



MINUTES OF THE MEETING

PRE BID MEETING FOR VHP Fumigation Unit, BCGVL, Guindy

Document No.NPI/110729/EQP/TD/12

Venue: HLL, Ticel Biopark, Chennai

Project : **BCG Vaccine Manufacturing Facility, Chennai**

Date of the meeting : **27th Aug 2014**

Attendees : **See attached list of attendees**

Issued by : **CEO-HBL**

Issued on : **12th Sep 2014**

Agenda : **Pre bid Meeting – Tender for Supply, Installation & commissioning of VHP Fumigation unit**



S. No.	Clarifications on queries	
	Tender for Supply , Installation & commissioning of VHP Fumigation Machine	
A	Discussion on Tender Enquiry Document: NPI/110729/EQP/ TD/11	
	General Discussion Points	
1.	The price schedule for direct import is attached as Annexure-I	
2.	Payment terms for supply and service is attached as Annexure -II	
3.	Equipment should be suitable to fumigate 350 M3 room area including filling machine & lyophilizer.	
4.	All necessary accessories (supply pipe, connectors, distribution nozzles , distribution fans chemical and biologicals indicators, etc.) For effective functioning after installation and time of validation is included in the scope of vendor.	
5.	Validation Includes: 1. Thermal mapping 2. H ₂ O ₂ Concentration. 3. Chemical Indicator and Biological indicators. 4. Performance Studies 5. All necessary Indicators will be scope of vendors.	
6.	Time period of completion : • The Supply should be completed within 4 months from the date of issue of LOA. • Installation, Commissioning and validation should be completed within 1 Months from the date of Delivery at site	
7.	Warranty Period: 12 (Twelve) months from the date of completion.	
8.	The Last date for the tender submission has been extended till 23rd September,2014 @15:00 hrs and the tender opening will be at 15:30 hrs on 23rd September,2014.	
	Specific revision in the Tender Enquiry Document	
	Tender Point number and description	Comment
9.	SECTION XI C: Price schedule for annual comprehensive maintenance contract after warranty period	SECTION XI C: Annual Comprehensive Maintenance does not include Validation.
S. No.	Clarifications on URSs	
B	DS/ BF – VHP 01	
	Specific revision in the URS	
	URS Point number and excerpt* / description of the specification *	Point modified as / Comment
10.	2.8 H ₂ O ₂ Concentration – 30-40 %(W/W)	2.8 H ₂ O ₂ Concentration – Up to 40 %(W/W)
11.	2.16 Dimension: Vendor to specify Special Note: It should pass through dynamic pass box of size 1200mm (D) x 1200mm (W) x 1200mm (H)	2.16 Dimension: Vendor to specify Special Note: It should pass through dynamic pass box of size Dimension: 1200mm (D) x 900mm (W) x 1200mm (H)
12.	4.5 It should have option for room pre-conditioning or dehumidification prior to fumigation.	4.5 Vendor to specify
13.	5.6 The Equipment should be integrated with data logger recorder and printer.	5.6 The Equipment should be integrated with printer.



S. No.	Clarifications on queries	
14	5.9 Data Logging software to monitor and capture data like Cycle time, Temperature, humidity, Concentration levels etc.	5.9 Batch details should contain Date, Room ID, and Cycle Time etc...
15	6 Regulatory Aspects 21 CFR Part 11 Compliance	Deleted -21 CFR Part 11 Compliance

For HLL Lifecare Limited


S. Srinivasan
CEO-HBL



Annexure - I

SECTION – XI B PRICE SCHEDULE

i) PRICE SCHEDULE FOR GOODS TO BE IMPORTED FROM ABROAD

1	2	3	4	5										6
				Price per unit (Currency)										
Schedule	Brief Description of Goods	Country of Origin	Quantity (Nos.)	Gross FOB price at sea air port of Lading (inclusive of Agency Commission)	Amount and percentage of Agency Commission **	Net FOB (excluding Agency Commission) (a-b)	Insurance & Freight	Net CIP /CIF Port of destination by Air/sea (c+d)	Custom Duty amount as % of Net CIP /CIF (as applicable)	Custom Clearance & Handling Charges **	Loading / unloading / inland transportation / insurance & incidental cost till consignee's site **	Installation, commissioning, supervision, Demonstration, training, Documentation and Qualification at the consignee's site **	Unit price on DAP basis at consignee's site (a+d+f+g+h+i)	Total price on DAP basis at consignee's site 4X 5 (j)
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
									---%					

** To be paid in Indian Currency (Rs.)

Total Tender price in foreign currency (Net CIP/CIF) in figures:

And in words: _____

HS Code: _____

Note: -

1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The charges for Annual CMC after warranty shall be quoted separately as per Section – XI – Price Schedule C
3. The Tenderer will be fully responsible for the safe arrival of the goods at the consignee site in good condition as per terms of DAP at consignee site as per INCOTERMS.
4. The Customs duty shall be paid extra at actuals by HLL at the time of Customs Clearance. No other extra charges apart from Customs duty quoted in this price schedule shall be paid by HLL.
5. the bidders break up of prices under various columns are for comparison of prizes up to delivery of goods at consignee's site for tender evaluation and will be allowed on actual basis subject to bidders quoted prices as ceiling under various heads which will be adjusted later against balance payment.
6. The quoted price should be bidder's best lowest rate supported with original proforma invoice from the foreign manufacturers Indian Agent to be paid in Indian Currency.

Signature of Tenderer _____

Name _____

Business Address _____

Place: _____

Date: _____

of the Tender _____

Seal



Annexure - II

Terms and Mode of Payment

Payment Terms

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

A) Payment for Domestic Goods Or Foreign Origin Located Within India.

Payment shall be made in Indian Rupees as specified in the contract in the following manner:

a) On delivery at site:

90 % of the Supply order value shall be paid on receipt of goods in good condition and upon the submission of the following documents:

- (i) Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
 - (ii) Consignee Receipt Certificate as per Section XVII in original issued by the authorized representative of the consignee;
 - (iii) Two copies of packing list identifying contents of each package;
 - (iv) Dispatch Clearance from Purchaser or authorized agent
 - (v) Inspection certificate issued by the nominated Inspection agency, if any.
 - (vi) Insurance Certificate as per GCC Clause 11
 - (vii) Certificate of Country of origin.
- b) On validation and Final Acceptance Certificate by Client/ Purchaser:**
Balance 10 % supply order value would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Section XVIII of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.
- c) 100% of service order value** would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Section XVIII of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.

B) Payment for Imported Goods:

Payment against Imported goods shall be made in the following manner:

a) On Receipt of Goods at site:

90% of the net CIP/CIF price (CIP/CIF price less Indian Agency commission) of the goods delivered shall be paid and upon submission of documents specified hereunder:

- (i) Four copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
- (ii) Original and four copies of the negotiable clean, on-board Bill of Lading/ Airway bill , marked freight pre paid and four copies of non-negotiable Bill of Lading/Airway bill;
- (iii) Four Copies of packing list identifying contents of each package;
- (iv) Insurance Certificate as per GCC Clause 11 and documents also to be submitted for payment of LC confirming that dispatch documents has already been sent to all concerned as per the contract within 24 hours;
- (v) Manufacturer's/Supplier's warranty certificate;
- (vi) Manufacturer's own factory inspection report and
- (vii) Certificate of origin by the chamber of commerce of the concerned country;
- (viii) Goods receipt certificate by the ultimate consignee on receipt of goods at this site/warehouse as per section XVII of this tender document.



- b) **On validation and Final Acceptance Certificate by Client/ Purchaser:**
Balance 10 % of the net CIP/CIF price payment would be made against 'Final Acceptance Certificate' as per the proforma mentioned in Section XVIII of this tender document to be issued by the consignee/ purchaser subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise.
- c) **Payment of customs clearance and handling charges, loading/ unloading, inland transportation, incidental costs till consignee site & incidental services (including installation & commissioning, supervision, demonstration and training) will be paid in Indian Rupees to the Manufacturer's Authorized Indian representative on intimation to purchaser with Bill of Entry and supporting documents against 'Final Acceptance Certificate'. However Customs duty will be paid in Indian Rupees to the Vendor's Customs Clearing Agent directly by HLL on intimation by the Vendor's Customs Clearing Agent with demand notice/ Assessment order from Customs Department.**

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NNE Pharmaplan India Limited, #12, Achiah Shetty Layout, RMV extn, Bangalore – 80, INDIA

List of Attendees

Date: 27 August 2014
Client: M/s. HLL Lifecare Limited, Chennai
Venue: HLL Lifecare Limited, Chennai
Project: REVIVAL OF BCG VACCINE LABORATORY, GUINDY, CHENNAI
Subject: Pre-Bid Meeting

Name	Company	Signature
Lokesh	Swan Envy. Pvt. Ltd.	Lokesh 27.08.14
Gurunata	Swan Envy. Pvt. Ltd.	Gurunata
K. Amit Kumar	HBL	K. Amit Kumar 27/08/14
K. Prithvibabu	NNE Pharmaplan	K. Prithvibabu
R. Balaji	BCVL	R. Balaji 27/8/14
R. Jayalakshmi	BCVL	R. Jayalakshmi 27/8/14
Dharmendra Bhatnagar	GMP General	Dharmendra Bhatnagar 27/8/14
A. Anto Felix	HLL	A. Anto Felix
Dr. T.P. Harshan	BCVL	Dr. T.P. Harshan
R. Muthukrishnan	HBL	R. Muthukrishnan

