HLL Lifecare Limited (A Govt. of India Enterprise) Plot. No.- 71, Sector -7, IMT Manesar, Gurgaon (Haryana)- 122050 Phone & Fax No. 0124-4030949 CIN No.U25193KL1966GOI002621 Email: hrmfg@lifecarehll.com

Limited Tender No: HLL/MFG/PUR/LT/RM/04/2014-15Published Date: 23.02.2015Tender Item: Supply of Plastic Dropper (Medical Grade)

Minutes of Pre Bid Meeting for the Limited Tender for supply of Plastic Dropper (Medical Grade) to Manesar Unit, Gurgaon held at 12.00 PM - 12.30 PM on 02<sup>nd</sup> Mar, 2015 in Unit Chief's Office, Manesar

## List of Participants:

## **Officers Present from HLL:**

- 1. Shri Prem Narayan Gupta, JGM, (Unit Chief)
- 2. Shri Manasa Ranjan Harichandan, Dy Mgr (Pur.)
- 3. Ms Ekta Khattar, Mgr (QA/QC)
- 4. Shri Bijay Prasad Dyundi, Dy. Mgr (Prd.)
- 5. Shri Naveen Chandra, Dy. Mgr (Fin.)

The meeting was chaired by Unit Chief and briefed about the tender for the supply of Plastic Dropper (Medical Grade) Brand for FY: 2015-16.

After detail discussion with officers present in the meeting, it was concluded that there is no changes and amendments in tender documents as per requirement.

Hence, tender document and its terms and conditions remain unchanged.

As such there is no bidder participation in Pre-Bid meeting and no queries have received from any bidders.