

HLL Lifecare Limited
(A Govt. of India Enterprise)
Plot. No.- 71, Sector -7, IMT Manesar,
Gurgaon (Haryana)- 122050
Phone & Fax No. 0124-4030949
CIN No.U25193KL1966GOI002621

Open Tender No : HLL/MFG/PUR/OT/PM/03/2016-17
Published Date : 21.04.2016
Tender Item : Supply of Leaflets-Nishchay Brand

Minutes of Pre Bid Meeting for the Limited Tender for supply of Leaflets-Nishchay Brand to Manesar Unit, Gurgaon held at 12.00 PM - 01.00 PM on 27th April, 2016 in Unit Chief's Office, Manesar

List of Participants:

Officers Present from HLL:

1. Shri Manasa Ranjan Harichandan, Dy Mgr (Pur.)
2. Dr. Vijay Sharma, Mgr (QA/QC)
3. Shri Nagabhushana Rao, Dy. Mgr (Prd.)
4. Shri Deep Narayan, Account Assist. (Fin.)

The meeting was chaired by Unit Chief and briefed about the tender for the supply of Leaflets-Nishchay Brand for FY: 2016-17.

After detail discussion with officers and bidders present in the meeting, there are queries raised on document support for GMP certification of facility and no conviction certificate from the State Drug Controller.

Based on queries raised, following amendments were made in tender documents as per requirements:

Amendments

S.No.	Particular	Clarification
1.	<p>Annexure-F, Page 27, TERMS & CONDITIONS, point-i, under heading In the event of placing orders:</p> <p>i. HLL reserves the right to have your facilities and GMP inspected by self or by an independent third party agency authorized by HLL for compliance.</p>	<p>Annexure-F, Page 27, TERMS & CONDITIONS, point-i, under heading In the event of placing orders should be read as:</p> <p>i. Not applicable for Leaflets manufacturers.</p> <p>This shall now be treated as <u>Amendment-I</u> in Tender Document mentioned at Annexure-F, Page 27, TERMS & CONDITIONS, point-i, under heading In the event of placing orders.</p>
2.	<p>Annexure-J, Page 34, CHECK LIST FOR TENDERERS, point-13 & 14, Under heading Requirement of Bid Document:</p> <p>13. Have you enclosed an attested copy of GMP certificate from the concerned State Drug Controller valid on the date of tender opening, if applicable?</p> <p>14. Have you enclosed a no conviction certificate from the State Drug Controller along with your bid, if applicable?</p>	<p>Annexure-J, Page 34, CHECK LIST FOR TENDERERS, point-13 & 14, Under heading Requirement of Bid Document should be read as:</p> <p>13. Not applicable for Leaflets manufacturers.</p> <p>14. Not applicable for Leaflets manufacturers.</p> <p>This shall now be treated as <u>Amendment-II</u> in Tender Document mentioned at Annexure-J, Page 34, CHECK LIST FOR TENDERERS, point-13 & 14, Under heading Requirement of Bid Document.</p>