

HLL LIFECARE LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
KANAGALA – 591 225, TQ: HUKKERI, DIST:
BELAGAVI PH. NO. 08333-279398, 279244

ENQUIRY LETTER

HLL/BGM/SSD/SNT/ODI/2026-27

27.04.2026

The Offers / Quotations are invited from experienced transporters for Transportation of Sanitary Napkin finished goods from HLL Lifecare Ltd. - KANAGALA to Eight (8) Destinations of Odisha State. The dispatch shall be on quarterly basis and duration is for one year. The details are as follows:

Sl. No.	From (Consignor)	To (Consignee)	Approx. No. Boxes	No. of Days	Quoted Rate / Box (Excluding GST)
1.	HLL Lifecare Ltd. - Kanagala	Nabarangapur, ODISHA-764059	930	8	
2	HLL Lifecare Ltd. - Kanagala	Nayagarh, ODISHA-752069	1901	8	
3	HLL Lifecare Ltd. - Kanagala	Nuapada, ODISHA-766105	1919	8	
4	HLL Lifecare Ltd. - Kanagala	Rayagada, ODISHA-765002	1267	8	
5	HLL Lifecare Ltd. - Kanagala	Sambalpur, ODISHA-768002	2113	8	
6	HLL Lifecare Ltd. - Kanagala	PO- Sonepur, Dist- Subarnapur, ODISHA-767017	1304	8	
7	HLL Lifecare Ltd. - Kanagala	Puri, ODISHA-752002	2757	8	
8	HLL Lifecare Ltd. - Kanagala	SUNDARGARH PIN-770001, Sundergarh, ODISHA	3977	8	

Specification of Box: (a) Corrugated box suitable to fill 160 SN packs
(b) Length 710 mm X Width 445 mm X Height 380 mm (ID)
(c) Weight: 10.50 kg (approx.)

Terms and Conditions:

1. The rate quoted shall be inclusive of all i.e. collection of materials & collection of CRC/POD, loading & unloading, transportation, door delivery, local transportation, statistical charges, road tax, toll and other statutory taxes etc., & excluding of GST. The GST will be paid by us under RCM.
2. Consignment shall reach at destination on or before the days mentioned in tender from date of issue of LR.

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3. All interested transporters shall remit EMD of INR 25,000/- through DD/NEFT/RTGS. DD shall in favor of HLL Lifecare Limited, payable at SBI Nippani - 591 237. On line transfers shall be to our SBI, Nippani Account No.– 11130285123 (IFSC Code is–SBIN0000888).
4. The details of online remittance (UTR No./Date) shall be mentioned in the tender form. However, MSME Vendors need not submit EMD and they need to produce MSME certificate in proof of their claim.
5. We will arrange transit insurance with excess clause of INR 5,000/-.
6. All statutory deduction shall have borne by contractor / transporter.
7. During execution of work the contractor / transporter or authorized persons shall be present at the site.
8. Penalty of 1% of freight shall be imposed per day for late delivery beyond the number of days given in the Work Order.
9. Quotation shall be submitted through Unit Chief email ID: unitchiefkfb@gmail.com, with subject "**Quotation for Transportation of Sanitary Napkins for Odisha**" or in person to the undersigned on or before **29.04.2026 - 03.00 PM**.
10. The quotations will be opened on the same day i.e. **29.04.2026** after **3:30 PM**.
11. Vehicles are to be deployed as per Sales Department's requirement and as per the schedule as mentioned in the **Annexure 'A'**. The Annexure 'A' is attached for the perusal.
12. Bids received after the due date for the submission will not be considered.
13. It shall be the sole responsibility of the transporter / contracting carriers to ensure adequate protection to all the materials from sun, rain, mechanical damages and all other hazards and satisfactory delivery of the consignment to the consignees within the stipulated time and any damage and shortage recover from the transporter.
14. If the transporter fails to provide the vehicles within the time given, company reserves the right to engage vehicles from other source at the cost & risk of transporter.
15. There is no post tender negotiation except with L1 and hence offer best rates.

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16. Payment Terms: Within 30 to 45 days of receipt of invoices with duly acknowledged LR & POD by RTGS.

17. Whenever there is an increase/decrease in the price by of Diesel (**More than five Rupees**). The revision in rate shall be given as per the formula given below:

- (1) Current Rate = A
- (2) Increased/decreased Rate = B
- (3) Difference = B – A
- (4) % of Increase/Decrease rate = $B - A \times (100/A) = X$
- (5) 60% of X = Y
- (6) Increase/Decrease in Rate = Existing Freight Rate X $(1+Y/100)$

The revision of rate will be calculated on monthly basis. The transporter has to calculate and submit their bill on monthly basis with details before 20th of every next month. Delay in submitting their claims will not be entertained.

The calculations shall be based on the rate of Diesel as applicable at Kanagala as on the date of opening of price bid.

18. Please visit our website www.lifecarehll.com for SHEMS/OHASAS policy.

SD/
P S Mulimani
Dy. General Manager (Sales & Stores)