

HLL LIFECARE LIMITED
(A GOVT.OF INDIA ENTERPRISE)
Plot No-16 A/1 , Cochin Special Economic Zone
KAKKANAD P.O.

Kochi-682037

PHONE NO:0484 2414209/202

EMAIL: materialskfc@lifecarehll.com WEB: www.liecarehll.com

TENDER NO. HLL/KFC/SALES/Used Packing Material/04/2026

Dated: 07.05.2026

**TENDER FOR THE SALES OF
USED PACKING MATERIAL SCRAP**



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INVITATION FOR TENDER (NIT)

Sealed, super-scribed and competitive tenders are invited to finalize annual rate contract for the sales of below mentioned scrap materials from HLL, Kakkanad during the period from 1st July 2026 to 30th June 2027 in 'as is where is condition' on pay and carry basis.

SI NO	ITEM DESCRIPTION	Estimate Qty for One year	UoM	EMD (Rs.)
1	Used Packaging Material (Damaged Corrugated Carton)	12000 Kg	Kg	2500
2	Used Packaging Material (Shredded wallet/ dispenser cartons /scrap paper core/ paper scrap)	18000 Kg	Kg	1000

Other Details

Sl.No	Particulars	Description
1	Location	HLL Lifecare Ltd , Plot No 16A/1,Cochin Special Economic Zone,Kakkanad,Cochin-682037
2	Period	1 Year (1 st July 2026 to 30 th June 2027)
3	Eligibility	As per Tender document
4	Tender Fee	Rs. 590/-
5	Last Date and time for Submission of Sealed Bids	28.05.2026 , 3 PM
6	Date and time of opening of sealed tender	28.05.2026, 3.30 PM
7	HLL A/C details for payment of Tender Fee, if paid through RTGS/NEFT	HLL LIFECARE LIMITED Bank A/c details: Name of Bank : State Bank of India A/c number : 10295187178 IFSC Code : SBIN0009485 Branch name : COCHIN SPECIAL ECONOMIC ZONE , Kakkanad

DGM (Purchase & Sales)
PH - +91 484 2414209/202
Email : materialskfc@lifecarehll.com

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TERMS & CONDITIONS

- 1) Rate offered should be the basic rate. **The rates should be quoted in Annexure -A attached.** The party has to quote the rate for all the items. The party should have the following valid documents and the same to be enclosed along with the bid.
 - 1.1 PAN
 - 1.2 GST registrations
 - 1.3 Import-Export Code
 - 1.4 Certificate from the Pollutions control board for taking the corresponding items.
 - 1.5 Bank Account in any Nationalized (or) scheduled bank
 - 1.6 Declaration specifying the end-use and method of processing of scraps upon removal from HLL.
- 2) The finalized party has to avail 'ICEGATE' registration within one month of the contract starting period for hassle free SEZ bill filings.
- 3) The declaration enclosed in **Schedule A** to be filled by the parties and attach along with the bid.
- 4) The quantity mentioned is estimated for ONE YEAR period, the actual quantity may vary later depends on the production situation. If so, the tender conditions would be remaining same.
- 5) Once some sizable quantity reaches (Aprx.1500 Kg) HLL will intimate the party to make the payment upon invoice generated from HLL. The value of the actual scrap along with applicable rate of GST, Customs Duty and Other applicable charges must be paid in advance by way of RTGS/NEFT/DD, drawn in favour of HLL Lifecare Ltd., Kakkanad in prior to the clearance of the scrap materials.

To know about the Customs duty & other CSEZ related charges , the parties may visit www.csez.com or contact HLL sales dept.
- 6) HLL has the right to reject any Tender without assigning any reason.
- 7) HLL reserves the right to split up the order with more than one bidder by matching the rates.
- 8) Jurisdiction of any dispute, suits and proceedings out of this tender shall be in the courts of Ernakulam, Kerala.
- 9) The Scrapped Items are offered in '**As is where is condition**' basis. It is the responsibility of the buyer to inspect the items and take delivery of the items. The company will not entertain any complaints on the quality, quantity, etc after the materials were taken delivery by the buyer.
- 10) The Contractor/bidder should make the payment based on the invoice within 3 days of the intimation from the concerned person of HLL. After completing the ICEGATE filing procedures, HLL-Kakkanad shall intimate the party to pick the materials. The party has to arrange pick up within 5 days' of phone/email intimation. If not willing to pay and remove the scrap within 10

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days from the date of intimation from Sales Department/ Stores, the party has to pay an additional 10% of total scrap value as penalty.

- 11) The bidders are required to submit along with the Tender Fee and EMD by the way of demand draft, drawn in favor of HLL Lifecare Ltd., payable at Kakkanad. (or) by RTGS/NEFT to HLL. This amount does not carry any interest. Bid without EMD would be summarily rejected. The EMD amount of successful Bidder will be retained till the contract period is over as security deposit (or) the same may be released on producing of same value Bank Guarantee. The EMD amount of the other Bidders will be returned after finalizing the Tender.
- 12) The completed Tenders, addressed to the DGM (Purchase& Sales), HLL Lifecare Ltd., Plot No-16 A/1, Cochin Special Economic Zone, Kakkanad, Cochin-682037 , along with required EMD & Tender Fee must reach the addressee on or before 28.05.2026 (before 3.00 PM). The tender envelope to be 'super scribed as 'Tender for The Sales of Used Packing Material Scrap'. The Tenders so received would be opened at 03.30 PM on same day. The late and incomplete Tenders and the Tenders without EMD & Tender Fee will be rejected out rightly. In case, the date mentioned above is declared as holiday for the Company's office, the due date for the submission and opening of tender will be the next office working day at the same venue and time.
- 13) The bidders have to sign a bid security declaration (Annexure B)
- 14) The vehicle for loading the scrap materials should report to HLL Gate by 10.00 AM during company working days. The contractor/bidder at his cost shall arrange the weighing and loading of the scrap materials. The vehicle laden with scrap materials will be checked out through HLL main gate only on the basis of gate pass, issued by the Sales Department. The scrap materials once sold would not be taken back at any cost. Removal of the Scrap can be done only during the office hours (10.00 AM to 300 PM) on HLL KFC working days.
- 15) Any accident or loss of life while loading the materials would be solely the responsibility of the bidder/contractor. Company would be in no way entertain any claim in this regard. While taking materials from HLL, the party shall follow company safety (SHE) policy , visit www.lifecarehll.com to understand about the same.
- 16) The contractor/bidder should ensure that no damage or loss is caused to the company property while clearing the scrap materials and the contractor is liable to make good such damage/loss immediately, if any, as per the decision of HLL. The contractor/bidder shall ensure that the persons engaged by them for handling the scrap materials at the factory are not indulging in any malpractice, pilferage, etc.
- 17) Tender Documents can be downloaded from our website <http://www.lifecarehll.com/tender> .
- 18) Period of contract will be for **"ONE YEAR"** from the date of issuance of confirmation of contract.
- 19) Non-compliance of any of the terms and conditions would tantamount to automatic termination of the contract, forfeiting EMD.

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- 20) The scrap materials can be inspected during office hours on any working day. HLL will have the discretion to divert any quantity of available scraps for its own use or for the use of other genuine consumer/trader, if the situation so warrants.
- 21) In case the party is not removing the scrap as per the instruction from the Sales Department, the Security Deposit amount will be forfeited & additional expenses incurred for alternative arrangements for removing the scrap will also have to paid by the party as penalty.
- 22) The bidders/contractors are required to sign on all pages of the tender document. The incomplete tenders will be rejected.
- 23) In case, it is found during the evaluation or any time before signing the contract or after its execution and during the period subsistence thereof, that one or more of the eligibility conditions have not been me by the bidder or the applicant has made material misrepresentation or has given any materially incorrect or false information, appropriate legal/penal etc. action shall be taken by HLL Lifecare Limited. Including but not limited to forfeiture of EMD, Security deposit, black listing etc. as deemed fit by HLL Lifecare Ltd.
- 24) Company's Account details given below.

HLL LIFECARE LIMITED

Bank A/c details

Name of Bank : State Bank of India
A/c number : 10295187178
IFSC Code : SBIN0009485
Branch name : COCHIN SPECIAL ECONOMIC ZONE , Kakkanad

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SCHEDULE A

DECLARATION BY THE TENDERER

I/We fully understood the Terms and Conditions of the tender, which are being returned herewith duly signed by me/us of having accepted the same to and I/We have made my/our offer keeping in view of those terms and conditions.

NAME OF TENDERER.....

ADDRESS OF TENDERER

.....PH.NO.....

GST NO: PAN NO:

IE (Import Export) Code :

BANK ACCOUNT NO.OF TENDERER

TYPE OF ACCOUNT:

NAME OF THE BANK

ADDRESS OF THE BANK

.....

NAME AND SIGNATURE OF THE TENDERER
(WITH OFFICE SEAL)

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ANNEXURE - A

PRICE BID FORM

SL NO	ITEM DESCRIPTION	QTY	UoM	Per unit Basic Price (Rs)	Total Amount Rs
1	Used Packaging Material (Damaged Corrugated Carton)	12000	Kg		
2	Used Packaging Material (Shredded wallet/ dispenser cartons /scrap paper core/ paper scrap)	18000	Kg		

Rate offered should be the basic rate. The rates should be quoted on per Kg. Taxes, duties, TCS (or) any other charges mandatory by CSEZ are payable by the Contractor as applicable at the time of taking delivery.

NAME AND SIGNATURE OF THE TENDERER

Place:

(WITH OFFICE SEAL)

Date:

ANNEXURE - B

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Bid Security Declaration Form

(To be submitted in the letter head of the firm indicating full name and address, telephone & fax numbers etc.)

From

Name of the Firm:
Full Name & Address:
GSTIN :
IEC No :
Tel. No :

To

The DGM (Purchase & Sales)
HLL Lifecare Ltd
Kakkanad Factory,kochi-682037

Dear Sir/ Madam ,

I/We, hereby declare that if we withdraw or violate any tender conditions during the period of validity, we agree to be suspended for the time specified in the Tender Documents, Security deposit may be forfeited.

Yours Faithfully,

SINGNATURE OF THE BIDDER WITH SEAL

(WITH OFFICE SEAL)

Place:

Date: