



HITES

HLL INFRA TECH SERVICES LTD

HLL INFRA TECH SERVICES LIMITD

(100% Subsidiary of HLL Life Care Limited, A Government of India Enterprise)

Corporate Office, B-14A, Sector-62, Noida, U.P.- 201 307

APPLICATION FORM

1. Name of the Post Applied for

Post Code

Self attested Passport
size photograph

2. Name in full
(In Capital Letters)

3. Father's / Husband's
Name

4. Date of Birth
(dd/mm/yyyy format)

--	--	--	--	--	--	--	--

Age as on 31.1.2018

5. Category
(SC/ST/OBC/GENERAL)

6. If belonging to PH/Ex-service/Any Other Reservation Categories (Pls Specify):

7. Sex
(Tick whichever is applicable)

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
------	--------------------------	--------	--------------------------

8. Marital Status
(Tick whichever is applicable)

Married	<input type="checkbox"/>	Single	<input type="checkbox"/>
---------	--------------------------	--------	--------------------------

9. Correspondence Address	10. Permanent Address

11. Telephone No.

--	--	--	--	--

(STD Code)

--	--	--	--	--	--	--	--	--	--

(Phone number)

12. Mobile No.

--	--	--	--	--	--	--	--	--	--

(do not prefix '0' or '+91')

13. Email id

14. Whether any departmental enquiry is pending against you, if yes then whether you have been contemplated or punished for the same (please specify).....

.....

15. Criminal Proceedings details, if any:

YES/NO

(a) Whether any FIR or criminal case(s) has ever been registered against you?

--

(b) Whether any Criminal Complaint case or FIR or criminal case (s) is pending

--

Against you in Court of Law or with Police at the time of submitting the application form?

--

(c) Have you ever been arrested / detained in any criminal case(s)?

--

(d) Have you ever been tried & convicted or acquitted by a Court of Law in any criminal case(s)?

--

(e) Have you ever been tried and convicted by the Court by filling any bond for good behavior etc.?

--

16. Case Reference:

If the answers to any of the above mentioned questions is 'YES' then give full particulars of the Criminal complaint case, FIR No. & Date, Under Sections, Police Station, District and present status of the case at the time of filling up this application form:

.....

17. If after submission of this application form, any criminal case(s) is registered against you or arrested/detained by police in any criminal case relevant details regarding the same should be communicated by you immediately to the HITES, Deputy General Manager (HR), Corporate Office, HLL Infra Tech Services Limited, B-14A, Sector-62, Noida, U.P.– 201 307, failing which it shall be deemed to be suppression of factual information.

18. Educational Qualification

Sl. No.	Name of the Examination	Year of Passing	Board / College / Institution / University	Percentage of Marks
(i)	High School / 10 th / Equivalent			
(ii)	Inter / 12 th / Equivalent			
(iii)	Graduation / Degree			
(iv)	Post Graduation			
(v)	Professional Qualifications (if any)			
(vi)	Any other			

19. Experience (Start from the current experience)

Sl.No.	Name of the Organization and Address	Designation & Scale of Pay / Grade	Period		Last Salary (Gross / Month)	Annual CTC	Total Service
			From	To			
TOTAL POST QUALIFICATION EXPERIENCE (MONTH & YEAR) as on 31.01.2018							

(PLEASE ENCLOSE ADDITIONAL SHEETS IF REQUIRED)

16. Briefly describe your job profile in the current organisation as well as entire career (Please enclose additional sheets if required):

17. Any other relevant information:

I hereby declare that all the information given above is true to the best of my knowledge. In case it is found, at any stage of recruitment process or even after appointment, that I have furnished any incorrect / false information or have suppressed any fact in this regard, my candidature / service is liable to be rejected / terminated without any notice.

Date

Place

Signature of the candidate

Index for Check List

Candidate should mark (√) against relevant column to indicate the documents enclosed with the application form. Please note that the applications without supporting enclosures are liable to be rejected.

Sl. No.	Enclosure details	Attached	
		YES	NO
(i)	Passport size Photograph		
(ii)	Photocopy of Age Proof (10 th Certificate / Mark sheet etc.)		
(iii)	Photocopy of Caste / Category Certificates		
(iv)	Photocopy of Certificates and Mark sheets of Educational Qualifications (10th, 12th, Graduation, Post-graduation, Professional Qualifications or others if any)		
(v)	Photocopies of Experience Certificates		
(vi)	Photocopy of Latest Salary Slip		
(vii)	Photocopies of Other certificates and testimonials, if any		

Note: All the above documents are to be self-attested

No. documents
attached

Signature of the candidate