



एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

TENDER FOR TRANSPORTATION OF FINISHED GOODS

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
Dated: 21.03.2014

TENDER DOCUMENTS

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
Dated: 21.03.2014

TECHNO COMMERCIAL BID

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Date: 21.03.2014

TENDER NOTICE

Sub: Contracting of Transportation of Finished Goods - reg;

Sealed and superscribed tenders are invited in prescribed format, under Two Bid System (Techno Commercial Bids) for transportation of finished goods from facilities in Thiruvananthapuram located at Peroorkada, Akkulam, Balaramapuram etc. to various locations across the country from reputed transport companies/fleet operators having All India Network with Offices/Other facilities at all the centers.

The tender documents containing the Technical Information, the destinations with terms and conditions can be had from the office of the undersigned between 10.00 A.M. to 3.00 P.M. on all office working days up to 11.04.2014(3.00 P.M.) on payment of Rs. 1001/-, inclusive of Sales Tax, towards cost of Tender Form by DD in favour of HLL Lifecare Limited payable at Thiruvananthapuram.

The tender documents can also be downloaded from our Website: www.lifecarehll.com. The tenderers downloading the tender documents from our website are required to enclose Demand Draft for Rs.1001/- drawn in favour of HLL Lifecare Ltd., payable at Trivandrum towards the cost of tender documents, along with the Technical Bid. The Technical Bid, not accompanied by Demand Draft for Rs.1001/-, will be summarily rejected.

The last date of issue of Tender Documents : 11.04.2014 at 3.00 p.m.

The last date of receipt of Bids : 11.04.2014 at 3.00 p.m.

The date of opening of Technical Bid : 11.04.2014 at 3.30 p.m.

The Unit Chief of Peroorkada Factory, Thiruvananthapuram, reserves the right to cancel or reject this Tender fully or partially, without assigning any reason and his/her decision on this will be final and binding on all Tenderers.

JT GEN MANAGER (PURCHASE)

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

CONTENTS OF BIDDING DOCUMENTS

I. INSTRUCTIONS TO BIDDERS:

II. TECHNICAL BID FORM

1. Schedule A – 1 : Approximate No. of Boxes for a Truckload
- Schedule A – 2 : Destinations
2. Schedule B : General Condition
3. . Schedule C : Minimum Eligibility Criteria for qualifying in Technical Bid
4. Schedule D : Questionnaire – General information of the Tenderer
5. Schedule E : Terms & Conditions
6. Schedule F : Questionnaire for Minimum Eligibility Criteria
7. Schedule G : Declaration accepting Terms and Conditions by the Transporter

III.PRICE BID FORM

1. Schedule H : Rate Schedule for transportation of Finished goods.

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
 Dated: 21.03.2014

I. INSTRUCTION TO BIDDERS

1. This Bid is intended to finalize the contract for transportation of finished products from our facilities in Thiruvananthapuram located at Peroorkada, Akkulam, Balaramapuram to consignees in various States. The destinations are given in Schedule A-2.
2. This is a TWO BID system comprising of :
 (a) Technical Bid (b) Price Bid
3. The Technical Bid should be accompanied by a DD from a Nationalised Bank for Rs.50,000/- towards Earnest Money Deposit, drawn in favour of M/s. HLL LIFECARE LIMITED, payable at Thiruvananthapuram, The Bid received without EMD shall be summarily rejected.
4. Technical & Price Bids should be in separate sealed covers. Technical and Price Bids shall be super scribed as "Technical Bid " and "Price Bid" on the respective covers in order to clearly identify between the two Bids. These two bids should be submitted in a single sealed cover with the respective Tender No. mentioned thereon, complete in all respect, addressed to the Jt. General Manager (Purchase) HLL Lifecare Limited, Peroorkada P.O., Trivandrum – 695 005, on or before the due date and time mentioned in the Tender Notification. HLL shall not be responsible for any delay, if any, in the delivery of the bidding document or non-receipt of the same.
5. a. The last date and time of receipt of Bids is : 11.04.2014 at 3.00 p.m.
 b. The date and time of Opening of
 Technical Bid is : 11.04.2014 at 3.30 p.m.
6. In case the date mentioned above is declared subsequently as holiday for the Company's Office, the due date for submission and opening of bid will be the next Office working day at the same venue and time. Bids received after the dead line for submission shall not be considered.
7. The Transporter is expected to examine all Instructions, Terms and Conditions given in the Bidding documents. Failure to furnish all

information required in the Bidding documents in every respect will be at the Transporters risk and may result in rejection of the Bids.

8. The transporter should affix their signature with official seal in all the pages of the tender and attach all the details called for in the tender documents, failing which the tender is likely to be rejected.
9. A Declaration as given in SCHEDULE - G stating that ALL TERMS AND CONDITIONS with respect to this Tender is acceptable should accompany the tender, failing which the tender will be summarily rejected.
10. The validity of both Technical Bid and Price bid shall be valid for one year. However HLL reserves the right to limit/extend the validity period without assigning any reason.
11. The date and time of opening of Price Bid will be intimated separately. The Price Bids of Tenderers who do not qualify will be returned unopened.

SCHEDULE-A 1

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

I) APPROXIMATE NO. OF BOXES FOR FULL TRUCK LOAD

Sl. No.	Scheme of Packing	No. of Boxes per Full Truck Load
1.	Free Supply/ F W	330 to 360
2.	Deluxe	330 to 360
3.	NACO	330 to 360
4.	Sawan 4's	190 to 235
5.	Sawan 10's	190 to 235
6.	Bliss	220 to 260
7.	Milan	230 to 270
8.	Ustad 3's	290 to 310
9.	Mithun (7200 Pcs)	150 to 170
10.	Mithun (3600 Pcs)	200 to 280
11.	Masti 5's	150 to 170
12.	Masti 10's.	190 to 210
13.	Zaroor	340 to 380
14.	Thrill	240 to 285
15.	Mithun 4's	125 to 160
16.	Style	260 to 300
17.	Moods / Branded scheme	120 to 240
18.	Rakshak	270 to 300
19.	Asha	330 to 360
20.	Gloves	400 to 420

NOTE:

1. In the case of half load and quarter load, the number of boxes will be calculated proportionately from the above table.
2. The Number of Boxes per scheme per truckload given is approximate and may marginally vary on either side.
3. If any new scheme which is not covered in the above schemes, but the number of boxes is similar to any one of the above schemes, is required to be transported, the transporter shall do the same at the agreed rate without additional cost.
4. If any new scheme, which is not covered in the above schemes, required to be transported, the number of boxes will be fixed after mutual discussion.

SCHEDULE-A 2

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

DESTINATIONS

SL. NO.	DESTINATIONS	SL. NO.	DESTINATIONS	SL. NO.	DESTINATIONS
1	Agarthala	47	Hassan	93	Nagpur
2	Ahmedabad	48	Hathras (Mahamaya Nagar)	94	Nedumbasseri
3	Akola	49	Hosur	95	New Itanagar
4	Aizwal	50	Hubli	96	Palakkad
5	Ajmer	51	Hyderabad	97	Palmpur
6	Alappuzha	52	Idukki	98	Panaji
7	Alwar	53	Imphal	99	Panchkula
8	Ambala	54	Indore	100	Patna
9	Ambajogai	55	Itanagar	101	Pathanamthitta
10	Amravathi	56	Jabalpur	102	Pune
11	Amritsar	57	Jaipur	103	Parbhani
12	Ambegaon	58	Jalna	104	Parwanoo
13	Aurangabad	59	Jalandhar	105	Pollachi
14	Bangalore	60	Jalegaon	106	Pondicherry
15	Banswara	61	Jammu	107	Puri
16	Bereily	62	Jam Nagar	108	Raipur
17	Belguam	63	Jodhpur	109	Rajkot
18	Bhilai	64	Kalpetta	110	Ranchi
19	Bhiwandi	65	Kanagala	111	Rohtak
20	Bhopal	66	Kanpur	112	Sangli

21	Bhubaneswar	67	Kannur	113	Secundarabad
22	Bilaspur	68	Kandla	114	Sehore
23	Chennai	69	Karaikal	115	Shillong
24	Chandigarh	70	Karur	116	Shimoga
25	Chandrapur	71	Kasargod	117	Simla
26	Chidambaram	72	Kochi	118	Silvasa
27	Coimbatore	73	Kohima	119	Sonipat
28	Daman	74	Kolhapur	120	Solan
29	Delhi	75	Kolkata	121	Solapur
30	Dehradun	76	Kollam	122	Srinagar
31	Dhanbad	77	Kottayam	123	Surat
32	Dhule	78	Kozhikode	124	Thane
33	Dimapur	79	Kurushetra	125	Thiruvananthapuram
34	Dinanagar	80	Latur	126	Thirupathi
35	Dindigul	81	Lucknow	127	Thirunelveli
36	Durgapur	82	Ludhiyana	128	Thodupuzha
37	Gandhinagar	83	Madurai	129	Thrissur
38	Gandhidham	84	Malapuram	130	Trichy
39	Gangtok	85	Malegaon	131	Tuticorin
40	Gauhati	86	Mangalore	132	Vadodara
41	Gaya	87	Margoa	133	Varanasi
42	Ghaziabad	88	Motidham	134	Vikasnagar
43	Goa	89	Mohali	135	Vishakhapatanam
44	Gurgaon	90	Mumbai	136	Vidisha
45	Gwalior	91	Nagercoil	137	Wayanad
46	Harao	92	Nasik	138	Zirakpur

SIGNATURE OF TENDERER
(with Official Seal)

SCHEDULE B

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

GENERAL CONDITIONS FOR TRANSPORATION OF FINISHED GOODS

- 1) The tenders should be completed in all respects. Incomplete tenders are liable to be rejected.
- 2) Unsealed tenders received are liable to be rejected and this will be at the sole risk of the Tenderer.
- 3) The quantity mentioned in clause (31) of Schedule - E is approximate and in case the Company requires more/less number of loads and for additional destination during the pendency of the contract, the transporter should be prepared to provide vehicles at the agreed rate, terms & conditions.
- 4) The Tenderer who does not meet the Minimum Eligibility Criteria shall be considered as DISQUALIFIED in the tender. Their Price Bid shall be returned unopened to them.
- 5) Quoted rates shall include door collection, door delivery, unloading and any other expenses that are likely to be incurred by the transporter outside the Factory premises. However HLL shall arrange loading free of cost of the truck at the time of dispatch from their premises at Peroorkada / Akkulam/ Balaramapuram etc
- 6) Clear acknowledgement of delivery within the given period as indicated in Schedule H is the essence of the contract.
- 7) The transporter, if required, has to meet all expenses like toll, Octroi, etc.

Name and Signature of the Tenderer
(with Office Seal)

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE
TECHNICAL BID

1. The Transporter should have own minimum 10 number trucks and have at least 10 attached trucks with National Permit. Further they should be capable of mobilizing additional trucks as and when required.
2. The successful tenderer shall deposit by either by DD or in the form of Bank Guarantee from Nationalized / Scheduled Bank a sum equivalent to 5% of the total approximate value of the contract as Security Deposit not later than 15 days from the date of issual of Transportation Work Order. This Security Deposit will be returned without interest after the completion of contract period.
3. The transporter should have undertaken all India transportation works of Public Sector Undertakings/Leading Private Companies for the last 3 years period.
4. The Transporter should have a full-fledged office with telephone, Fax/ e-mail facilities in Thiruvananthapuram.
5. The transporter should have Branch/Associate Offices at the destinations given in the Schedule A-2.
6. EMD of Rs. 50,000/- by way of DD to be enclosed with Technical Bid.
7. The transporter should be registered under carriage by road act 2007 and also with State Transport Department in which their main office is located.

Name and Signature of the Tenderer
(with Office Seal)

SCHEDULE- D

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

QUESTIONNAIRE - GENERAL INFORMATION OF THE TENDERER

1. (a) Name and address of the Tenderer :

(b) Details of Key Personnel at your Thiruvananthapuram Office

Name / Designation	Tel. No.		Mobile No.	Fax No.	email id
	Off.	Res.			

(c) Details of Key Personnel at your Head Office

Name & Designation	STD Code	Tel. No.		Mobile No.	Fax No.	email id
		Off.	Res.			

2. (a) 1) Type of Firm : Partnership/ Proprietary / Pvt. Ltd./Public Ltd.

2) Details of Partners/ Directors along with address : (Attach additional sheet if required)

(b) PAN Card of the Tenderer : (Enclose copy)

3. a) No. of vehicles under your ownership having National Permit. (Attach a statement of details : Nos. of Truck No. /self attested copies of RC book & permit)

b) No. of vehicles attached with you/firm /company. (Attach a statement of details : Nos. of Truck No. / self attested copies of RC book & permit)

4. Do you have Branch/Associate Offices at the destinations given
in the Schedule A-2 ? : Yes/No

(If yes, the details may be attached in the format below)

Address	Contact Person / Designation	Tel. No.		Mobile No.	Fax No.	Godown space (Sq. feet)
		Off.	Res.			

5. Have you undertaken similar works for Public Sector Undertakings/
Leading Private Companies during the last 3 years : Yes/No

(If Yes, the details may be attached in the given format.)

Name & Address of the Customer	Value of Business done during the previous years

(Copies of the Contracts/Work Orders also be enclosed)

6. Name & Address of your Banker :
7. The credit Limit provided to you by your Bank :
(Copy of Certificate from the Bank duly attested to be enclosed).
8. Have you had Litigation/Arbitration in any commercial contract during last three years ? : YES / NO
if YES give details

N.B.:- The statements specified in Sl. No. 3,4,5 above must be signed & sealed stating that the details furnished are true/correct.

DECLARATION

I/We confirm having read and understood the work requirements, instructions, forms, terms and conditions, draft agreement and all relevant information regarding the Tender Notification No: PUR/08/R1/PQ/FG TRANSPORTATION /2014-15 Dated 21.03.2014 and agree to abide by all without any deviation from what are stated above and contained therein in the Tender Notification and draft agreement.

Place:

Name and Signature of the Tenderer
(with Office Seal)

SCHEDULE- E

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

TERMS AND CONDITIONS

1. The Company shall have the right to inspect the existence and quality of the details claimed in the Technical Bid, to determine the eligibility of the Bidder prior to the award of transportation work and the tenderer shall extend all co-operation for this. If any information provided in the Technical Bid is found false or not correct at the stage of inspection/verification, the tenderer may be disqualified.
2. If any information provided in the Technical Bid is found false at any point of time during the contract period, the same shall result in termination of contract, disqualification of the tenderer from future tenders, forfeiture of EMD paid and Security Deposit and payment of compensation towards loss or damage caused to the Company on account of making false claims.
3. The Transporter shall have to liaise with the consignee and our office enroute/location for smooth conduct of the contract.
4. The Transporter is expected to collect the consignment from HLL and deliver the same to the consignee within the specified period as stipulated in the work order with "Point to Point" transportation or "With one Transshipment" as the case may be agreed by the Company.
5. Freight charges for stations from/to places other than what are indicated herein shall be fixed mutually considering the distance to nearby stations.
6. For the purpose of booking Full Truck Loads, the general norms with respect to the approximate number of boxes are given in Schedule A1, which may vary in some cases and the tenderer shall accept it without any additional cost.
7. In a situation when the truck may have to be retained at different points like Factory at Peroorkada, Akkulam, Balaramapuram etc. and at the consignee end for loading/unloading, the Transporter should be ready for the same and no additional charges shall be payable for this.
8. Insurance coverage will be taken by HLL Lifecare Limited, for which the details are to be provided by the transporter at the time the truck leaves our premises failing which the risk shall be solely of the transporter.

9. The tenderer should specify the minimum period within which the consignment booked from HLL would reach and delivery effected at the destination stations given in Schedule A2. Failure to deliver the materials as per the schedule agreed between the Company and Transporter would attract penalty as stipulated here under. However, the consignment for unspecified areas should be delivered within a reasonable time limit with reference to the time fixed for the nearest destinations.
10. The delivery period agreed to is exclusive of the dates of loading at HLL premises/godown and unloading at the destinations respectively.
11. A Penalty of 2% of freight shall be imposed per day per truckload for late delivery beyond the number of days given/agreed in the Tender/Transportation Work Order/Agreement.
12. Whenever the Company, in exigency, books the part load as full truck load and at full load rate, the Transporter shall not carry the materials of any other customer along with the same HLL consignment.
13. On awarding the Work Order, the contractor shall contact HLL between 2.00 P.M. and 3.00 P.M. on all working days to ascertain the requirement and collect the schedule.
14. The transporter will be given the schedule of trucks required at least 12 hours in advance in writing/e-mail. Failure to place the required number of trucks within the free time will be attract penalty as follows.
 - a. First 24 hours from issue of schedule: - NIL
 - b. Above 24 hours to 48 hours : 1.5 % of freight charge
 - c. 48 hours to 72 hours : 3 % of freight charge
 - d. 72 hours and above : 5 % of freight charge

If the Transporter fails to provide the vehicle within the time given, the Company reserves the right to engage truck from other sources. The additional costs that may be incurred by the Company in this regard will be recovered from the originally designated Transporter. (Special attention is drawn to this clause).

15. The Company reserves the right to change the mode of Transport exclusively or partially during pendency of this contract.
16. The Transporter should be prepared to carry out such portion of the transportation work given in the schedule as ordered to them and the Company will have full right to split up the transportation work at its discretion if found necessary.
17. When the Transporter fails to carry out the transportation work at any time to the satisfaction of the Company, the Company may get the transportation work

done by other means at the risk and cost of the transporter and recover the cost from the pending bills, Bank guarantee, Sale of movable & immovable properties etc. of the transporter without prejudice to the rights available under the contract.

18. The contract is of special nature involving handling and transport of costly materials and as such the transporter will have to ensure complete safety in handling and transporting these items. If any damage and/or loss for to the materials has occurred, between the collection of the consignment and delivery of the same to the consignee, the Tenderer/Transporter will be held responsible for such damages and losses which will have to be made good by them/ recovered from the pending bills, Bank Guarantee / Security Deposit.
19. The Transporter has to ensure that the materials collected are as per the Packing Slip/Delivery Chellan. The Packing Slip/Delivery Chellan shall form the part of the L.R./C.N. The consignment shall be delivered as per the L.R./Packing Slip/Delivery Challan.
20. The Transporter is solely responsible for complying with all statutory obligations and for any loss/expenditure arising from the breach thereof, if not satisfactorily settled by the Transporter, the Company reserves the right to withhold payment of bills or any other dues and discharge the obligations of the Transporter without prejudice to the Company claiming full value of damage otherwise as per law in force.
21. The successful transporter has to provide vehicles as and when required, for a period of one year during which no rate/price change will be allowed other than for increase/decrease in the rate of Diesel.
22. Trucks reporting after 15.00 Hrs. are likely to be halted and no claim will be entertained on this account.
23. It will be the sole responsibility of the Transporter to ensure adequate protection of the consignment from sunrays, rain and all other hazards for which necessary protection like tarpaulin etc. must be used.
24. In the case of point to point transportation (full / part load), no transshipment of goods will be allowed enroute and the Transporter shall not carry consignments of other parties in the same lorry till it is delivered to the consignee. The Reg. Number of the Truck / Lorry in which the HLL's products are loaded at the HLL Premises is to be recorded in the Lorry Receipt by the Transporter and this should be endorsed by the consignee on delivery.
25. The transporter shall carry all the documents related to the delivery of the consignment to the consignee & obtain clear acknowledgement from the consignee on the reverse of the Consignment Note/LR in token of receipt of the consignment in good condition and arrange to send a copy of the acknowledged Consignment Note/LR to HLL Peroorkada / Akkulam as the case may be within 30 days from the date of delivery.

26. The payment of the transporting charges would be made on submission of proper invoices supported by the Goods Consignment Note and any other document specified by HLL, duly signed by the consignee with official stamp in token of receipt of consignment in good condition. However, in case any shortage/damage is reported by the consignee within 30 days of delivery of the consignment, the value of such quantity will be recovered from the transporters Bills/Security Deposit. Bills must be submitted within 30 days from the date of delivery.
27. The documents handed over to the Transporter by the consignor/consignee are to be carried safely for delivery to the officials intended for.
28. The work Order may be issued to more than one transporter who qualifies in the Technical Bid for the destination quoted by them. However, the L1 tenderer shall be approached first for placing the vehicle for a given destination.
29. Non-performance or non-adherence to any of the terms and conditions stipulated in the Tender/Work Order will be violation of the spirit of the agreement to be executed which will tantamount to breach of contract and in such a situation, the Company reserves the right to terminate the contract with or without notice and without assigning any reason and the Transporter would be liable for losses/damages that would have been incurred by the Company on account of their non-fulfilment of the contract.
30. The transportation contract awarded shall not be subcontracted to any other person/transporter. In case the Company finds, at any point of time during the period of contract, that the transportation work undertaken by the Transporter has been subcontracted, the same will be treated as violation of the contract and is liable for legal action, termination of contract, forfeiture of Security Deposit and disqualification from future tenders to HLL.
31. The approximate quantity of loads to be transported in a year and Consignee under this Tender is given below;
- Full Truck Loads : 1000
 Half Truck Loads : 50
 Others : below 20
- CONSIGNEES : State Family Welfare Officer
 : Govt. Medical Stores Depot
 : C&F Depots/HLL Depots at various places all over India, etc.
32. PRICE BID
- (i) The bidder should examine the conditions of the tender and all cost involved before submitting the price bid.

- (ii) The Tenderers shall quote the lowest competitive rate to transport full load/ half load / quarter load of our products. The details of Loads of all Schemes are given in SCHEDULE A-1
- (iii) Quoted rates shall include door collection, door delivery, unloading charges at destination and any other expenses that are likely to be incurred by the transporter outside our premises. However HLL shall arrange loading free of cost of the truck at the time of dispatch from their premises at Peroorkada/Akkulam/ Balaramapuram etc.
- (iv) All incidental charges, either statutory or otherwise including octroi and toll tax except Insurance charges, shall be borne by the Transporter.
- (v) The rate for “Point to Point” and “With one Transshipment” may be quoted in Schedule H in Price Bid separately.
- (vi) Condoms are exempted from all taxes and duties, no tax need to be paid by the Transporter while transporting the consignment enroute destination. A certificate to this effect will be given along with each load. No claim on this account will be entertained. However in the case of other products, the required documents relating sales tax, levies, etc will have to be collected by the transporter.
- (vii) The price quoted by the tenderers will be valid for one year and can be extended up to 3 months on mutual consent.
- (viii) The rates quoted shall be valid till the completion of the contract. No enhancement in rates, except specified in this tender shall be claimed or payable during the period of the contract.

33. LEGAL COMPLIANCES:

The successful tenderer shall have to execute an agreement on Stamp Paper worth Rs.100/- (Rupees One Hundred only) for the due fulfillment of the contract within 15 days of the award of contract. (Draft agreement can be collected from Sales dept. of Peroorkada Factory)

The jurisdiction of any dispute and proceedings arising out of this tender shall be only in the Court at Thiruvananthapuram.

34. RECOVERY OF LOSS/DAMAGE TO COMPANY: -

- (i) The successful tenderer shall deposit by either in cash or in the form of Bank Guarantee from Nationalized / Scheduled Bank a sum equivalent to 5% of the total approximate value of the contract, as Security Deposit not later than 15 days from the date of issual of Transportation work Order. This Security Deposit will be returned without interest after three months on completion of contract period.

(ii) This Security Deposit shall be forfeited in case the transporter withdraws from the contract once it is awarded or fails in completing the contract in time as required by the Company or in case any loss or damage is caused to the Company by the transporter or on breach of any of the conditions of the contract. Loss or damage caused to the Company at the instance of the contract awarded to the Transporter shall be recovered from the Security Deposit in proportionate to the loss or damage sustained by the Company and the decision on the amount of compensation for the loss or damage shall be at the discretion of the Company. The Company shall also have the right to recover such loss or damage from the movable or immovable properties of the Transporter and his heirs and legal representatives if the loss or damage caused is in excess of Security Deposit.

35. INDEMNITY CLAUSE:-

If the transporter fails to meet the terms of the Transportation Work Order/Agreement (placing the vehicle within the time prescribed, delivery of the consignment within the agreed days etc.) the transporter shall and will indemnify the Company (HLL) against all losses or damages what so ever to be incurred or sustained including legal cost or expenses incurred by the Company by reasons of non-provision /non-performance against the terms and conditions given in the transportation Work Order/Agreement and this Tender.

If any shortage/damage, pilferage etc. are found in the consignment, while delivering the same to the consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary shortage/damage certificate to/from the consignee to enable HLL to prefer claim from the Insurance Company. Double the value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable & immovable properties and shall be released only after realization of the amount from the Insurance Company.

36. DISTRIBUTION OF TRANSPORTATION WORK TO MORE THAN ONE TENDERER:-

The Company reserves the right to distribute the transportation work under this tender to one or more parties, in full or partially at its discretion to different transporters who agree to do the transportation work at the lowest rate. However, the Company is not bound to accept the lowest rate.

37. The Transporter should have a Certificate of Registration for transportation of goods as per Carriage by Road Act 2007.

38. GENERAL

This Tender is liable to be suspended or cancelled at any time at the discretion of the Unit Chief of the Peroorkada Factory, Thiruvananthapuram with or without assigning any reason. Any or all Technical Bid and Price Bid can be rejected or accepted or cancelled by him/her without assigning any reason.

SCHEDULE- F

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

TECHNICAL BID

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15

Dated: 21.03.2014

QUESTIONNAIRE TO BE FILLED FOR MINIMUM ELIGIBILITY CRITERIA
TRANSPORTATION OF FINISHED GOODS

1(a)	Do you have required number of own and attached trucks with National Permit as indicated in Sl. No.1 of Schedule C	Yes/No
(b)	If yes, have you attached the details of the Trucks as required in Clause (3) of Schedule D? Copies of the R C book, Permit & other documents to be attached.	Yes/No
2	Do you agree to provide Security deposit by either by DD or in the form of Bank Guarantee from Nationalized / Scheduled Bank a sum equivalent to 5% of the total approximate value of the contract, as Security Deposit within 15 days of Commencement of contract, if contract is awarded?	Yes/No
3(a)	Have you undertaken all India transportation contracts of Public Sector Undertaking/Leading Private Companies for last 3 years period ?	Yes/No
(b)	If yes, Have you attached the copies of the contracts/work orders with Technical Bid?	Yes/No
4	Do you have full-fledged Office in Thiruvananthapuram with telephone e-mail/fax facilities?	Yes/No
5	Do you have Branch/Associate Offices at the destinations given in the Schedule A-2?	Yes/No
6	If the above is 'Yes', have you attached the details of your Branch/Associate offices in the format given in item No. (4) of Schedule D ?	Yes/No
7	Are you registered under carriage by road act 2007 and also with State Transport Department in which your main office is located?	Yes/No
8	Have you attached the Declaration (as in SCHEDULE - G) along with this Bid?	Yes/No
9	Have you enclosed DD for Rs. 50,000/- towards EMD along with Technical Bid ?	Yes/No
10	Have you enclosed a copy of PAN Card ?	Yes/No

All the informations provided herein are true and correct.

Place

NAME & SIGNATURE OF THE BIDDER

SCHEDULE – G

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
Dated: 21.03.2014

DECLARATION

I/We confirm having read and understood all the transportation requirements, terms and conditions of the above tender (both expressed and implied) in full and the offer being submitted is as per the requirements given in this Bid and that I/We agree to abide by all without any deviation.

SIGNATURE :
NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

Place:
Date:

एचएलएल लाइफ़केयर लिमिटेड HLL LIFECARE LIMITED
(भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
पेरूरकडा पी.ओ. PEROORKADA. P.O,
तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
Dated: 21.03.2014

PRICE BID TENDER FORM

SCHEDULE - H

एचएलएल लाइफकेयर लिमिटेड HLL LIFECARE LIMITED
 (भारत सरकार का उद्यम) (A GOVT.OF INDIA ENTERPRISE)
 पेरूरकडा पी.ओ. PEROORKADA. P.O,
 तिरुवनन्तपुरम -६९५००५ THIRUVANANTHAPURAM-695 005

Tender No: PUR/08/R1/PQ/FG TRANSPORTATION/2014-15
 Dated: 21.03.2014

PRICE BID

SCHEDULE FOR DOOR COLLECTION, TRANSPORT AND DOOR DELIVERY OF FINISHED PRODUCTS IN CORRUGATED BOXES/OTHER TO VARIOUS DESTINATIONS WITHIN INDIA FROM FACILITIES IN TRIVANDRUM LOCATED AT PEROORKADA, AKKULAM, BALARAMAPURAM ETC. FOR A PERIOD OF ONE YEAR AS PER DETAILS GIVEN BELOW

1. Name & Address of the Tenderer :.....

2. The Tenderer shall quote the lowest competitive rate in this Price Bid for transporting finished goods from facilities in Thiruvananthapuram located at Peroorkada, Akkulam, Balaramapuram etc. to various destinations in India. The transporter should essentially understand the Tender conditions and transportation work requirements given in the Technical Bid before quoting in the Price Bid.

3. The details of approximate number of boxes under various schemes per load of 9/ 10 MT carrying capacity are given as SCHEDULE A-1. Even though the number of boxes of each scheme in a load may vary, the Tenderer should quote only one rate to a destination in the Price Bid and this rate will be applicable for all the Scheme loads in the SCHEDULE A-1.

4. Quoted rates shall include door collection, door delivery, unloading and any other expenses that are likely to be incurred by the transporter outside the Company premises. However HLL shall arrange loading free of cost of the truck at the time of dispatch from their premises at Peroorkada/Akkulam/Balaramapuram etc

5.The bidder will have to compulsorily quote for half load and Quarter load to each destinations.

6. The rate quoted should be firm for the period of one year and may be extended for further period of three months on mutual consent.

7. The rate column must be filled for “Point to Point” as well as for “With one Transshipment”, Half Truck Load (HTL) and Quarter Truck Load (QTL).

8. No loading/unloading /local transportation, retention charges etc. is payable by HLL.

IMPORTANT;

The reference rate of Diesel for this tender will be the retail rate as on 11.04.2014. i.e. the retail rate of Diesel at Thiruvananthapuram. On releasing Work Order, whenever the Diesel rate increase/decrease, the freight already agreed shall also be re-fixed as per the formula given hereunder.

The rate revision on account of increase / reduction in diesel price by Rupee one or more after issue of work order will be as per the formulae given below :

Current Rate of Diesel = A

Increased/Decreased rate = B

Difference = B - A

% of Increase/Decrease rate = $\frac{B-A}{A} \times 100 = X$

Rate increase/Decrease from current Rate of 60 % of X = Y %

Increase/Decrease in Rate = Existing Rate x (1+Y %)

5. RATES QUOTED (RATE INCLUDING UNLOADING & DOOR DELIVERY)

Sl No	DESTINATIONS	FULL LOAD				HALF LOAD		QUARTER LOAD	
		“POINT TO POINT”		“WITH ONE TRANSSHIPMENT”		RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)
		RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)				
1	Agarthala								
2	Ahmedabad								
3	Akola								
4	Aizwal								
Sl	DESTINATIONS	FULL LOAD				HALF LOAD		QUARTER	

No	NS	“POINT TO POINT”		“WITH ONE TRANSSHIPMENT”				LOAD	
		RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)
5	Ajmer								
6	Alappuzha								
7	Alwar								
8	Ambala								
9	Ambajogai								
10	Amravathi								
11	Amritsar								
12	Ambegaon								
13	Aurangabad								
14	Bangalore								
15	Banswara								
16	Bereily								
17	Belguam								
18	Bhilai								
19	Bhiwandi								
20	Bhopal								
21	Bhubaneswar								
22	Bilaspur								
23	Chennai								
24	Chandigarh								
25	Chandrapur								

SL. NO	DESTINATIONS	FULL LOAD	HALF LOAD	QUARTER LOAD
--------	--------------	-----------	-----------	--------------

Sl No	DESTINATION	FULL LOAD				HALF LOAD		QUARTER LOAD	
		“POINT TO POINT”		“WITH ONE TRANSSHIPMENT”		RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)
		RATE RS.	DELIVERY PERIOD (DAYS)	RATE RS.	DELIVERY PERIOD (DAYS)				
135	Vishakhapatnam								
136	Vidisha								
137	Wayanad								
138	Zirakpur								

DECLARATION

I/We confirm having read and understood the work requirements, instructions, forms, terms and conditions and all relevant information regarding the Tender No: PUR/08/R1/PQ/FG TRANSPORTATION /2014-15 dated 21.03.2014 and agree to abide by all without any deviation from what are stated above and contained therein in the Tender Notification.

SIGNATURE OF THE TENDERER
NAME & ADDRESS

(SEAL OF THE TENDERER)

Place:.....

Date:.....