HLL Lifecare Limited (A Govt. of India Enterprise) Plot. No.- 71, Sector -7, IMT Manesar, Gurgaon (Haryana)- 122050 Phone & Fax No. 0124-4030949 CIN No.U25193KL1966GOI002621 Email: hrmfg@lifecarehll.com

Limited Tender No: HLL/MFG/PUR/PLANT & EQUIP/02/2014-15 Published Date : 28.01.2015 Tender Item: Supply, installation, testing and commissioning of Plant Equipments (pH Meter, Hot Air Oven, Vortex Mixer, Magnetic Stirrer with Hot Plate)

Minutes of Pre Bid Meeting for the Limited Tender for supply, installation, testing & commissioning of Plant Equipments to Manesar Unit, Gurgaon held at 12.30 PM - 1.30 PM on 03rd Feb, 2015 in Unit Chief's Office, Manesar

List of Participants:

Officers Present from HLL:

- 1. Shri Prem Narayan Gupta, JGM, (Unit Chief)
- 2. Shri Manasa Ranjan Harichandan, Dy Mgr (Pur.)
- 3. Shri Naveen Chandra, Dy Mgr (Fin.)
- 4. Ms Ekta Khattar, Mgr (QA/QC)
- 5. Shri Bijay Prasad Dyundi, Dy. Mgr (Prd.)

The meeting was chaired by Unit Chief and briefed about the tender for the supply, installation, testing and commissioning of Plant equipments.

After detail discussion with officers present in the meeting, it was concluded that there is no changes and amendments in tender documents as per requirement.

Hence, tender document and its terms and conditions remain unchanged.