

WALK IN SELECTION

HLL Lifecare Limited (HLL), a Mini Ratna Central Public Sector Enterprise under the **Ministry of Health & Family Welfare**, is a global provider of high-quality healthcare products and services.

HINDLABS, the Healthcare Services Division (HCS) of HLL, operates **HINDLABS Diagnostics Center at National Institute of Homeopathy, Kolkata**. HLL is looking for dynamic and performance-driven professionals with the right attitude for the following positions on a **Fixed Tenure Contract (FTC)** basis.

DATE OF WALK - IN -SELECTION	POSITION	VENUE
25.09.2025 (THURSDAY)	1. CENTER MANAGER 2. BUSINESS DEVELOPMENT OFFICER (BDO) 3. JUNIOR LAB TECHNICIAN	HOTEL ANANYA, BA-170, SECTOR – 1 SALT LAKE CITY, KOLKATA – 700064

QUALIFICATION & EXPERIENCE

POSITION	QUALIFICATION & EXPERIENCE
CENTER MANAGER	<u>Essential Qualification:</u> MHA/ MSC HEALTHCARE & HOSPITAL MANAGEMENT / BIOMEDICAL ENGINEERING/ BMLT/ BSC(MLT)/ BMIT / BMRT <u>Desirable Qualification:</u> MBA (Hospital Management/Administration) <u>Experience Required:</u> MINIMUM 5 YEARS OF POST QUALIFICATION EXPERIENCE IN DIAGNOSTIC CENTER / HOSPITAL MANAGEMENT
JUNIOR LAB TECHNICIAN	DMLT / BSC (MLT) FOR DMLT WITH MINIMUM 2 YEARS OF POST QUALIFICATION EXPERIENCE IN CLINICAL LABORATORY FOR BSC (MLT) WITH MINIMUM 1 YEARS OF POST QUALIFICATION EXPERIENCE IN CLINICAL LABORATORY
BUSINESS DEVELOPMENT OFFICER	ANY GRADUATION WITH MINIMUM 3 YEARS OF POST QUALIFICATION MARKETING EXPERIENCE IN DIAGNOSTIC LABORATORY / HOSPITAL MANAGEMENT.

REPORTING TIME: 9:00 am to 12:00 pm

LOCATION OF APPOINTMENT: KOLKATA

SELECTION PROCEDURE:

The selection process for the positions of Junior Lab Technician comprise a skill test and a written test. **Only candidates who qualify in the skill test will be allowed to attend the written test.**

The selection process for the positions Business Development Officer comprises of interview and written test. **Only candidates who qualify in the interview will be allowed to attend the written test.**

The selection process for the post of Center Manager is through a written test only.

The written test for all the posts shall comprise of multiple-choice questions which should be answered within 30 minutes .The maximum score for the written examination is 50 with no negative marks for wrong answers.

AGE: Maximum 37 years as on 01.09.2025.

GENERAL CONDITIONS:

1. Age relaxation will be provided to candidates belonging to SC/ST/OBC/PwD categories as per Government of India rules.
2. Canvassing in any form will be a disqualification.
3. Candidates must bring all original certificates along with self-attested copies for verification, including:
 - Proof of age
 - Educational qualification and mark sheets
 - Experience certificates
 - Latest salary certificate with break-up
 - Aadhaar, PAN
 - Latest passport-size photograph
 - SC/ST/OBC (Non-creamy layer) candidates should produce their original Community Certificate from the concerned Revenue Authorities.

Failure to produce original documents will disqualify the candidate from appearing for the selection test.

4. The appointment will be on a **Fixed Tenure Contract** basis.
5. The proposed place of posting may vary as per business requirements. Management reserves the right to determine the final posting location.
6. Only candidates meeting the required **qualification and experience** criteria will be allowed to attend the skill test and written test.

For further clarification contact: 88003 36556 /94000 60468 or email to hcshr@lifecarehl.com.