**Minutes of the Pre Bid meeting for the Supply Installation Testing and Commissioning of HVAC at HLL Corporate office, Poojapura**

Date & Time: 05.08.2015 @ 11.15 AM

**Participants**

**HLL**

1. **Shri. A. Ranjith Kumar.A, DVP(Technical)**
2. **Smt Latha R SM (Civil)**
3. **Shri Pradeep .M , M(Mechanical)**
4. **Shri. Deepak Narayan (F&A)**
5. **Shri. Sooraj.M.s APE(M)**
6. **Smt Preetha Shobinathan APE(E)**

**Contractor**

1. **M/s. Absonic Agencies**

**Shri Punnen V**

1. **M/s ETA Engineering**

**Shri Nikhil Dev A. S**

HLL informed the bidders that they should visit the site before quoting for the work.

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| Sl No. | M/s ETA Engineering | Answer |
| 1 | Item no. 7-a,b,c : there is NO star rating for cassette units | The star rating for cassette units in item no: 7 a,b,c stands deleted |
| 2 | Request you to include multiline industries in the approved make list of factory fabricated ducts, since the existing makes outside Kerala delivery period will be long. | Equivalent makes the bidder proposes to use should be specified in the technical bid for HLL’s approval. |
| 3 | As per the site visit on 5th Aug 2015 we noticed that sunshade is not enough (only 60cm) to place the outdoor units. Please include necessary supports for outdoor units as a separate item in | The bidders have to consider the cost of necessary support in their offer . The support shall be with MS C-Channel of 75mm X40mm X 40mmX 6mm |
| 4 | Since all the pre qualifications documents already submitted during empanelment, documents submitting along with the technical bid will be exclusive of the same | The enlisted bidders need not provide the qualification credentials already submitted to HLL again. |
| 5 | As per the site visit, drain piping in our scope will be from drain points only | The contractor has to connect the drain pipe from indoor unit to the main drain pipe in the nearest drain duct |

The date of the Submission & Opening of the tender is extended to **17.08.2015 at 3.00pm and 3.30 pm respectively.**

The minutes of prebid meeting forms part of the tender document and the vendors are requested to seal and sign the minutes and to be submitted along with the tender document, without fail.