

MINUTES OF THE MEETING

**PRE BID MEETING OF TENDER FOR SUPPLY, INSTALLATION, COMMISSIONING AND VALIDATION
OF LYOPHILIZERS
AT HLL BIOTECH LIMITED, CHENGALPATTU, CHENNAI**

DOCUMENT NO. : NPI-120310-EQP-F1-TD-01 dated 10th January, 2014

VENUE : HLL Biotech Limited, Chennai

DATE : 23.01.2014

PROJECT : Integrated Vaccines Complex, Chengalpattu

ATTENDEES : See attached list of attendees

ISSUED BY : CEO, HLL Biotech Ltd

ISSUED ON : 24th January 2014

Agenda	
1.	Pre-bid Meeting for Lyophilizers at HBL, Chengalpattu

S. No.	Clarifications on queries	
	Tender for Supply , Installation, commissioning and Validation of Lyophilizers at HLL Biotech limited, Chengalpattu .	
A	Discussion on Tender Enquiry Document: NPI-120310-EQP-F1-TD-01	
	Specific revision / General Discussion Points	
1.	The last date for the tender submission has been extended till 18th February 2014; 16:00 hrs and the tender opening will be on 18th February 2014; 16:30 hrs	
2.	AutoCAD Format of the room layouts is attached as Annexure.	
3.	Purchaser shall provide 50,000 vials for 10 m ² lyophilizer and 90,000 vials for 20 m ² lyophilizer to the qualified vendor for full batch run during FAT.	
4.	Following are the timelines for supplying the Lyophilizers at site, from the date of issuing of Letter Of Intent[LOI] /Letter Of Award[LOA] F1-LYO 01 -- 09 Months F1-LYO 02 -- 10 Months Installation, commissioning and validation: 2 months from the date of delivery at site.	
5.	Loading and unloading of the Lyophilizer: Loading and unloading will be done manually under ceiling suspended LAF. RABS will not be used for lyophilizer.	
S. No.	Clarifications on URSs	
B	URS: F1-LYO-02	
7	Specific revision in the URS	
	URS Point number and excerpt* / description of the specification *	Point modified as / Comment
7.1	Point No: 4.1 Desired/ suggested capacity, Page no-7 The lyophilizer shall be capable of lyophilising 80,000 vials of customized size: Refer URS Annexure-4 for specifications of vials. Each vial contains 0.6ml or 1.2ml of product.	Point No: 4.1 Desired/ suggested capacity The Lyophilizer shall be capable of lyophilising 80,000 vials of ISO standard 4R size. Each vial contains 0.6ml or 1.2ml of product. URS Annexure-4 (Specification of vial) - Deleted
7.2	4.2 Standard batch size, Page no-7 Single load should contain: • Product:-80000 vials /batch, Vial size: customized 4R vials	4.2 Standard batch size Single load should contain: • Product:-80000 vials /batch, Vial size: Standard ISO 4R vials
7.3	Point no: 6.7.2.8 Page no-12 CIP tank to be provided along with the CIP system to supply the CIP solution.	Point no: 6.7.2.8 Page no-12 CIP tank technical spec to be provided . However CIP tank is not in the vendor scope
C	URS: F1-LYO-01	

S. No.	Clarifications on queries	
8	Specific revision in the URS	
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8.1	Point no: 6.7.2.8 Page no-12 CIP tank to be provided along with the CIP system to supply the CIP solution.	Point no: 6.7.2.8 Page no-12 CIP tank technical spec to be provided. However CIP tank is not in the vendor scope

The minutes of the pre bid meeting shall form a part of our tender no. **NPI/120310/EQP/F1/TD/01 dated 10th January, 2014**

For HLL Biotech Limited

Chief Executive Officer

LIST OF ATTENDEES

Project : Integrated Vaccines Complex, Chengalpattu
 Date of Meeting : 23rd January 2014
 Venue : HBL, TICEL Biopark, Taramani, Chennai
 Subject : Pre Bid Meeting - supply, Installation, commissioning and validation of lyophilizers at IVC

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