

MINUTES OF THE MEETING

**PRE BID MEETING OF TENDER FOR
SUPPLY, INSTALLATION, COMMISSIONING AND VALIDATION OF
PROCESS CHROMATOGRAPHY SYSTEM AND CHROMATOGRAPHY COLUMNS
AT HLL BIOTECH LIMITED, CHENGALPATTU, CHENNAI**

Document No. : NPI-120310-EQP-S1-TD-03

Venue : HLL Biotech Limited, Chennai

Date : 09.04.2014

Project : Integrated Vaccines Complex, Chengalpattu

Attendees : See attached list of attendees

Issued by : CEO HBL

Issued on : 11th April 2014

Issued from : NNE Pharmaplan India Limited, Bangalore

Agenda	
1.	Pre-bid Meeting for supply, installation, commissioning and validation Process Chromatography System and Chromatography Columns of IVC, Chengalpattu

S. No.	Clarifications on queries
	Tender for supply, installation, commissioning and validation of Process Chromatography System and Process Columns HLL Biotech limited, Chengalpattu TE Doc No: NPI-120310-EQP-S1-TD-03
A	Discussion Tender Enquiry Document: NPI-120310-EQP-S1-TD-03
	General Discussion Points
1.	The Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening certified by a Chartered Accountant should be submitted as part of the tender For the year 2013-2014 only, Provisional balance sheet will be accepted.
2.	The manufacturer as well as the Tenderer/ Indian Agent shall furnish Satisfactory Performance cum Installation Certificate/purchase orders/bill of entry in respect of above, duly translated in English and duly notarized in the country of origin, along with the tender. It was confirmed that all above mentioned documents will be acceptable duly notarized by an Indian Notary.
3.	It was also informed that all quotes should be made in "Single" currency. For GOODS OF FOREIGN ORIGIN , and represented by an INDIAN AGENT then the Price Bid should be made in Foreign Currency and For GOODS OF FOREIGN ORIGIN , and represented by a FOREIGN AGENT then the Price Bid should be made in Foreign Currency
4.	Payment of the TENDER FEES of INR 1000/- and the EMD of INR 500000/- should be made in INR and not in foreign currency.
5.	The make and model no. should be explicitly mentioned in the Un-Price Bid & Price Bid for both Process Chromatography system and Chromatography columns.
6.	AutoCAD Format of the room layouts is attached as annexure.
7.	The last date (22.04.2014) of bid submission & bid opening was agreed upon by the attendees (vendors) and commercial & payment terms shall remain as described in TE doc. (4/92 and 92/ 92)

S. No.	Clarifications on URSS														
B	URS:														
	URS Point number and description of the specification	Point modified as													
1.1	2.0 Equipment Description <table border="1"> <tr> <td>22.</td> <td>PLC or equivalent control system</td> <td>To control all the above parameters and operations. Also it should store data of each sample and unit operation. Data retrieval should be possible. Connectivity to a Central SCADA System has to be an integral part of the System.</td> </tr> <tr> <td>24.</td> <td>ASME-BPE Compliance</td> <td>Required</td> </tr> </table>	22.	PLC or equivalent control system	To control all the above parameters and operations. Also it should store data of each sample and unit operation. Data retrieval should be possible. Connectivity to a Central SCADA System has to be an integral part of the System.	24.	ASME-BPE Compliance	Required	<table border="1"> <tr> <td>22.</td> <td>PLC or equivalent control system</td> <td>To control all the above parameters and operations. Also it should store data of each sample and unit operation. Data retrieval should be possible. Connectivity to SCADA System has to be an integral part of the System.</td> </tr> <tr> <td>24.</td> <td>ASME-BPE Compliance</td> <td>Required (Only for SS parts/components)</td> </tr> </table>		22.	PLC or equivalent control system	To control all the above parameters and operations. Also it should store data of each sample and unit operation. Data retrieval should be possible. Connectivity to SCADA System has to be an integral part of the System.	24.	ASME-BPE Compliance	Required (Only for SS parts/components)
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For HLL Biotech Limited
Chief Executive Officer

List of Attendees

Project : Integrated Vaccines Complex
Date of Meeting : 09th April 2014
Venue : HBL, Tisel Biopark, Taramani, Chennai
Subject : Pre Bid Meeting - Supply, Installation, Commissioning and Validation of Process Chromatography System and Chromatography Columns

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