

## **DEPUTY MANAGER (FINANCE – HEALTHCARE SERVICES)**

**Reference Code** : HLL/HR/038/2023

**Job Title** : DEPUTY MANAGER (FINANCE- HEALTHCARE SERVICES)

**Start Date** : 22.11.2023

**End Date** : 06.12.2023

### **Company**

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 3 subsidiary / joint venture companies, 21 regional offices. HLL exports products to over 85 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of the society at large.

### **Department**

FINANCE, HEALTHCARE SERVICE DIVISION

### **Tasks**

- Handling the regional finance and accounts functions of HCS Division.
- Primarily responsible for the finance activities of the projects/centers in that region.
- Activities include MIS reporting to management regarding regional performance, stock etc for business decision making, payments and receivables accounting relating to the region, follow up with operations team for realisation of sales through timely reports, purchase, sales and fixed asset accounting, Bank reconciliation, GST, TDS compliances and return filing.
- Handling various kinds of audits from Internal, Statutory and CAG audits.
- Providing management responses, periodical audits @ labs and imaging centers in the region on stock and fixed assets, vetting of financial proposals relating to the region.
- Preparation of revenue and Capex budgets of the region and reporting variance analysis to the management for any deviations in actual performance.
- Other Finance related works of the division.

### **Requirements**

**Maximum Age** : 40 years as on 01.11.2023

**Basic pay range** (For Fixed Term Contract engagement): Rs. 25,000 - 45,000/-

**Gross Salary:** Rs. 47,700/- (in the minimum of the range)

**Qualification Essential:** CA / CMA.

**Post Qualification Experience**

Essential : Minimum 1 year of relevant experience in Finance and Accounts Functions.

Desirable : Experience in diagnostic industry with SAP working knowledge preferred.  
Public sector experience will be given preference.

**No. of Positions** : Two (2)

**Posting Location** : Assam / Noida / Anywhere in India

**Contract Type** : Executive – Contract

**Employment Fraction** : Full-time

**General Conditions:**

- Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
- Application Format can be downloaded from the website.
- Job title and Reference code should be clearly mentioned in the Application form
- SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
- The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
- Canvassing in any form will be a disqualification.

**For applying for the post, candidates can send the following details to [recruiter@lifecarehl.com](mailto:recruiter@lifecarehl.com)**

**\*\* (Application in the prescribed format, CV, Copies of All Education & Experience certificates, Salary Slip etc.)**