**ENQUIRY LETTER**

Dear Sir,

Please quote the rate for the following item. Your quote shall reach us on or before 06/05/2025@ 15:00 hrs which will be opened on 06/05/2025 @ 15:30 hrs.

|  |  |  |
| --- | --- | --- |
| Sl. No. | DESCRIPTION | QUANTITY |
| 1 | CRIMPING MACHINE | 4 |

**Terms & Conditions:**

1. Specification :

As per page No 4

1. HLL reserves the right to increase or decrease the quantity of goods and services without any change in unit price or other terms and conditions within the bid validity period.
2. Scope of Work: The supplier has to arrange to supply of CRIMPING MACHINE during the validity of contract period of SIX months.
3. The rate should be quoted for HLL STORES.
4. EMD - The bidder shall furnish, as part of this bid, Earnest Money Deposit (EMD) for an amount of Rs: 25,000/-. The EMD /Bid Security is required to protect the purchaser against the risk of bidder’s conduct, which would warrant the forfeiture of bid security. The bid security shall be in the form of RTGS/NEFT transfer or a Bank Guarantee from Scheduled Banks.

HLL Bank A/c details as follows:

Name of Bank : State Bank of India

A/c number : 30307559515

IFSC Code : SBIN0004350

SWIFT Code : SBININBB564

Branch name : Commercial Branch, Thycaud, Thiruvananthapuram.

1. SSI/MSE/MII units interested in availing exemption from payment of bid security should submit a valid copy of their registration certificate issued by the concerned Udyam & MII Declaration. If the bidder is a MSE, it shall declare in the bid document the Udyam Memorandum Number issued to it under the MSME Act, 2006. If a MSE bidder do not furnish the UAM Number along with bid documents, such MSE unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012.
2. SSI/MSE units have to submit a Bid Security Declaration Form to avail Bid Security exception (Format for bid security declaration attached-page No 4). The offer shall be firm in Indian Rupees. No Foreign exchange will be made available by the purchaser. The supplier shall quote as per price schedule for all the items given in schedule of requirement.
3. Security Deposit

On awarding the contract, the tenderer shall furnish Security Deposit by either Cash Deposit or Bank Guaranty for a value of 3% of Order value to the maximum of Rs 2,00,000 which will be returned without interest on completion of contract period. This Security Deposit shall be forfeited in case the tenderer withdraws from the contract once it is awarded or fails in completing the work in time as required by the Company or in case any loss or damage is caused to the Company by the contractor or by his/her/its workers or on breach of any of the

conditions of the contract. Loss or damage caused to the Company at the instance of the contract shall be recovered from the Security Deposit in proportionate to the loss or damage sustained by the Company and the decision on the amount of compensation for the loss or damage shall be at the discretion of the company. The Company shall also have the right to recover such loss or damage from the movable or immovable properties of the contractor and his heirs and legal representatives if the loss or damage caused is in excess of Security Deposit

1. Payment terms :
2. 70% of the order value against supply of machine at suppliers site.
3. 25% of order value against trial run at HLL AFT.
4. 5% will be retained as Retention Money which shall be paid after warranty period from the date of successful SAT OR shall be paid against a performance bank guarantee for an amount equivalent to 5% of order value from a scheduled bank with validity of one year from date of acceptance of the machine.
5. Warranty: One year from the date of acceptance of the Crimping machine.
6. Offer should be valid for 180 days (2025-26).
7. Competitive rates shall be quoted for supply to our Stores in the following manner:

(Rate of GST applicable should be clearly furnished.)

1. Basic Rate :
2. GST rate (%) :
3. Specify HSN code :
4. Total Value for HLL Stores (incl GST):
5. The bidder shall provide necessary training for operation & maintenance staffs of the purchaser at free of cost.
6. The HLL may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents or any other reasons, in which case all rights and obligations of the HLL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended. The company reserves the right to change the qualifying criteria at their discretion and to cancel the tender or reject any of the bids without assigning any reason thereof.
7. Unit Chief, HLL Lifecare Limited, Akkulam Factory reserves right to cancel this tender at any point of time.
8. **Awaiting your signed and sealed quotation by return mail so as to reach us on or before 06/05/2025 at 15:00 hrs**

**Authorized Signatory**

**TECHNICAL SPECIFICATION FOR THE CRIMPING MACHINE**

|  |  |
| --- | --- |
| Sl No | Description |
| 1 | Ready to run, including table, legs, pedal assembly, connecting rods, needle tray, suture tray, and test puller |
| 2 | 300 to 1 leverage –to be operated pneumatic cylinder for most needles with manual option |
| 3 | Optional – Choice of suture Vee guides, one piece or two-screw adjustment |
| 4 | Micro crimping pressure adjustment |
| 5 | Choice to accommodate various needle die sizes from USP 6/0 TO USP 5 |
| 6 | Finger operated crimp pressure locking lever |
| 7 | Gripping mechanism to hold the needle in place for suture thread insertion |
| 8 | Quick changing of Needle crimping dies. |
| 9 | Micro Scope attachment for needle crimping |
| 10 | Work table lamp facility with charging |
| 11 | Adjustable Crimping table with foldable/retractable chair for operation, with a capacity to keep maximum two crimping machine in a table) |
| 12 | Dead load-pull tester provision with Needle storage tray |
| 13 | Data acquisition system for crimped output and pull test details. |

### **Eligibility Criteria**

1. The technical specification of supplying equipment should be as per the specification mentioned in Page 4 .

##### EMD of Rs: 25,000/- shall be submitted along with Bid (SSI/MSE/MII units interested in availing exemption from payment of bid security should submit a valid copy of their registration certificate issued by the concerned Udyam & MII Declaration).

1. If selected as the L1 bidder, one sample must be submitted for approval by HLL officials before proceeding with bulk fabrication and supply.

##### Duly filled Declaration Form shall be submitted along with Bid

1. Furnish signed/sealed copies of Section I to IV along with tender.

Section I

### **Acceptance Form**

Dear Sir,

I / We, hereby offer to supply as detailed in schedule hereto or such portion thereof as you may specify in the acceptance of Bid at the price given in the price bid and agree to hold this offer open for 180 days from the date of bid opening prescribed by the Purchaser. I/We have understood the terms and conditions mentioned in the invitation for bid and Conditions of Contract furnished by you and have thoroughly examined the specifications quoted in the bid document hereto and are fully aware of the nature of the scope of supply of item required and my/our offer is to comply strictly in accordance with the requirement and the terms and conditions mentioned above.

The following pages have been added to and form part of this bid.

Yours faithfully,

#### SIGNATURE OF THE BIDDER WITH SEAL

Section II

### **Indemnity Clause**

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all loses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of equipment at agreed quantity and rate with in the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the conditions stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence of this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

PLACE: NAME AND SIGNATURE OF THE APPLICANT

DATE: (WITH OFFICE SEAL)

Section III

**Declaration**

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE APPLICANT SIGNATURE

NAME AND ADDRESS OF APPLICANT

Section IV

**Bid Security Declaration Form**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tender No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid

Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

* 1. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
  2. having been notified of the acceptance of our Bid by the purchaser during

the period of bid validity

(i) Fail or reuse to execute the contract, if required, or

(ii) Fail or refuse to furnish the Performance Security, in accordance with

the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert date of signing)