

Dear Sir,

Sub: Supply, Installation and commissioning of Local Area Network at our Irapuram Factory

HLL Lifecare Limited (HLL), Thiruvananthapuram invites sealed bids from the competent and eligible bidders for the supply, installation and commissioning of Local Area Network at our Irapuram Factory, Perumbavoor, Eranakulam Dist.

TERMS and CONDITIONS

1. The respective bidder should have three years experience in supply, installation and maintenance of LAN items. For this, the bidder may submit the documentary evidence like work orders, Certificate from the clients for the similar works done along with the bid.
2. The respective bidder should have service support centre/authorized partner at Ernakulum and the details may please be furnished along with the bid.
3. The schedule of requirement is given in **Annexure-1**.
4. The prices should be quoted as per the format for price schedule enclosed (**Annexure – 2**).
5. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
6. The bid shall be valid for a period of 90 days from the date of opening of bids.
7. The bids will be evaluated by taking the total amount quoted for the items.
8. The purchase order will be placed on the first lowest responsive bidder.
9. The bids should contain the complete technical specifications of the equipment supported with illustrative literatures/catalogues.
10. All active items should have 3 Years warranty and passive items should have 1 year warranty from the date of installation. The defective parts should be replaced at free of cost during the warranty period.

11. The work should be completed within **8 weeks** from the date of placement of order.
12. Necessary user manuals/CDs/accessories of hardware and software are to be supplied along with the equipments.
13. Penalty @ 0.50 % per week's delay subject to a maximum of 5 % is applicable for delayed delivery.
14. Payment will be released from Registered and Co-operative Office, Poojappura, Thiruvananthapuram within 30 days upon successful completion of work. For claiming this payment the following documents are to be submitted to the paying authority.
 - a. Three copies of Invoice
 - b. Delivery/Installation report duly signed by the concerned person of HLL and representatives of the supplier.
 - c. Work completion report & Warranty certificate
15. Bids should be submitted on or before **15:00 Hrs on 17.10.2013** and the same **will be opened at 15.30 Hrs on the same day** at Registered and Corporate Office, Poojappura, Thiruvananthapuram in the presence of the representative of the bidder who choose to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
16. Any bid received after the deadline for submission of bids will be rejected.
17. HLL reserves the right to accept/reject any or all of the bids without assigning any reason whatsoever.
18. The envelopes containing the bid shall bear the Bid No. (Here insert the details given under reference) and the words "DO NOT OPEN BEFORE" (Here insert the time and date of bid opening).
19. The bids should be submitted at the following address.

Associate Vice President (IT)
HLL Lifecare Limited
Corporate and Registered Office,
HLL Bhavan, Poojappura,
Thiruvananthapuram – 695 012,
Phone: 0471- 2354949.

20. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.
21. No fax/email bids will be accepted.
22. HLL shall not be liable for the delay in submission of bids after the due date specified above due to any reason including postal delay.

Thanking you,

Yours faithfully,

P. Sivakumar
Senior Manager (Hardware)

Annexure-1
Active Components

Sl. No	Item Description	Part No	Unit	Qty
1	CISCO Catalyst 2960S 24 GigE, 2 x SFP LAN Lite	WS-C2960S-24TS-S	No.	1
	GE SFP,LC connector LX/LH transceiver (Single Mode) Classic product	GLC-LH-SM	No.	2
	Power cable for India	CAB-IND	No.	1
	Console Cable 6 ft with USB Type A and mini-B	CAB-CONSOLE-USB	No.	1
	SMARTNET 8X5XNBD Cat 2960S 24 GigE,2 x SFP LAN Lite	CON-SNT-2960S2SS	Years	3
2	CISCO SG300-28 28-port Gigabit Managed Switch with three years warranty	SRW2024-K9-EU	No.	3
	Gigabit Ethernet LX Mini- GBIC SFP Transceiver (Single Mode)	MGBLX1	No.	3 (1 for each switch)
3	42 U Floor Mountable Rack with front glass door and cooling fans (necessary hardware kits should also be provided) (Rittel/APW)		No.	1

Passive Components

SI.No	Item Description	Unit	Qty
1	Cat 6 500 MHz UTP Copper cable (AMP/ Systimax/Panduit)	M	4575
3	24 port fully Loaded Patch Panel with Cable Manager(AMP/ Systimax/Panduit)	No.	4
4	Cat 6 1 M Patch Cord (AMP/ Systimax/Panduit)	No.	80
5	Cat 6 2 M Patch Cord (AMP/ Systimax/Panduit)	No.	80
6	Cat 6 IO with Surface Mount box with shutter facility (AMP/ Systimax/Panduit)	No.	80
7	0.5 " PVC Casing and Capping /Conduit	M	1200
8	2" PVC Casing and Capping/Conduit	M	1000

Labour Charges

SI.No	Description	Qty
1	Fixing of Rack	1
2	Laying Of UTP Cable	4575 M
3	Fixing and Termination of IO with Surface Mount Box	80
4	Fixing and Termination of Patch Panel	4

Note: The measurement of Cables & Casing and capping are approximate only. The payment will be made to the supplier on actual measurement basis only.

Address of location

IFC- HLL Lifecare Limited,
Irapuram Factory,
Perumbavoor, Kunnathunada,
Ernakulam Dist - 683541

Price Schedule							Annexure – II		
Sl.NO	Description of item / work	Unit	Quantity	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)	
1	2	3	4	5	6	7	8= 5+6+7	9= 4 * 8	

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs.