**Minutes of the pre-bid meeting for the supply, installation and testing & commissioning of HT Installations, Transformer, DG Set & allied eectrical works at HLL Corporate office, Poojappura.**

Date & Time: 07.07.2015 at 11.15 AM

**Participants:**

**HLL:**

1. **Shri.A.Ranjith Kumar, DVP (Technical)**
2. **Shri N Ajaya Kumar, CPM (Electrical)**
3. **Smt Latha R, SM (Civil)**
4. **Shri. Deepak Narayan, M (F&A)**
5. **Shri Abraham Jacob, PE (E)**
6. **Smt Preetha Shobinathan, APE(E)**

**Bidders:**

1. **M/s. V-Tech Electric (P) Ltd.**
2. **M/s Cynosure**
3. **M/s Universal**

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| Sl No: | **Queries** | Clarifications |
|  | **M/s V Tech Electric Pvt Ltd** |  |
|  | **Commercial** |  |
| 1 | 1. Whether Bank guarantee is acceptable for EMD | The EMD shall be submit in the Form of DD/FDR |
|  | 2) In clause 2.2.2 of special condition it was stated that work shall be considered as complete on clarification by consultant in writing that the work has been completed and put into beneficial use.  But in case of delay from supply authority in giving supply the date of energisation order should be considered as date of completion. | As per tender condition |
|  | **Technical** |  |
|  | 1. Civil works like foundation, core cutting, etc. to be arranged by the client. | Yes |
|  | 1. Whether sufficient access is available for vehicle to the location of DG set. | Available/Will be arranged by Client for normal vehicles |
|  | 1. Whether arrangements for lifting of transformer to 1st floor will be done by client. | Structural support for lifting will be done by the client. |
|  | 1. In AMF Panel KSEB incomer is shown as 630A motorized MCCB –Whether this can be changed to ACB | Motorised MCCB shall be provided. Make shall be got approved by HLL before ordering. |
|  | 1. We request you to include the following makes also to the approved makes of materials: 2. 11Kv VCB panel - L&T 3. DG set - Volvo 4. ACB,MCCB - L&T 5. Cable glands and lugs - Jainson 6. PVC wires (copper) - RR kable 7. Industrial plug and socket - L&T 8. DB, MCB, RCCB, Isolators - L&T | 1. Included 2. Not included 3. Included 4. Included 5. Included 6. Included 7. Included |
|  | 1. Whether 1.6mm sheet thickness is sufficient for panels other than AMF panel and main panel. | 1.6 mm is sufficient for panels other than AMF and main panel |
|  | 1. Whether the date of submission can be postponed by one week. | Yes, on 22.07.2015 |
|  | 1. We request you to issue a copy of site plan. | Yes - will be issued |
|  | **M/s Cynosure Electrical Company** |  |
|  | The specification for exhaust pipe for 125 kVA DG set does not mention the exact diameter of the pipe | 110mm |
|  | The incomer switch for KSEB side of AMF Panel is motorised MCCB. As motorised MCCBs are found to be having several drawbacks and technical issues, it is advisable to go for motorised ACB. | Motorised MCCB shall be provided. Make shall be got approved by HLL before ordering. |
|  | The 400 kVA Transformer is proposed to be installed on the first floor; please clarify regarding the provisions for hoisting the USS to the level; whether HLL would be providing a permanent arrangement for the same. | Structural support for lifting is in the scope of Client |
|  | The only option mentioned for EMD is as Demand Draft. Can we submit the EMD as Bank Guarantee. | The EMD shall be submit in the Form of DD/FDR |

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**Other points:**

1. HLL informed that the bidders can visit the site before quoting for the work.
2. Central Electricity Authority (CEA), Regional Inspectorial Organisation (South) at Chennai Office is the statutory body for approval of installations.
3. The date of the Submission & Opening of the tender is extended to 22.07.2015 at 3.00pm and 3.30 pm respectively.
4. The minutes of pre-bid meeting forms part of the tender document and the vendors are requested to go through the same without fail and a signed copy of the minutes shall be submitted along with the technical bid.