

ASSISTANT MANAGER (SAFETY & ENVIRONMENT)

Reference Code : HLL/HR/057/2025

Job Title : ASSISTANT MANAGER (SAFETY & ENVIRONMENT)

Start Date : 23.07.2025

End Date : 06.08.2025

Company

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 3 subsidiary / joint venture companies, 21 regional offices. HLL exports products to over 85 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of society at large.

Department: HLL-Manufacturing Unit, Peroorkada, Thiruvananthapuram

Tasks :

- Organizing safety training sessions for employees, contractors, and new recruits to promote a safe workplace culture.
- Coordination and organizing quarterly Safety Committee Meetings
- Accident prevention controls such as to conduct safety audits, SHE inspections, Safety, incident analysis across all departments
- Provide Work permits and conducting quarterly Onsite mock drills.
- Coordinating with various departments to ensure safety integration into operations
- Liaising with regulatory and statutory bodies such as the Factories & Boilers Department, P.E.S.O, Fire & Rescue and K.S.P.C.B. etc
- Coordination and conducting daily toolbox talks
- Ensuring compliance with statutory and regulatory SHE requirements
- Identifying and evaluating potential workplace hazards and monitoring the work environment.
- Operation and maintenance of the Effluent Treatment & UFRO Plant, Waste burning plant and Biogas Plant.
- Managing the operation of the firefighting system and upkeep of Fire hydrant, fire extinguishers, Fire alarm etc
- Overseeing the erection and safety compliance of civil/contractor project works inside the factory.
- Identifying and evaluating potential workplace hazards and monitoring the work environment.
- Implement and monitor Contractor Safety Management systems

Requirements

Maximum Age: 37 years as on 01.07.2025

Basic pay range (For Fixed Term Contract engagement): Rs. 20000 – 40000/-

Qualification:

Essential: BE / B. Tech in Industrial Safety / Fire & Safety (Full time course) recognized by the State Government / Factories rules.

Post Qualification Experience:

Essential: Minimum 1 year of experience in the relevant field

No. of Positions : 1

Posting Location : Thiruvananthapuram

Contract Type : Executive – Fixed Term Contract

Instructions for Filling the Job Application Form:

1. Download the attached Word document containing the prescribed job application format.
2. Type all required information directly into the form and insert your recent photograph in the field given. *Handwritten applications will not be accepted.*
3. After completing the application form, **copy the filled-in application content into the body of the email** and **attach the completed form in PDF format** to the email
4. Save the completed form in **PDF format** using the following filename format:
Application Your Name PositionAppliedFor.pdf
(Example: Application Anita Sharma DeputyManager.pdf)
5. Email the duly filled and digitally signed application form in PDF format along with the following documents:
 1. Curriculum Vitae (CV)
 2. Community Certificate (if applicable)
 3. Copies of all Educational and Experience Certificates
 4. Latest Salary Slipto [\[recruiter@lifecarehl.com\]](mailto:recruiter@lifecarehl.com) on or before the deadline.
6. Candidates submitting their applications via email must **mention the name of the post applied for in the subject line** of the email.

General Conditions:

1. Before applying, candidates should ensure that they fulfil all the eligibility criteria mentioned in the advertisement.
2. Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
3. Application Format can be downloaded from the website.
4. Job title and Reference code should be clearly mentioned in the Application form
5. All information submitted in the application will be verified with original documents at the time of the interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.
6. Only Indian Nationals are eligible to apply.
7. SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
8. The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
9. HLL reserves the right to cancel, restrict, or modify the selection process, or to not fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
10. Candidates working in Government, Semi-Government Organizations, Public Sector Undertakings, or Autonomous Bodies must provide a No Objection Certificate (NOC) at the time of the interview.
11. The decision of Management regarding selection will be final.
12. Canvassing in any form will be a disqualification