पेरूरकडापी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM-695 005 PHONE NO:0471 2435013

EMAIL: materialspft@lifecarehll.com / materialsnft@gmail.com

निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

पेरूरकड़ा फैक्टरी के लिए आवश्यक सामग्री की सफाई के लिए निविदा TENDER FOR CLEARING OF IMPORTED MATERIALS FOR PEROORKADA FACTORY

निविदा फार्म

निविदा संख्याः एचएलएल / पीएफटी / क्रय / आई एम् पी/ 2019-21 TENDER FORM

Tender No: HLL/PFT/PUR/IMP/2019-21

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

निविदा स्चना TENDER NOTICE

वर्ष 2019-21 (1 नवंबर 2019 से 31 अक्तूबर 2021 तक) के लिए तिरुवनंतपुरम में हमारी पेरूरकड़ा यूनिट को आयातित सामग्रियों की समाशोधन से निर्धारित प्रपत्र में मोहरबंदित और उपरिलिखित निविदाएं आमंत्रित की गई हैं।

Sealed and superscribed tenders in the prescribed form are invited from clearing of imported materials to our PEROORKADA unit in Thiruvananthapuram for the year 2019-21 (1st November 2019 to 31st October 2021).

निविदा दस्तावेजों को हमारी वेबसाइट http://www.lifecarehll.com से डाउनलोड किया जा सकता है और यदि 23/10/2019 तक कार्यालय के सभी कार्य दिवसों में सुबह 10.00 से अपराहन 2.00 के बीच संपर्क किया जाए तो अधोहस्ताक्षरी के कार्यालय से मेल के माध्यम से अग्रेषित किया जाएगा ।

The tender documents can be downloaded from our website http://www.lifecarehll.com and the same will forwarded via mail from office of the undersigned if contacted between 10.00 A.M. to 2.00 P.M. on all office working days up to 23/10/2019.

निविदा दस्तावेजों को जारी करने की अंतिम तिथि:

The last date of issue of Tender documents : 23.10.2019, 14.00 HRS

निविदाओं की प्राप्ति की अंतिम तिथि

The Last date of receipt of Tenders : 23.10.2019, 15.00 HRS

निविदाएं खोलने की तिथि:

Date of opening of Tenders : 23.10.2019, 15.30 HRS

महा प्रबंधक (क्रय) General Manager (Purchase)

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

CONTENTS OF BID DOCUMENT

SI no:	DESCRIPTION	Page no:
1.	TERMS & CONDITIONS	6
2.	PRICE BID-A Thiruvananthapuram by Air	7-8
3.	PRICE BID-B Cochin by Air	9-10
4.	PRICE BID-C Cochin by Sea	11-14
5	PRICE BID-D Chennai by Sea	15-17
6	DECLARATION	18

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21

05.10.2019

Dear Sirs,

Sub: Clearing of imported materials through Chennai Sea port, Cochin Sea port, Cochin Airport and Thiruvananthapuram Airport.

Sealed competitive quotations are invited for the clearing of imported materials at the location mentioned below.

- 1. Thiruvananthapuram By Air
- 2. Chennai By Sea
- 3. Cochin By Sea
- 4. Cochin By Air

The C & F agents will be responsible for all activities relating to clearing the consignment within the shortest possible time such as

- > Filing of Bill of Entry with customs
- Liaisoning with customs house officials, steamers agents,
- > Repacking of damaged packages if any,
- > Arranging insurance survey,
- Arranging loading, un-loading,
- > Transportation from port to our factory,
- ➤ Endorsing/ transferring/ registering DEPB/DEEC /DEPB / EPCG/ MEIS (or any other licenses as the case may be) of one port to another port etc.

Payment will be made after clearance of each consignment and production of all documents.

The bidders are required to submit their quote in the respective price bid format for clearing of imported goods by AIR and SEA

1. The last date and time of submission of Tender AS PER TENDER NOTICE

Page 4 of 18

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

2. The last date and time of opening of Tender

AS PER TENDER NOTICE

The award of work against the tender will be based on the rates quoted for the clearing and related works at each location.

SSI/MSE units interested should submit a valid copy of their Udyog Adahar registration certificate on or before the date and time as mentioned in the Tender Notice.

25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSE's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises.

Start-up units interested shall submit a valid copy of Registration Certificate from Department of Industrial Policy & Promotion on or before due date as per tender notice.

HLL reserves the right to split up the quantity and place the order on more than one agent and also reserves the right to accept or reject the offer without assigning any reason.

The following details are also required to be furnished along with the tender :-

- a. Annual Turn Over
- b. Total number of Employees
- c. Location of Offices
- d. List of Customers

General Manager (Purchase)

पेरूरकडापी.ओ. PEROORKADA. P.O.

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

TERMS & CONDITIONS

- 1. No payment will be made in advance except customs duty, Port dues and Ocean Freight (in FOB Consignment).
- 2. HLL LIFECARE LIMITED will send the necessary documents received from the vendors for clearing the material. In the absence of any document required for clearing the material the same should be brought to our notice by email / fax immediately.
- 3. Any charges levied due to late intimation will be to the account of the clearing agent.
- 4. Demurrage or fine levied upon late clearance due to delay on the part of the clearing agent should be borne by the agent.
- 5. The scope of work includes laisoning with customs, Port authorities, freight carriers and other agencies.
- 6. Rate quoted is <u>valid for two years</u> from the date of issue of Work Order.
- 7. Once the contract is awarded no claim, other than what is mentioned in the work order will be entertained.
- 8. The clearing agent shall advice HLL in connection with all relevant acts of Customs for importing & exporting as the case may be.
- 9. In case of LCL (part container Loads), the clearing agent shall submit a photograph / picture to HLL and got the same approved before receiving the same from the forwarder of supplier.
- 10. The quote shall clearly mention the existing GST charges.

The format for submission of the price bids is enclosed.

Yours Faithfully, For HLL LIFECARE LIMITED

GENERAL MANAGER (PURCHASE)

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

SCHEDULE -A

PRICE BID - FORMAT FOR QUOTING

THIRUVANANTHAPURAM BY AIR

1. Documentation charges	:
(Entry and filing charges)	
2.Coolie charges for taking delivery and	
loading into vehicle including atticooly	:
3. Customs inspection opening and	
repacking charges	:
4. DEEC/DEPB(or any other licenses as the cas	e may be) registration expenses
:	
5. Charges for arranging endorsement of	:
DEPB (or any other licenses as the case may	be) of other ports endorsed to the
clearing port	:
6. Sundries/ incidentals	:
7 Handling changes (9/)	
7. Handling charges (%)	·
8. Local transporting charges	:
9. Goods Service tax (%)	•
7. Goods Service Land (70)	·
10. Lift on and Lift off charges for container	:
11. Trailer hire for movement of container from	
*	7 of 18

पेरूरकडापी.ओ. PEROORKADA. P.O,

तिरुवनन्तपुरम -695 005 THIRUVANANTHAPURAM-695 005 PHONE NO:0471 2435013

EMAIL: <u>ma</u>	terialspft@lifecarehll.com / ma	aterialsnft@gmail.com
निविदा संख्या:एचएलएल/पीए	फटी/ क्रय/ आईएमपी/ 2019-21	
TENDER NO: HLL/PFT TC yard to examina		05.10.2019
12. Others if any (Please	e specify) :	
case may be)etc. sho	all be returned to HLL LIFECAR	MEIS (or any other licenses as the E LIMITED duly endorsed immediately ount shall be recovered from the agent.
Items for which paymen	ts to be made at actual against Orig	ginal Receipts
1. D.O. Charges/KSIE	harges :	
2. Transportation charg	es to HLL LIFECARE LIMITED	:
a) Upto 100Kg b) Above 100 Kg an	: d Upto 500Kg :	
3. Bond/ stamp paper cl	narges :	
4. Custom duty	:	
5. Other if any	:	
	cally mentioned. 250KG consignment	quoted as RS per KG. Slab rates are not ent will be considered for arriving at the
Place:		
Date:	Signature, Name and	d Address of Clearing Agent.

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

SCHEDULE -B

PRICE BID - FORMAT FOR QUOTING

COCHIN BY AIR

1. Documentation charges (Entry and filing charges) 2. Coolie charges for taking delivery and loading into vehicle including atticooly : 3. Customs inspection opening and repacking charges 4. DEPB/DEEC / EPCG/ MEIS (or any other licenses as the case maybe) registration expenses 5. Charges for arranging endorsement of DEPB of other ports endorsed to the clearing port 6. Sundries/incidentals 7. Handling charges (%) 8. Local transporting charges 9. GST (%) 10. Lift on and Lift off charges for container :

पेरूरकडापी.ओ. PEROORKADA. P.O,

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EMAIL: materialspft@lifecarehll.com / materialsnft@gmail.com

निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएम TENDER NO: HLL/PFT/PUR/IMP/201 11. Trailer hire for movement of containe TC yard to examination area and back	19-21 e r from	05.10.2019
12. Others if any (Please specify)	:	
	LIMITED di	r any other licenses as the case may be) etc. uly endorsed immediately after clearing the recovered from the agent.
Items for which payments to be made at a	ictual against	Original Receipts
1. D.O. Charges/KSIE charges	:	
2. Transportation charges to HLL LIFE(CARE LIMIT	TED
a. Upto 500KG :b. Above 500KG and upto 1000KG :c. Above 1000KG		
3. Bond/ stamp paper charges	:	
4. Custom duty	:	
5. Other if any	:	
Items for which per Kg rates are applicable, the rates shall be quoted as RS per KG. Slab rates are not acceptable except if specifically mentioned. 500KG consignment will be considered for arriving at the lowest rate for COCHIIN BY AIR.		
Place:		
Date: Sig	nature, Nam	e and Address of Clearing Agent.
HLL LIFECARE LIMITED reserves the right to terminate the contract at any time.		
	Dogg 10 of 19	

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

SCHEDULE -C

PRICE BID - FORMAT FOR QUOTING

COCHIN BY SEA

SPECIFY "N.A WHEREVER THE ITEM IS IN APPLICABLE FOR LCL/FCL

FCL LCL

1. Documentation charges (Entry and filing charges)

2. Coolie charges for loading delivery including atticooly/MT

3. Destuffing charges

4. Charges in connection with customs inspection and opening

5. DEPB/DEEC / EPCG/ MEIS(or any other licenses as the case may be) Registration charge

:

6. Sundries/Incidental charges:

7. Service charges
(a) as % of CIF value

8. GST if any (%) :

9. Transport from Cochin to Thiruvananthapuram 20' Container :

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TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

40' Container :

Full truck (> 10 Ton) :
Mini truck (1.5 to 5 Ton) :
Tempo (< 1.5 Ton) :

10. M.D.L.B.charges :

11. Local transport charges if any :

(>10MT) : (1.5 to 5MT) :

(< 1.5MT) :

12. Lift on and Lift off charges for container :

13. Trailer hire for movement of container from

TC yard to examination area and back:

14. Others if any :

(Cont....)

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

Items for which payments to be made at actual against Original Receipts

a. Custom duty

b. LCL charges and port dues

c. T.H.C

d. Endorsement charges if applicable

(i) D.O charges to main steamer agent

(ii) D.O charges to subagents if applicable

(iii) Consolidation charges

f. Bond/stamp paper charge

g. DEPB/DEEC /DEPB / EPCG/

MEIS(or any other licenses as the case may be)

Registration expenses

i. DEPB/DEEC / EPCG/ MEIS (or any other licenses as the case may be)

Bill of Entry expenses

i. Survey charges

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

j Forklift/Crane charges if applicable

k. Others if any

All documents such as DEEC/DEPB(or any other licenses as the case may be) etc shall be returned to HLL LIFECARE LIMITED duly endorsed immediately after clearing the consignment. Any delay/loss on this account shall be recovered from the agent.

20' container consignment with 16MT weight be considered for arriving at the lowest rate of FCL for COCHIIN BY SEA. In case of LCL, 1000Kg consignment weight be considered for arriving at the lowest rate of LCL for COCHIIN BY SEA

Place:

Date Signature, Name and Address of Clearing Agent

HLL LIFECARE LIMITED reserves the right to terminate the contract at any time.

पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21

TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

SCHEDULE -D

PRICE BID - FORMAT FOR QUOTING

CHENNAI BY SEA

SPECIFY "N.A WHEREVER THE ITEM IS IN APPLICABLE FOR LCL/FCL

FCL LCL

- 1. Documentation charges (Entry and filing charges)
- 2. Coolie charges for loading delivery including atticooly/MT
- 3. Destuffing charges
- 4. Charges in connection with customs inspection and Opening
- 5.DEEP/DEPB (or any other licenses as the case may be)
 Registration charge
- 6. Sundries/Incidental charges :
- 7. Handling charges as % of CIF value :
- 8. Goods Service tax if any (%)
- 9. Transport from Chennai to Thiruvananthapuram

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पेरूरकडापी.ओ. PEROORKADA. P.O,

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-21 TENDER NO: HLL/PFT/PUR/IMP/2019-21 20' Container 40' Container Full truck (> 10 Ton) Mini truck (1.5 to 5 Ton) Tempo (< 1.5 Ton)	05.10.2019 : : : :
10. M.D.L.B.charges	:
11 Lift on and Lift off charges for container :	
12 Trailer hire for movement of container from : TC yard to examination area and back	
13. Others if any	:
Items for which payments to be made at actual again	nst Original Receipts
a. Custom duty	:
b. LCL charges and port dues	:
c. T.H.Cd. Endorsement charges if applicable	:
(i) D.O charges to main steamer agent	:
(ii) D.O charges to subagents if applicable	:
(iii) Consolidation charges	:
e. Bond/stamp paper charge	:

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निविदा संख्या:एचएलएल/पीएफटी/ क्रय/ आईएमपी/ 2019-2	21	
TENDER NO: HLL/PFT/PUR/IMP/2019-21 f.DEEC/DEPB (or any other licenses as the case Registration expenses	may be)	05.10.2019
g. DEEP/DEPB (or any other licenses as the case Bill of Entry expenses	may be)	
h. Survey charges	:	
i. Forklift/Crane charges if applicable	:	
j Others if any	:	

All documents such as DEEC/DEPB (or any other licenses as the case may be) etc shall be returned to HLL LIFECARE LIMITED duly endorsed immediately after clearing the consignment. Any delay/loss on this account shall be recovered from the agent.

20' container consignment with 16MT weight be considered for arriving at the lowest rate of FCL for CHENNAI BY SEA. In case of LCL, 1000Kg consignment weight be considered for arriving at the lowest rate of LCL for CHENNAI BY SEA

Place:	Signature, Name and
Date:	Address of Clearing Agent

HLL LIFECARE LIMITED reserves the right to terminate the contract at any time.

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TENDER NO: HLL/PFT/PUR/IMP/2019-21 05.10.2019

SCHEDULE - E

DECLARATION

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE APPLICANT

SIGNATURE NAME AND ADDRESS OF APPLICANT