

FACILITY MANAGEMENT DIVISION

Pre-bid Queries on NIT for FM works in MP

BID NO: HITES/FMD/MP/2017-18/01

S. No	Page #	Reference	Query	HITES Clarification
<u>Corrections by HITES</u>				
1	Page 31, Cl 2.8.2	BG shall be operative for a period not less than 30 days		
2	Page 33, Cl 2.14.1	The bids shall be valid for a period of 90 days from the date of opening of technical bids.		
<u>Queries of M/s UDS</u>				
1	5	Short term tender	Please specify the term of contract	3 years; Refer Table 1.1 on page No.5
2	5	Estimate cost	Please clarify the estimated cost given in the document is for one year or for 3 years	1 Year
3	General	Manpower deployment sheet	Please share the manpower deployment details for shift basis	Man power Deployment is part of execution after award of contract
4	General	Manpower count	Please confirm whether the provided manpower count is inclusive / exclusive of reliever	Inclusive of reliever
5	General	Observing the existing Manpower	Please confirm whether the existing employees shall be observed in service provider role once the contract gets awarded	No compulsion . It is up to the service provider, subject to their credentials
6	General	Category wise shift details	Please share us the category wise shift details for all the locations	Man power Deployment is part of execution after award of contract

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7	6	1.4 Important Information	Please provide us a more clarity on reference with example for our better understanding	As explained in the pre-bid clarification meeting and the RFP Clause
8	7	Technical documentation	Please clarify whether power of attorney and other technical documents like work order shall be enclosed along with EMD	Yes. However those who participated in previous tender and submitted EMD need not submit EMD with this retender.
9	8	EMD	Please confirm whether single EMD can be submitted for all the six colleges instead of separate 6 EMD	Separate EMD for each location
10	12	Garbage disposal	Kindly confirm whether the disposal need to be done inside / outside the premises. If outside, please share the distance between the site and dump yard	Inside the premises
11	12	Garbage disposal	If outside, please share the distance between the site and dump yard	Inside the premises
12	13	Biometric machine	Please confirm whether the biometric machine need to be deployed by the service provider. If so, please confirm the no. of machines to be placed in each location and where we need to consider the cost since there is no provision provided in the financial bid	Yes, can be decided by the service provider at their cost considering the shift strength

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13	13	HBV Vaccination	Please confirm where we need to consider the cost of vaccination since there is no provision provided in the financial bid	At service provider cost
14	14	Additional manpower	Please confirm whether the additional manpower cost will be reimbursed	Not reimbursable; manpower may be re-deployed as per requirement; however, this is a rare occurrence
15	16	Storage arrangement	It was mentioned in tender document that the service provider need to make their own arrangement for material storage and also confirm whether the same need to be stored inside / outside the premises. If inside, please specify any cost need to be paid to HITES	Space will be provided inside the campus/ building
16	22	Two wheelers	Please confirm whether 2 wheelers are required to be deployed for all the 6 colleges	Wherever four wheelers are not considered in BOQ
17	24	Area	Please share the area details in sq. ft for all 6 colleges (location wise details) to calculate the patrolling distance	Bidders shall visit the site and decide
18	25	Summer dress	Please confirm where we need to consider the cost of summer dress since there is no provision provided in the financial bid	At service provider cost; Rs. 200/ per month mentioned in salary break up for uniform - Annexure-5

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S. No	Page #	Reference	Query	HITES Clarification
19	30	Site manager	Whether the site manager need to be provided separately other than housekeeping executive, if so please confirm where we need to consider the cost as there is no provision given in the financial bid	At service provider scope and cost

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20	30	Video conferencing for HITES	Please confirm where we need to consider the cost of LCD and internet connection since there is no provision provided in the financial bid	At service provider scope and cost
21	30	Video conferencing for HITES	Please confirm where we need to consider the cost of desktop, printer and scanner since there is no provision provided in the financial bid	At service provider scope and cost
22	48	Payment terms	Please confirm the payment terms as no. of days post submission of invoices by the service provider	Generally 60 days , however this will depend on clients payment to HITES . Successful bidder shall have minimum 3 months working capital for the operation
23	53	Minimum wages	Please confirm whether we need to consider state / central minimum wages since the document reference page no was mentioned as central but the breakup provided was considered with state wages	State Minimum wages of MP is applicable
24	53	Minimum wages	Please confirm whether the minimum wages revision will be reimbursed by HITES	Yes

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S. No	Page #	Reference	Query	HITES Clarification
25	55	Clause 19 L (PF & ESI)	Please confirm whether we need to consider the cost for PF & ESI since it was clearly mentioned as the same will be reimbursed by HITES (breakup was provided with columns for PF & ESI shall be left blank since the same will be reimbursed by HITES)	PF/ESI are payable by the contractor as part of statutory. HITES Payment will be all inclusive as per salary break up- Annexure-5. All columns shall be filled by bidder
26	General	Drivers for Housekeeping vehicle	Please confirm the no. of shifts for and no. of employees for driver category of housekeeping & sanitation work for all 6 colleges	
		Bhopal	1 vehicle and 1 driver provided (please specify the no. of shifts to reconfirm the no. of drivers)	1 Vehicle + 1 driver , 1 shift
		Indore	1 vehicle and 1 driver provided (please specify the no. of shifts to reconfirm the no. of drivers)	1Vehicle + 1 driver , 1 shift
		Sagar	No vehicle / driver provided	OK
		Gwalior	1 vehicle and no driver provided (please specify the no. of shifts and no. of drivers since no driver was specified in the financial bid)	1 vehicle for housekeeping as per BOQ

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S. No	Page #	Reference	Query	HITES Clarification
		Jabalpur	1 vehicle and no driver provided (please specify the no. of shifts and no. of drivers since no driver was specified in the financial bid)	1 vehicle for housekeeping as per BOQ
		Rewa	1 vehicle and no driver provided (please specify the no. of shifts and no. of drivers since no driver was specified in the financial bid)	1 vehicle for housekeeping as per BOQ
27	General	Drivers for security vehicle	Please confirm the no. of shifts for and no. of employees for driver category of security services for all 6 colleges	
		Bhopal	1 vehicle and 1 driver provided (please specify the no. of shifts to reconfirm the no. of drivers)	1 Vehicle + 1 driver , 1 shift
		Indore	1 vehicle and 2 drivers provided (please specify the no. of shifts to reconfirm the no. of drivers)	1 Vehicle + 2 drivers , 2 shifts
		Sagar	No vehicle / driver provided	OK
		Gwalior	1 vehicle and 3 drivers provided (please specify the no. of shifts to reconfirm the no. of drivers)	1 Vehicle and 3 drivers for security as per BOQ - 3 Shifts
		Jabalpur	No vehicle / driver provided	OK

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		Rewa	No vehicle / driver provided	OK
28	General	Hand wash	Please reconfirm the necessity / requirement of hand wash since Bhopal, Indore and Sagar locations was not provided with hand wash quantity	Not to be considered for Bhopal , Indore and Sagar
29	General	Gratuity	Please confirm whether gratuity can be reimbursed	Yes on production of proof of payment
30	General	Cost towards fixture for repairs	Please confirm whether all the fixture for repairs borne by HITES	By Client/ HITES
31	General	PASARA License	PASARA License & Pest Control License – UDS will show the PASARA license and Pest Control license applied copy at the time of mobilizing the contract. And submit actual license copy within next 3 months. Hope it will be acceptable	Agreed
32	General	Sub-Contracting	Whether subcontracting of any services (Security, Laundry, Pest Control etc.) allowed?	Agreed, subject to written approval from HITES; however subcontracting is not allowed for housekeeping and O&M
33	General	Parking System	Whether parking system is under scope security or parking vendor	Yes

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34	General	Police verification	Whether the cost applicable for police verification will be reimbursed by HITES, please confirm	At service Providers cost
35	General	Medical certificate	Whether the cost applicable to get medical certification for each employees will be reimbursed by HITES, please confirm	At service Providers cost
36	General	Revision in Statutory Laws	Any revision in statutory laws will be reimbursed by HITES like change in bonus act, PF ACT, ESI ACT etc.	Yes
37	General	Horticulture Materials	Horticulture Tools, manure, Lawn mower, Water Pipe etc. not asked in the Price Bid. We presume that it will be provided by the Hospital. Please confirm.	Yes
38	General	Tools for O & M	Please confirm whether the cost on O &M basic & high end tools will be reimbursed by the client. If not, please confirm where we can consider the provision in price bid	Tools are in the scope of Service Provider
39	General	Audit planning for equipment	Audit planning for equipment is under vendor scope, do we need to factor cost for the same - please clarify	Audit planning is not part of RFP, to be decided by the service provider , if required

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40	General	Software for Complaint & Energy Management	Complaint management & energy management software is under vendor scope, cost is not factored in costing - Please clarify	Not part of RFP, may be decided by the service provider as a value addition
41	General	Electrical License	State electrical license is required along with HT license to operate on HT lines - Please clarify	Yes, At least 1 license holder for each site as per state electricity regulations
42	General	Chemicals	Please clarify whether any equivalent chemical or tools other than TASKI shall be considered	No
43	General	Reimbursement of leave wages, bonus & holiday wages	Please confirm whether the cost on said reference will be reimbursed by HITES	Quote as per BOQ and Annexures

Queries of M/s Sodexo

1	1.4/1.8 Important Information. (Page 7)	Execution of contract within 21 days of received of LOI	What was agreed was 21 days from sign up of the Contract with HITES with sign-up on all agreed terms and conditions. Though the	Ref NIT Page No:3 table No 1.2 SL No-8
2	Page-27	IT Support asked under scope of O&M	No Allocation in the allocation sheet shared by HITES.	Vendor can quote as per BOQ
3	Page-62	Manhole cleaning with requirement of Gas Masks with Oxygen cylinder	Sodexo does not have the capability to undertake this scope and does not have the required automated tool. This needs to be done by Nagar Nigam but can be routed through Sodexo for work order execution.	Agreed

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4	2.4Special Condition (Page-30 Point number 8	Rates quoted by the bidder for all categories mentioned in the price bid shall be uniform for all locations	There are two types of cities in MP. Category A- Bhopal and Indore and Category B: Other 4 cities. The availability of resources and their cost differs with grade of cities and with uniform pricing for all cities it would unnecessarily hike the cost of operations for Type 2 cities.	Shall be uniform except for Annexure-5 (manpower) of RFP
5	Pest Control Scope	Pest Control Scope not Specified	Sharing the scope as we feel would be required. Kindly make the scope part of RFP.	Scope enclosed as part of RFP
6	Clause 19A	Minimum age	Mentions minimum age to be 14 (fourteen). This needs to be corrected to 18 (eighteen)as per labour laws	Minimum age shall not be less than 18

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7	Clause 38	All tendered rates shall be inclusive of all taxes and levies (except Service Tax) payable under respective statutes. However, if any further tax or levy or cess is imposed by Statute, after the last stipulated date for the receipt of tender including extensions if any and the contractor thereupon necessarily and properly pays such taxes/levies/cess, the contractor shall be reimbursed the amount so paid, provided such payments, if any, is not, in the opinion of the Engineer- in- charge (whose decision shall be final and binding on the contractor) attributable to delay in execution of work within the control of the contractor	With GST already implemented, the Service tax mentioned may not have relevance.	Yes, Rates shall be inclusive of all taxes/ levies except GST. Only revision in GST is reimbursable

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8	Clause 25, Page 13-15 of Vol.2 GCC)	Arbitration Clause - The Clause defines about Arbitration post exhausting few internal request such as o Reviewing authority o Appealing Authority o Dispute Redressal Committee o Sole Arbitrator – to be appointed by HITES	Our mandatory clause , “each party shall appoint one arbitrator and the two arbitrators so appointed shall appoint a third presiding arbitrator”	RFP Clause is applicable

Scope of Pest Control Services applicable to all sites

Type of Service	Methodology	Frequency	Total Services per Year
General Pest Control for Cockroaches, Ants, Bad Bugs, Silver Fish	By Spraying the approved insecticides in complete premises (inside, outside, sewage etc.)and application of GEL.	Once a month	12

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Fly Control	1. Spraying of insecticide inside the premises and in garbages and scrubs where they breed.		Twice in a week	96
	2. Sprinkling of baits in exterior areas.			
Mosquito Control	Anti Larva	By Spraying Larvicidal chemical in all surrounding water stagnated areas to kill them in initial stage.	Once a week.	52
	Fogging	Creation of smoke cloud in the evening to adult mosquitoes when they leave their day time resting places in drove.	Once a week.	52
Treatment of seasonal insects in Monsoon (Crickets, Beetles etc.)	By Spraying insecticides inside and outside to eradicate seasonal insects		Daily from July to September	92
Rodent control	1. By Fumigating all the external burrows .		weekly	52
	2. By placing various temper proof Rodent Bait Stations contain single dose Poison Baits on the exterior perimeter of all the buildings. (200 to 250 temper proof bait stations required at each location)		Baits would be replaced weekly	52

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S. No	Page #	Reference	Query	HITES Clarification
Fumigation in OT	As per requirement			

Attendees in the pre-bid meeting on 11.7.2017:

- | | |
|--------------|------------------|
| 1 M/s UDS | Attended |
| 2 M/s G4S | Attended |
| 3 M/s Sodexo | Queries by email |