

## HLL LIFECARE LIMITED

(A GOVT. OF INDIA ENTERPRISE)

Central Marketing Office at #26/4, Tambaram-Velachery Main Road,,  
Pallikaranai, Chennai 600 100.

Registered Office: HLL Bhavan at Mahilamandiram Road, Poojappura  
Thiruvananthapuram - 695 012, Kerala

### AMENDMENT - I

**REF No. HLL/CMO/HCD/PMC/2019-20/EOI 001 DATED: 13-11-2019**

**TITLE : EOI FOR SELECTION OF PROJECT MANAGEMENT CONSULTANT FOR HEALTHCARE RELATED PROJECTS.**

### SCHEDULE FOR SUBMISSION OF APPLICATION

Sl. No	Instead of	Read as
	EOI application money & EMD shall be submitted as bank guarantee/ Bank Draft / Bankers cheque from any Schedule Bank in favor of "HLL Lifecare Limited" payable at Trivandrum.	EOI application money & EMD shall be submitted as bank guarantee/ Bank Draft / Bankers cheque from any Schedule Bank in favor of "HLL Lifecare Limited" payable at Chennai.

### SECTION I – NOTICE INVITING EXPRESSION OF INTEREST

Sl. No	Instead of	Read as
2	<b>GENERAL INSTRUCTION</b> Bidders shall submit a Power of Attorney authorizing the signatory (ies) of the tender to commit the tender. The authorized signatory of the bidder shall sign each page of tender. Cancellation or creation of a document such as Power of Attorney, Partnership deed, constitution of firm etc., which may have bearing on the Tender / Contract, shall be communicated forthwith in writing by the bidder to HLL.	<b>GENERAL INSTRUCTION</b> Bidders shall submit a Power of Attorney authorizing the signatory (ies) of the tender to commit the tender. The authorized signatory of the bidder shall sign each page of tender. Cancellation or creation of a document such as Power of Attorney, Partnership deed, constitution of firm etc., which may have bearing on the Tender / Contract, shall be communicated forthwith in writing by the bidder to HLL.  Bidders can quote for all the zones or any of the zone and that shall be specified clearly in <b>Annexure I FORM OF BID</b>

Sl. No	Instead of	Read as
3	<p><b>BID DOCUMENTS</b></p> <p>The offers /bids shall be submitted in a sealed envelopes and addressed to the <b>Vice President (Marketing), HLL Lifecare Limited, Central Marketing Office, HLL Bhavan, 26/4, Tambaram-Velachery Main Road, Pallikaranai, Chennai – 600 100</b> duly super scribing on top “EOI for Selection of Project Management Consultant”, on or before the last date and time for submission. The envelope should also bear the name and address of the bidder.</p>	<p><b>BID DOCUMENTS</b></p> <p>The offers /bids shall be submitted in a sealed envelopes and addressed to the <b>Vice President (Marketing), HLL Lifecare Limited, Central Marketing Office, HLL Bhavan, 26/4, Tambaram-Velachery Main Road, Pallikaranai, Chennai – 600 100</b> duly super scribing on top “<b>EOI for Selection of Project Management Consultant for __ zone (specify the zone quoted)</b>”, on or before the last date and time for submission. The envelope should also bear the name and address of the bidder.</p>

## SECTION II – INSTRUCTION TO BIDDERS

Sl. No	Instead of	Read as
3 (d).	The bidder should be in the business of construction for a minimum period of three years as on the last date of submission of bid.	The bidder should be in the business of similar consultancy service / construction for a minimum period of three years as on the last date of submission of bid.
4 (b) (l)	On award of contract for each project, PMC shall submit the Performance Security by way of Bank Guarantee for 10% of the total value of the contract, valid till the completion of Project period as informed.	On award of contract for each project, PMC shall submit the Performance Security by way of Bank Guarantee for 10% of the total value of the contract, valid till the completion of Project period or the submitted EMD will be converted as Performance security, subject to submission of guarantee value equivalent to 10% of the total contract value.
5.1)a)	Covering letter for the Bid	Covering letter for the Bid with clear indication for the zone quoted.

Sl. No	Instead of			Read as		
11	<b>Payment Terms</b>			<b>Payment Terms</b>		
	Sl. No	Description of work	Payment in % of the contract value awarded	Sl. No	Description of work	Payment in % of the contract value awarded
	1	Conduct GAP Analysis.	40%	1	Conduct GAP Analysis.	20%
	2	Consolidation & Assessment of GAP survey		2	Consolidation & Assessment of GAP survey	5%
	3	Prepare Architectural Drawing		3	Prepare Architectural Drawing	15%
	4	Prepare schedule of work		4	Prepare schedule of work	10%
	5	Prepare technical specification of Medical/Non-Medical Equipment		5	Prepare technical specification of Medical/Non-Medical Equipment	5%
	6	Arrange necessary documents viz Gap Analysis report, DPR for release of order/ Signing MoU		6	Arrange necessary documents viz Gap Analysis report, DPR for release of order/ Signing MoU	5%
	7	Arrange permission and clearance to take over the site	10%	7	Arrange permission and clearance to take over the site	10%
	8	Material movements within the hospital for commencing the works	15%	8	Material movements within the hospital for commencing the works	5%
9	Project Implementation	15%	9	Project Implementation	10%	
10	Collect completion certificate from the hospitals.	20%	10	Collect completion certificate from the hospitals.	15%	

Sl. No	Instead of	Read as
14	<p><b>PENALTY CLAUSE</b>            If the PMC fails to perform the services at any stage within the time frame(s) incorporated in the document, HLL shall, without prejudice to other rights and remedies available to HLL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed services until actual performance subject to a maximum of 10% of the contract price or actual liability of HLL due to delayed services of the PMC, whichever is higher. Once the maximum is reached HLL may consider termination of the contract.</p>	<p><b>PENALTY CLAUSE</b>            If the PMC fails to perform the services at any stage within the time frame(s) incorporated in the document, HLL shall, without prejudice to other rights and remedies available to HLL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed services until actual performance subject to a maximum of 10% of the contract price. Once the maximum is reached HLL may consider termination of the contract.</p>

**Annexure I**  
**FORM OF BID**

(ON THE LETTER HEAD OF THE COMPANY)

Note :i. The Appendix forms part of the Bid

ii. Bidders are required to fill up all the blank spaces in this form of Tender and Appendix.

To  
**Vice President (Marketing),  
Central Marketing Office,  
HLL Bhavan, #26/4, Tambaram-Velachery Main Road,  
Pallikaranai, Chennai-600 100**

NAME OF WORK : \_\_\_\_\_

QUOTED FOR : \_\_\_\_\_ {ZONE(S) QUOTED}

1. We undertake, if our Offer is accepted, to commence the works immediately on receipt of order/LOA and to complete the whole of the Works comprised in the Contract within **the Time Schedules mentioned therein** calculated from the date of issue of the Letter of Acceptance.
2. We agree to abide by this Offer for a minimum period of from the last date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period or any extended period mutually agreed to.
3. We declare that the submission of this Offer confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award and performance of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency, commission has been, or will be, paid and that the tender price does not include any such amount. We acknowledge the right of Employer, if it finds to the contrary, to declare our Offer to be non-compliant and if the Contract has been awarded to declare the Contract null and void.
4. We understand that you are not bound to accept the lowest or any offer you may receive.
5. If our Offer is accepted we understand that we are to be held solely responsible for the due performance of the Contract.

DATED THIS.....DAY OF..... **2019**

SIGNATURE.....

NAME..... IN THE CAPACITY OF .....

DULY AUTHORIZED TO SIGN BIDS FOR AND ON BEHALF  
OF.....

ADDRESS .....

WITNESS – SIGNATURE .....

NAME.....

ADDRESS .....

Occupation .....

## ANNEXURE IX (a)

### BANK GUARANTEE FORM FOR EMD

Whereas \_\_\_\_\_ (hereinafter called the "Bidder") has submitted its bid dated \_\_\_\_\_ for providing comprehensive support for the commencement, implementation & completion of projects related to Healthcare undertaken in India (hereinafter called the "EOI") against the purchaser's tender enquiry No. \_\_\_\_\_. Know all persons by these presents that we \_\_\_\_\_ of \_\_\_\_\_ (Hereinafter called the "Bank") having our registered office at \_\_\_\_\_ are bound unto \_\_\_\_\_ (hereinafter called the "Purchaser") in the sum of \_\_\_\_\_ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

The conditions of this obligation are:

- (1) If the bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the bidder having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
  - a) fails or refuses to furnish the performance security for the due performance of the contract.
  - or
  - b) fails or refuses to accept/execute the contract.
  - or
  - c) if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
(Signature of the authorised officer of the Bank)

\_\_\_\_\_  
Name and designation of the officer

\_\_\_\_\_  
Seal, name & address of the Bank and address of the Branch

**All relevant clauses of the tender document are to be read in accordance with the above changes and document to be submitted are to be in compliance of the above. All other specifications, terms and conditions of the original tender document shall remain unchanged.**

**DT. 25.11.2019**

**VICE PRESIDENT (MARKETING)**