

MANAGER (FINANCE)

Reference Code : HLL/HR/058/2022

Job Title : MANAGER (FINANCE)

Start Date : 18.12.2022

End Date : 31.12.2022

Company

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 4 subsidiary / joint venture companies, 22 regional offices. HLL exports products to over 45 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of the society at large.

Department

Corporate Finance Department

Tasks

The job profile for the position is as under :

- Sound Knowledge of GST Act, filing of Monthly GST returns, Return rectifications, GSTR2B reconciliation, Annual returns, handling of GST Audit etc.
- Sound Knowledge of income Tax Act, TDS and returns, 26 AS reconciliation and related matters, Tax Audit etc.
- Sound knowledge of Accounting standards, Accounting Principles and related legal provisions & control mechanism
- Finalization of Books of counts, preparation of financial statements, schedules, notes to accounts etc. and managing Statutory and C&AG audit
- Preparation of Revenue and Capital budgets, Working Capital management and analysis of interpretation
- Knowledge of costing, analysis of costs, and preparation of cost reports.
- Working knowledge in FICO module of SAP software
- Skilled in MS office especially on Excel and PPT
- Excellent oral and written communication skills

Requirements

Maximum Age : 40 years as on 01.12.2022

Scale of Pay (For Regular appointment): Rs. 50000 - 160000/- (For Manager E2)

Annual CTC: Rs.13.6 Lakhs (Non-Metro) Manager (E2)) (approx.) at the minimum of the scale.

Qualification:

Essential: CA or CMA

Post Qualification Experience

Essential:

- Minimum 3 years post qualification experience in the Finance & Accounts Department of a reputed Organization.
- The candidate should have excellent practical knowledge in Microsoft Excel, Power Point etc.
- Experience in SAP FICO Module will be an added advantage.

No. of Positions : One (1)

Posting Location : Thiruvananthapuram

Contract Type : Executive – Permanent

Employment Fraction: Full-time

General Conditions:

- Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
- Application Format can be downloaded from the website.
- Job title and Reference code should be clearly mentioned in the Application form
- SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
- Canvassing in any form will be a disqualification.

For applying for the post, candidates can send the following details to recruiter@lifecarehll.com

**** (Application in the prescribed format, CV, Copies of All Education & Experience certificates, Salary Slip etc.)**