**Request for Quotation**

**Introduction**

HLL Infra. Tech. Services Ltd. (hereinafter referred to as HITES) a 100% subsidiary of HLL Lifecare Limited, a Government of India Enterprise under the Ministry of Health and Family Welfare invites quotations for translation services from English to French as well as from French to English from Agencies/Individuals. HITES has received a contract for constructing 2 hospitals in the Republic of Guinea. During the total project period of approximately 3 years several documents may need to be translated. Currently, task in hand is translating of DPR from English to French. The report is of around 86 pages, approximately 23,277 words and has tables. You are requested to submit your best quote for

1. translating from English to French: Rs\_\_\_\_\_\_\_\_\_\_\_/ per word
2. translating from French to English: Rs\_\_\_\_\_\_\_\_/per word

Taxes if any

Last date for submission of quote is 14.03.2017, 17:00 hrs

**Terms and Conditions**

1. Payments will be made through Cheque/Demand Draft/NEFT only after the completion of the job.
2. The above task of DPR translation has to be completed at the earliest but not exceeding 7 days.
3. Accuracy of translation is important
4. HITES reserves the right to decide the agency/individual for award of work
5. Quotation to be submitted through email to Mr. Harigovind G, Deputy Manager (BD), HITES at harigovindg@hllhites.com.
6. Any clarifications can be addressed to the above email id by 12:00 hrs of 14.03.2017