Security is required to protect the HLL against the risk of bidder's conduct, which would warrant the forfeiture of bid security. The bid security shall be in the form of through RTGS/NEFT transfer or a Bank Guarantee from Scheduled Banks.

(15) HLL Bank A/c details as follows:

| | | |
|--------------|---|--|
| Name of Bank | : | State Bank of India |
| A/c number | : | 0030307535628 |
| IFSC Code | : | SBIN0004350 |
| Branch name | : | Commercial Branch, Thycaud, Trivandrum |

(16) . Unit Cheif - HLL Lifecare Limited, (Peroorkada) reserves right to cancel this bid at any point of time without assigning any reason.

HEAD (PURCHASE)

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