

एचएलएल लाइफकेयर लिमिटेड, कणगला – 591225 HLL LIFECARE LIMITED KANAGALA – 591225

(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)

तहसील – हुक्केरी, जिला बेलगांवी TQ: HUKKERI, DIST: BELAGAVI

08333-279244, 279682

EMAIL : salesnfk2@gmail.com

Web : www.lifecarehll.com

TENDER NO. HLL/BGM/SL/TRANSPORT/CARGO/2024-25

DATED : March 11, 2025

निविदा सूचना TENDER NOTIFICATION

विषय Sub: Contracting of Transportation of Finished Goods from HLL, Kanagala, through Surface Cargo to various destinations in India.

तकनीकी वाणिज्यिक बोली TECHNO COMMERCIAL BID

Last Date and Time for submission of Bids (Technical + Price) along with Bid Security	25.03.2025 at 15.00 Hrs
Date and Time for Opening of Technical Bid	25.03.2025 at 15.30 Hrs
Date and Time for Opening of Price Bid	Will be intimated later

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HLL Lifecare Limited (Formerly Hindustan Latex Ltd), India's leading Manufacturers and Marketers of Contraceptive, Health Care and Pharma Products is a Mini Ratna Company.

HLL Lifecare Limited (HLL), a PSU under the Ministry of Health & Family Welfare, Govt. of India invites Sealed & Super scribed Tenders under Two Bid System (Technical & Price) in the prescribed forms enclosed from experienced & reputed Transport Companies' / Fleet Operators having Offices / Other facilities at all the centers, for a period of ONE YEAR from 01.04.2025 to 31.03.2026 for transportation of finished/semi-finished goods **from production facilities at HLL Lifecare Ltd., Kanagala (Belagavi Dist.)** through Surface Cargo to various destinations in India on door delivery basis.

Scope of work and Terms & Conditions etc., are detailed in Tender Documents and the same can be had from our Office on any working day between 11:00 AM to 3:00 PM by paying ₹ 1,001/- only by Cash / DD (inclusive of GST) drawn in favor of HLL LIFECARE LTD, payable at State Bank of India, NIPANI – 591 237. Further, Tender Documents can also be downloaded from our website: www.lifecarehll.com or CPP Portal. However, Cost of Tender Documents i.e., ₹ 1,001/- only in the form of DD / UTR, details in case of online payment (RTGS / NEFT) should be enclosed along with Technical Bid.

Quoted rates should be **type written** and there shall not be any corrections / overwriting in the Price Bid, if so the same are to be duly attested. Soft copy of rates submitted should be furnished to us immediately after opening of Price Bids.

The tender forms are to be duly filled, signed and returned, in a sealed cover superscribed with Tender No. HLL/BGM/SL/Transport/Cargo/2024-25 dt.11.03.2025, due date and date of opening, addressed to Jt. General Manager (Sales) i/c, HLL Lifecare Limited, Kanagala - 591 225, Dist.: Belgaum.

The last date and time for submission of bid : 25.03.2025 at 03.00 pm

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DATED : March 11, 2025

Along Bid Security Declaration

The last date of opening of bid : 25.03.2025 at 03.30 pm

*in presence of those who are present.
(if possible)*

*The last date & time of receipt of Completed tender is: 3.00 p.m. on 25.03.2025 along with EMD amount of Rs. 10,000/- through DD/NEFT/RTGS. DD in favour of HLL Lifecare Ltd., payable at SBI, Nipani. On line transfer should be to our SBI, Nipani **Account No. 11130285123 (IFSC Code is -SBIN0000888)**. HLL Lifecare Ltd., HLL will not be responsible for any delay.*

TRANSPORTERS HAVE TO QUOTE THEIR RATES FOR PARTICULAR STATE AND DELIVERY MAY BE AT ANY PLACE/S IN PARTICULAR STATE AS PER OUR REQUIREMENT.

INCOMPLETE TENDER IS LIKELY TO BE SUMMARILY REJECTED WITHOUT ANY FURTHER CORRESPONDENCE.

**संयुक्त महा° प्रबंधक (विक्री) प्र
Jt. General Manager (Sales)**

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DATED : March 11, 2025

CONTENTS OF BIDDING DOCUMENTS

TECHNICAL BID

SN	SCHEDULES	DESCRIPTION	PAGE NOS
1.	SCHEDULE – A	Questionnaire for Minimum Eligibility Criteria	7
3.	SCHEDULE – B	General Terms & Conditions	8 to 10
4.	SCHEDULE – C	Specific Terms & Conditions forming part of BID	11 to 14
5.	SCHEDULE – D	Specifications of Boxes	15
7.	SCHEDULE – E	Tender Acceptance Form & Declaration	16

PRICE BID

SN	SCHEDULES	DESCRIPTION
1.	SCHEDULE – F	PRICE BID FORMS

NOTE: Technical Bid & Price Bid forms shall be submitted in Separate Covers.

How to send the Bids?

Both the Bids i.e., Technical Bid & Price Bid/s shall be submitted in sealed covers separately. Technical Bid & Price Bid shall be super scribed on the respective covers in order to clearly identify between the 2 Bids. The two separately marked Bids enclosed in single sealed cover with Tender NO. Complete in all respect addressed to Jt. General Manager (Sales) i/c, HLL

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Lifecare Ltd., Kanagala - 591 225, Dist. Belagavi, Karnataka State should reach us on or before the due date and time mentioned in the NIT. Technical Bids and

Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection.

CONTENTS OF THE BIDDING DOCUMENTS:

1. Technical Bid:

- a) DD for ₹ 1,001/- only towards Tender Cost/UTR details in case of online payment (RTGS/ NEFT).
- b) SCHEDULE – A: Questionnaire for minimum ELIGIBILITY CRITERIA duly filled, signed & sealed. Details shall be enclosed as required by us.
- c) SCHEDULE – B: General Terms & Conditions duly filled, signed & sealed.
- d) SCHEDULE – C: Specific Terms & conditions forming part of Bid duly filled, signed & sealed.
- e) SCHEDULE – D: Specifications of Boxes.
- f) SCHEDULE – E: Tender Acceptance Form & Declaration duly filled, signed & sealed.

2. Price Bid:

- a) SCHEDULE - F: Price Bid duly filled, signed & sealed.

Note: Quoted rates should be **type written** and there shall not be any corrections / overwriting in the Price Bid, if so the same are to be duly attested. Soft copy of rates submitted should be furnished to us immediately after opening of Price Bids.

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MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN THE TECHNICAL BID

1. *The Bidder (Transporter) should have Own Minimum 10 Number of Trucks or have at least 10 Attached Trucks with National Permit. Further they should be capable of mobilizing additional Trucks as & when required.*
2. *The successful Tenderer should deposit Security Deposit of 3% value of work subject to maximum of ₹ 1 Lakhs within two weeks of award of Work Order by DD / BG in favor of HLL Lifecare Ltd., payable at SBI, Nipani. The Security Deposit would be released after three months on the satisfactory completion of the Contract. The EMD (if applicable) of successful Bidders will be converted to Security Deposit and the Bidders are required to furnish the balance amount, if applicable.*
3. *The Transporter should have a full-fledged Office with Telephone, e-mail facilities in nearby station at Kanagala (i.e., Nipani, Sankeshwar, Gadhinglaj, Gokak, Belagavi, Kolhapur, Hubli-Dharwad, Sangali, Ichalkaranji)*
4. *EMD amount of Rs. 10,000/- through DD/NEFT/RTGS. DD in favour of HLL Lifecare Ltd., payable at SBI, Nipani. On line transfer should be to our SBI, Nipani **Account No. 11130285123 (IFSC Code is -SBIN0000888)**. HLL Lifecare Ltd., HLL will not be responsible for any delay. EMD should be enclosed along with Technical Bid.*
5. *The Transporter should be Registered under Carriage by Road Act 2007 and also with State Transport Department in which their Head Office is located.*
6. *The Transporter should have Turnover of Minimum of ₹ 10/- Lakhs during preceding 3 Years.*

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7. The Transporter should have ISO Certificate or any other Accreditation.

संयुक्त महा° प्रबंधक (विक्री) प्र
Jt. General Manager (Sales)

SCHEDULE – A

तकनीकी बोली TECHNICAL BID

QUESTIONNAIRE FOR MINIMUM ELIGIBILITY CRITERIA

1 (a)	Do you have required Number of Own or Attached Trucks with All India Permit?	Yes / No
(b)	If yes, have you enclosed the details of the Trucks as required i.e., Copies of the RC Book, Permit & other documents	Yes / No
2.	Do you agree to provide Security Deposit of ₹ 1,00,000/- by either in DD or in the form of Bank Guarantee from Nationalized / Schedule Bank if Contract is awarded?	Yes / No
3.	Have you undertaken Transport Contract with HLL, Kanagala for last 3 Years?	Yes / No
4.	Do you have full-fledged Office with Telephone, e-mail facilities in nearby station at Kanagala (i.e., Nipani, Sankeshwar, Gokak, Belagavi, Kolhapur, Hubli-Dharwad, Sangali, Ichalkaranji, Gadhinglaj)?	Yes / No
5.	Are you Registered under Carriage by Road Act 2007 and also with State Transport Dept. in which your Head Office is located?	Yes / No
6.	Have you enclosed duly filled signed & sealed SCHEDULES – A, E, & F along with Technical Bid?	Yes / No
8.	Have you enclosed a copy of PAN Card? Have you enclosed EMD?	Yes / No
9.	Are you Registered under GST Act? If yes please enclose copy of GST Registration Certificate.	Yes / No

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10.	Have you enclosed Certificate issued by Chartered Accountant for Turnover during last 3 Years?	Yes / No
11.	Have you obtained ISO Certificate or any other Accreditation? If yes, enclose copy of ISO Certificate or other Accreditation if any. All the information provided here in are true & correct.	Yes / No

निविदाकर्ता के हस्ताक्षर मुहर के साथ
Signature of Tenderer with Seal

SCHEDULE – B

GENERAL CONDITIONS FORMING PART OF BID

- This is a **TWO BID SYSTEM** comprising of:
A) Technical Bid B) Price Bid
- Both the Bids i.e., Technical Bid & Price Bid shall be submitted in sealed covers **separately**. Tender No. of the Technical Bid and Price Bid shall be super scribed on the respective covers in order to clearly identify between both the Bids. The two separately marked Bids enclosed in a single sealed cover, complete in all respect, addressed to the Jt. General Manager (Sales) i/c, HLL Lifecare Ltd., Kanagala- 591225, Dist.: Belagavi, should reach us on or before the due date and time mentioned in the Tender Notification. Technical Bids and Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection. HLL Lifecare shall not be responsible for postal delay if any, in the delivery of the bidding document or non-receipt of the same.
- In the event of the date/s mentioned above being declared subsequently as holiday/s for HLL Lifecare Ltd., Kanagala, the due date for meeting, submission and opening of Bids will be the next working day at the same venue and time.
- Bids received after the due date for the submission may not be considered.

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5. *Un-sealed Bids received are liable to be rejected and this will be at the sole risk of Tenderers. Bids should be completed in all respects & incomplete Bids are liable to be rejected.*
6. *The Bidder is expected to study all Instructions, Forms, Terms & Conditions given in the Tender Documents.*
7. *Validity of Technical Bid for the Tenderers who qualify will be for a period of One Year & extension of the same shall be at the sole discretion of HLL Lifecare Ltd.*
8. *The Price Bid/s of those Tenderers who qualify in the Technical Bid only will be opened. The Price Bid/s of Tenderers who do not qualify will be returned unopened.*
9. *The Quoted Rates should be inclusive of all i.e., collection of material, collection of CRC/POD, Loading & Unloading, Transportation, Door Delivery, Statistical Charges, Road Tax, Toll and other Statutory Taxes, Halting Charges etc., & exclusive of GST.*
10. *The loads mentioned in Tender Document are approximate.*
11. ***There will not be any post Tender Negotiation except with L-1 party (Transporter).***
12. *Delivery Period is essence of the Contract.*
13. *In the event of placing orders as per requirement based on orders received from Government or any other agencies:*
 - a) *The party has to execute an Agreement in the prescribed form on Govt. Stamp Paper as required by the Rule in force from time to time.*
 - b) *The successful Tenderer should deposit Security Deposit @ 3% of total value of business / ₹ 1 Lakhs whichever is less within two weeks of award of Work Order by DD/BG in favour of HLL Lifecare Ltd., payable at SBI, Nipani. Validity of Security Deposit shall be for the period of Contract Plus Three Months, in case Bank Guarantee is provided. The Security Deposit would be released after Three Months on the satisfactory completion of Contract.*
 - c) *Penalty Clause is applicable for the delayed delivery as well as delay in providing vehicle.*

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14. *The Jurisdiction of any disputes, suits and proceedings arising out of this Tender shall be only in the Courts of Hukkeri Taluka, Belagavi Dist.*

15. ***Quoted rate should be type written and there shall not be any corrections/overwriting in the Price Bid, if so the same are to be duly attested. Soft copy of rates submitted should be furnished to us immediately after opening of Price Bid.***

16. *HLL Lifecare Ltd., shall fix the criteria for responsiveness of a bid based on critical factors in the Tender document. Bids pronounced non-responsive by HLL Lifecare Ltd., shall be summarily rejected.*

17. *Suppression of facts will disqualify the Tenderer.*

18. *The Transporter should furnish us LR No. / Nos. for their allotted destinations as per our requirement. The L1 Transporter should be in a position to deliver finished goods, depending on availability of space at the Consignee's Godown. (Sometimes after the Work Order period), failing which the other Transporter will be preferred at the L1's cost.*

19. *Payment Terms: Our intention is to make payments by RTGS within 30 - 45 days of receipts of Original Invoices with duly acknowledged LR's.*

20. *HLL Lifecare Ltd., reserves the right to qualify or not a Tenderer without assigning any reasons. The decision of HLL Lifecare Ltd., will be final and no correspondence will be entertained in this regard.*

We have read and understood the above Terms & Conditions and agree to abide by the same.

Place:

Date:

**Signature of the Tenderer
Name and Address of the Tenderer**

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SCHEDULED – C

SPECIFIC TERMS & CONDITIONS FORMING PART OF BID

- 1) Intimation for vehicles deployment will be given in advance. Transporter should deploy required vehicles in time i.e., before 1400 Hrs. for that particular day, vehicles reported after 1400 Hrs. will not be loaded. Failure to place the required no. of trucks within the free time will attract penalty as follows:

- a) First 24 Hrs. from issue of schedule – Nil
- b) Above 24 Hrs. to 48 Hrs. - 1.5% of freight charges per day.
- c) 48 Hrs. to 72 Hrs. - 3% of freight charges per day.
- d) 72 Hrs. and above - 5% of freight charges per day.

If the transporter fails to provide the vehicles within the time given company reserve the right to engage vehicles from other source at the cost and risk of transporter.

- 2) Cost of damaged consignment / shortage, if any, on the account of transporter.
- 3) The Company (HLL Lifecare Ltd.) reserves the right to engage vehicles from other sources also if the Tenderer/Contracting Carriers fail to make available the same in schedule time of intimation and the additional cost if any will be recovered from the contractor (Transporter).
- 4) Whenever there is an increase/decrease in the price by of Diesel (**More than one Rupee**). The revision in rate shall be given as per the formula given below:

Current Rate = A

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Increased/decreased Rate = B

Difference = B – A

% of Increase/Decrease rate = $B - A \times (100/A) = X$

60% of X = Y

Increase/Decrease in Rate = Existing Freight Rate $\times (1 + Y/100)$

The revision of rate will be calculated on monthly basis.

The transporter has to calculate and submit their bill on monthly basis with details before 20th of every next month. Delay in submitting their claims will not be entertained.

The calculations should be based on the rate of Diesel as applicable at Kanagala as on the date of opening of price bid.

- 5) *Transporter shall provide vehicles, in good and road-worthy condition as and when required, for a period of one year during which no rate/price change will be allowed other than for increase/decrease in the rate of Fuel, which will be calculated as per the formula given under Sl. No. 5.*
- 6) **The transporter quotes their rates in Kg. basis inclusive of collection, loading, transportation, door delivery, unloading, statistical, docket charges etc., exclusive of GST. GST will be paid by us under RCM.**
- 7) *Most of our products are exempted from the taxes.*
- 8) *The materials lifted from our factory at Kanagala, should be delivered to the consignees within the stipulated time decided upon by the Company and the **PERIOD IS THE ESSENCE OF THE CONTRACT.***
- 9) *Penalty of 4% of freight shall be imposed per day per truckload for late delivery beyond the number of days given in the Work Order.*
- 10) *It shall be the sole responsibility of the tenderer/contracting carriers to ensure adequate protection to all the materials from sun, rain, mechanical damages and all other hazards and satisfactory delivery of the consignment to the consignees within the stipulated time.*
- 11) *At the time of delivery of the consignment proper acknowledgement of having received the consignment by the consignees on the LORRY RECEIPT and provisional receipt given by us should be obtained i.e., Qty. received, sign and seal and date of delivery should be obtained in the absence of which freight charges will not be released. In some cases acknowledgements on separate document is also requested which is to be obtained while giving delivery.*

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- 12) *Transporter should submit freight bills and lorry receipt (acknowledgement) in duplicate and provisional receipt, CRC/SEC given by the consignee for releasing freight charges.*
- 13) *Transit insurance will be arranged by HLL Lifecare Ltd. subject to excess clause of Rs. 5,000/- Insurance coverage will be taken by HLL for which the details are to be provided by transporter at the time truck leaves our premises / facility.*
- 14) *The standard claim or loss to the materials transited by transporter is to be reported or registered to the insurance Company at their nearby branch office or HLL, Kanagala immediately from the date of reaching lorry at the destination.*
- 15) *The successful tenderer/contracting carrier should deposit a security deposit of Rs.100000/- with HLL Lifecare Ltd., and execute necessary agreement on Stamp Paper.*
- 16) *The Company reserves the right to terminate the contract before the completion of the period of contract without assigning any reason.*
- 17) *No extra charges will be paid on account of any reasons other than the agreed freight charges.*
- 18) *The delivery period is exclusive of the date of loading at the premises/godown and unloading at the destinations respectively.*
- 19) *Transporter has to ensure acknowledgement by the consignee on LR with seal and signature and quantity. Also standard Proof of Delivery (POD) forms are also acknowledged and submit to us. No duplicate / Xerox copy of the LR will be accepted for releasing payment.*
- 20) *In a situation when truck may have to be retained at different point/s at the consignee end for loading / unloading, (in case space problem with minimum 15 days) the transporter should be ready for the same and no additional charges shall be payable for this.*
- 21) *Please visit our website www.lifecarehll.com for SHEMS/OHSAS policy.*
- 22) *Section 101 (Exemption of occupier or Manager from liability) of chapter X under the Factories Act 1948 (All LXIII f 1948) (23rd sept.1948) is applicable.*
- 23) *Transporter shall have certificate of registration to do the business as per Section 3 of Road Act 2007.*
- 24) *The Bidder shall require to enclose an updated list of their branches.*

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TENDER NO. HLL/BGM/SL/TRANSPORT/CARGO/2024-25

DATED : March 11, 2025

25) **INDIMNITY CLASUE:-** *If the transporter fails to meet the terms of the Transportation work order/Agreement (placing the vehicle within the time Prescribed, delivery of the consignment within the agreed days etc.) the transporter shall and will indemnify the Company (HLL) against all losses of damages what so ever to be incurred or sustained including legal cost or expenses incurred by the Company by reasons of non-provision/non-performance against the terms and conditions given in the transportation work order/agreement and this tender. If any shortage/damage, pilferage etc., are found in the consignment, while delivering the same to the consignee, the Transporter/their representative at the destinations/stations shall give open delivery and issue/obtain necessary shortage/damage certificate from the consignee to enable HLL to prefer claim from the Insurance Company. **The value of the quantity found short/damaged shall be retained/recovered from the Transporter Bills/other movable and immovable properties and shall be released only after realization of the amount from the Insurance Company.***

Accepted the above Terms & Conditions.

Date:

**Signature of the Tenderer/
Carriers with Date & Seal**

SCHEDULE - D

SPECIFICATION OF BOX (size in mm)

SN	Scheme	Height	Width	Length	Approx. Weight (Kg)
1	Free Supply Nirodh	425	570	630	22.00
2	Free Supply (Naco)	425	570	630	22.00
3	Thrill 3's Condom	430	380	720	19.00
4	Deluxe Nirodh	435	430	585	22.00
6	Ustad Condom	290	670	670	18.00
7	Mala D	330	530	615	14.00
9	Mala N (FS)	325	365	400	12.50
10	Saheli	265	270	410	4.00
11	Khushi	450	275	630	10.50

एचएलएल लाइफकेयर लिमिटेड, कणगला – 591225 HLL LIFECARE LIMITED KANAGALA – 591225

(भारत सरकार का उद्यम) (A GOVT. OF INDIA ENTERPRISE)

तहसील – हुक्केरी, जिला बेलगांवी TQ: HUKKERI, DIST: BELAGAVI

08333-279244, 279682

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12	EZY PILL	300	350	400	8.50
13	CHHAYA	300	400	420	8.00
14	NOVEX	410	410	610	10.75
15	NOVEX DS	270	215	350	5.00
16	NOGESTOL	420	410	610	15.60
17	MIFEPRO	420	420	610	11.30
18	FERRO PLUS	330	300	460	9.00
19	SUCHI (New)	480	460	780	14.50
20	PUTHUYUGAM	Polythin Bag (LDPE)			09.00
21	HAPPY DAYS 8's	385	440	690	13.00
22	HAPPY DAYS 3's	240	445	445	4.00
23	HAPPY DAYS SINGLE	300	520	490	4.00
24	E-SURAKSHA 3's	480	445	700	13.00
25	E-SURAKSHA 8's	480	445	700	14.50
26	HAPPY DAYS 6's	230	445	445	11.05
27	SHE PAD	520	490	600	14.00

Size and weight is tentative due to change in packing configuration

SCHEDULE – E

DECLARATION

I/We confirm having read and understood all the transportation requirements, terms and conditions of the tender – Tender No. **HLL/BGM/SL/TRANSPORT/CARGO/2024-25 DATED: March 11, 2025** in full and the offer being submitted is as per the requirements given in this bid and that I/We agree to abide by all without any deviation.

Transporter quote their rates in Kg. basis.

एचएलएल लाइफकेयर लिमिटेड, कणगला – 591225 HLL LIFECARE LIMITED KANAGALA – 591225

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TENDER NO. HLL/BGM/SL/TRANSPORT/CARGO/2024-25

DATED : March 11, 2025

SIGNATURE

NAME & ADDRESS OF TRANSPORTER

(Seal of the Transporter)

Place:

Date: