

HLL LIFECARE LIMITED
(A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O,
THIRUVANANTHAPURAM-695017
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INVITATION FOR BIDS
(TECHNICAL BID)

FOR

TRANSPORTATION OF DRINKING WATER

AT

AKKULAM FACTORY
THIRUVANANTHAPURAM – 695 017

HLL LIFECARE LIMITED
(A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
THIRUVANANTHAPURAM-17

Email: materialsft@lifecarehll.com, epurchaseaft@gmail.com

Website: www.lifecarehll.com

PH: +91 471 2445930, FAX: +91 471 2445935

TENDER NOTICE

Sealed and superscribed tenders are invited under two bids system (Technical & Price) in the prescribed form for the Transportation of Drinking Water, to our Akkulam Factory and R&D Centre, Thiruvananthapuram.

The approximate quantities and other terms and conditions etc. are given in the Tender documents, which can be had from our office on any working day between 10.30 A.M to 3.30 P.M by paying Rs.520/- by Cash/DD (inclusive of ST) for each tender in favour of HLL payable at Thiruvananthapuram. Also the Tender documents can be downloaded from our website www.lifecarehll.com

The completed tenders should reach HLL latest by 15.00 Hrs on 17.08.2022

Joint General Manager (Materials)

HLL LIFECARE LIMITED
 (A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
THIRUVANANTHAPURAM-695017

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HLL LIFECARE LIMITED
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INSTRUCTION TO BIDDERS

1. Sealed and superscribed tenders are invited for the transportation of drinking water from HLL LIFECARE LIMITED, Peroorkada, Trivandrum / KWA Aruvikkara / KWA Vellayambalam to Akkulam Factory and R&D Center, for a period of Two Year as per the terms and conditions as format given below.

Tender No:	Date of opening of Technical Bid
HLL/AFT/PUR/WATER/TRANS/2022-24	17.08.2022 at 16.00 Hrs

2. A complete set of bid documents can be had from the office of the **Joint General Manager (Materials)**, HLL LIFECARE LIMITED, AKKULAM FACTORY, THIRUVANANTHAPURAM-695 017 during office hours on any working day on submission written application and remitting a non-refundable fee of Rs. 520/- (including taxes) by cash or in the form of DD drawn in favour of HLL LIFECARE LIMITED, Thiruvananthapuram.

The Tender Documents can also be down loaded from our Website www.lifecarehll.com and cost of the Tender Documents as mentioned above should be furnished along with Technical Bid.

Re-word processed formats or tenderers own formats for the technical bid/ price bid will disqualify the tender. Tender forms shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign and seal the form at each page and at the end, in token of acceptance of all the terms and conditions of the tender.

Tender Bids received without the cost of Tender Documents shall be summarily rejected.

The bid documents will be available up to 15.00 Hrs on the **previous working day** of the opening of Technical Bids.

3. Tenders in prescribed form should be submitted in sealed covers and super scribed "***Tender for Transportation of Drinking Water- AFT***" and sent to Joint General Manager (Materials), HLL LIFECARE LIMITED, AKKULAM FACTORY, Sreekariyam P.O., Thiruvananthapuram, Keala, India so as to reach here before **15.00 hrs on 17.08.2022** by registered post/courier acknowledgement due or should be deposited in the tender box available in this office. No acknowledgement will be made separately. The undersigned will not be responsible for any tender handed over to any official of this office in person. Tenders will be opened at **16.00 hrs on 17.08.2022** in the presence of the tenderers or their authorized agents who may choose to be present.

4. Earnest Money Deposit: Each tender should contain an Earnest Money Deposit of Rs. 10,000/- (Rupees Ten thousand only). This amount can be remitted by Demand Draft drawn in favour of the HLL LIFECARE LIMITED, obtained from any scheduled bank and payable at Trivandrum/RTGS/NEFT. The Demand Draft/RTGS/NEFT Statement towards EMD should be attached along with the tender. Tenders without proper EMD will be rejected outright.**HLL A/c details:**

Name of Bank : State Bank of India
A/c number : 30307559515 **IFSC Code :** SBIN0004350
Branch name : Commercial Branch, Thycaud, Thiruvananthapuram

5. SSI/MSME units interested in availing exemption from payment of Tender Fee and EMD should submit a valid copy of their registration certificate issued by the concerned DIC or NSIC/Udyog Aadhaar. If the bidder is a MSME, it shall declare in the bid document the Udyog Aadhaar Memorandum Number issued to it under the MSME Act, 2006. If a MSME bidder do not furnish the UAM Number along with bid documents, such MSME unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012. MSME bidders have to sign a Bid Security Declaration form accepting that if they with draw or modify the bids during period of validity etc , they will be suspended for the time specified in tender documents 25% of annual procurement value will be sourced from Micro and Small Enterprises (MSE), out of which 4% is earmarked for procurement from MSE's owned by SC or ST entrepreneurs and 3% is earmarked for procurement from MSE's owned by Women entrepreneurs. In the event of failure of SC or ST or Women entrepreneurs to participate in tender or meet tender requirements/conditions regarding price the same will be sourced from other MSE enterprises. Startup units interested in availing exemption from payment of tender fee & EMD shall submit a valid copy of Registration Certificate from Department of Industrial Policy & Promotion as per NIT. But the party has to provide security deposit if the Tender is awarded to them.

5. Release of EMD: The EMD of unsuccessful tenderers will be refunded soon after finalization of tender, or after two months from the date of opening of tender which ever is earlier. The EMD will not bear any interest.

6. Forfeiture of EMD: The EMD will be forfeited to the HLL in case, after submitting the tender, the tenderer withdraws his offer or fails to execute the agreement when called for to do so.

7. Security Deposit: The successful tenderer will have to remit an amount of Rs. 20000/- (Rupees Twenty Thousand only) as Security Deposit. This amount can be remitted by Demand Draft drawn in favour of HLL LIFECARE LIMITED payable at Trivandrum. The EMD of the successful tenderer will be adjusted against the Security Deposit.

8. Agreement: The successful tenderer will have to execute an agreement after remitting the Security Deposit in Stamp Paper for Rs. 200/- at his expenses within 21 days of issue of the work order.

9. The HLL will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The HLL also reserves the right to award the contract with more than one contractor.

10. Unit Chief, Akkulam Factory reserves the right to cancel the tender at any point of time without assigning any reason.

11. If the last date fixed for receipt of tender for opening, ie. is declared a closed holiday, the tenders will be received on the next working day up to 15.00 Hrs on and opened at 16.00 Hrs on the next day.

12. HLL shall not be responsible if the bids are delivered elsewhere.

13. Bid Opening:

1. The bids shall be opened on date and time as specified, in the presence of such bidder(s) or their representatives who may be present. The bidder(s) or the authorized representative(s) who are present shall sign an attendance register. The authorized representative(s) of the bidder(s) shall submit letter(s) of authority before they are allowed to sign the attendance register and participate in the bid opening.

2. The Technical Bid will be opened on the prescribed tender opening date and time. The price bid will be opened on a later date which will be made known to all eligible bidders, after technical evaluation has been completed.

3. The bids which are found as substantially responsive in the technical evaluation and comply with the entire requirement shall only be considered for financial bid opening. The financial bid (price schedule) submitted by such tenderers whose technical bid have been considered as technically unacceptable on the basis of evaluation, will not be opened.

14. The decision of HLL will be final and no correspondence on this shall be entertained.

14. The Price Bid must be submitted strictly as per format given by HLL.

15. The tender should be submitted on OUTER ENVELOPE SEALED AND SUPERSCRIBED "DO NOT OPEN BEFORE 16.00 HRS ON 17.08.2022" addressed to this Office containing the following TWO INNER SEALED ENVELOPE.

- a. Cover contains Acceptance of Terms & Conditions, Technical Bids and EMD (should be superscribed)
- b. Cover contains Price Bid (should be superscribed)

For and on behalf of the HLL

JGM (Materials)

For HLL, AFT, Trivandrum-695 001

We have read and understood the above conditions and agree to abide by the same.

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

HLL LIFECARE LIMITED
(A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
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TERMS & CONDITIONS

1. The contractor has to supply water in between 15KL to 150 KL per day as per the requirement of AFT and R&D (Day & Night).
2. The contractor should submit trip sheet every day to concerned authority.
3. Capacity of vehicle shall be 10,000 Ltrs to 25,000 Ltrs.
4. Water is to be transported in steel containers and should have minimum 2 containers.
5. Akkulam Factory (AFT) / R&D Centre will issued permit to collect water from Peroorkada Factory (PFT) / KWA Aruvikkara / KWA Vellayambalam and the same shall be delivered at AFT. Unless otherwise intimated separately the party shall collect water from PFT only.
6. The water will be supplied free of cost. Filling, Transportation & supplying will be the responsibility of the contractor.
7. The contractor should ensure the supply of water without any interruption according to the demand of Engineering Department of HLL, AKKULAM FACTORY Trivandrum. In case of break down or non availability of vehicle due to any other reason the party shall make necessary arrangements to ensure un interrupted supply of water to meet the demand of HLL, AFT Factory and R&D Centre. HLL is not liable for any expenses incurred in this regard.
8. In case the party is not able to supply water as per our requirement due to any reason whatsoever and no alternate arrangements are made by the party within a reasonable time period for the same, HLL shall take alternative steps like arranging other party's vehicles for transporting water. The party is liable for any expenses incurred in this regard.

9. The company reserves the right to cancel this order, if any irregularities, are found and or without assigning any reason.

10. The Company does not take any responsibility in the event of any accidents, which occurs during filling, Transporting, and emptying of water etc.

11. Period of contract: Two Year from the date of opening of price bid.

12. Refilling of water tank shall be the responsibility of the party. ie all loading & unloading charges is to be borne by the party.

13. Statutory deductions shall be made from the contractor's bill as applicable.

14. The above rates are inclusive of all taxes and duties if any and loading/unloading charges.

15. The rate finalized against the tender shall remain firm and valid for a period of **Two Years** from the date of work order and no revision/escalation will be considered except in the case of increase in fuel price.

The formula to arrive at the revised rate whenever there is an increase/decrease in the rate of Diesel (by Rupees one or more)

Current rate of Diesel = A

Increased/Decreased rate =B

Difference = B-A

% of increase/Decrease rate = (B-A)/A x 100=X

Rate increase /decrease from current rate of 60% of X=Y%

Increase/decrease in rate = Existing rate x (1+Y%)

The reference rate of Diesel for this tender will be the retail rate as on opening date of the Tender (the retail rate of diesel at TvpM)

16. In case any water failure or non-availability in PFT, the party shall make necessary arrangements from KWA/Aruvikkara / KWA Vellayambalam and cost of the water charge will be paid by HLL.

17. Payment: Bills to be arranged on monthly basis and duly signed by the Officers of Engineering department (AFT) / Officers of R&D

We have read and understood the above conditions and agree to abide by the same.

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

HLL LIFECARE LIMITED
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QUESTIONNAIRE

Transportation of Water

1. Name & Address of the supplier with :
- (a) Telephone No.
- (b) Fax No.
- (c) E - mail Address
- (d) Name of the contact person
- (e) Whether proprietary / partnership / Limited company.
- (f) Whether MSEs /NSIC /SSI unit

If Yes , Please mention,

- i) Your social category (SC/ST/OBC) :
- ii) Whether you are a Women Entrepreneur :
- iii) Udyog Aadhar No :

provide the details with supporting documents

(copies of valid MSEs Certificate, NSIC Certificate, & Entrepreneurs details / Proprietor details to prove whether they belong to SC/ST category)

2. What is your :-
- a) GST No. (if any) :
- b) PAN No :
3. **Bank account details**
- i) Name & Address of your Banker(s) :
- ii) Account No :
- iii) IFS Code Any other details :
4. EMD Details submitted :

- 5. Total capacity :
- 6. Details of steal tank used :
 - a) The water tanks used for transportation of water in day time to HLL :
 - b) Detailed specification of the tank :
 - c) Time required to transport water from Peroorkada after getting information from HLL :
 - d) Vehicles used for transportation of water to HLL with Vehicle Registration Number. :

Parties Address & Signature
(With Office Seal)

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TENDER NO. HLL/AFT/PUR/WATER/TRANS/2015-17

INDEMINITY CLAUSE:

If the supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as agreed to as mentioned in the supply order, the supplier shall and will indemnify the company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the company by reason of non-delivery of equipment at agreed quantity and rate within the time specified in the supply order. The company will initiate legal action if the supplier fails to execute the supply order as per the schedule in the supply order for the actual loss suffered. Responsiveness of the Bid shall be at the discretion of HLL.

The supplier shall have no right to change the conditions stipulated in the supply order.

Bid pronounced Non Responsive by HLL shall be summarily rejected.

The decision of HLL will be final and no correspondence of this shall be entertained.

We have read and understood the above conditions and agree to abide by the same.

PLACE:

NAME AND SIGNATURE OF THE APPLICANT

DATE:

(WITH OFFICE SEAL)

HLL LIFECARE LIMITED
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DECLARATION

We confirm having read and understood all the specifications, instructions, forms, terms and conditions and other requirements of the above tender (both expressed and implied) in full and that we agree to abide by all without any deviation.

SEAL OF THE APPLICANT

SIGNATURE

NAME AND ADDRESS OF APPLICANT

Bid Security Declaration Form (For MSME bidders)

Date: _____ TenderNo. _____

To

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of Two Years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity(i)fail or reuse to execute the contract, if required,or(ii)fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed :

Designation :

Name :

(Duly authorized to sign the bid for an on behalf of)

Date:

Corporate Seal

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INVITATION FOR BIDS
(PRICE BID)

FOR

TRANSPORTATION OF DRINKING WATER

AT

AKKULAM FACTORY
THIRUVANANTHAPURAM – 695 017

HLL LIFECARE LIMITED
 (A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
THIRUVANANTHAPURAM-695017

PRICE BID

Price quoted as per the format given below:

From HLL Lifecare Ltd, Peroorkada to HLL Lifecare Ltd, Akkulam

Sl No	Description	Rate / 1000 Ltrs
I.	Transportation charges	
II.	Other Charges, if any	
III.	Total	
IV.	GST(.....%) Specify 8 digit SAC/HSN Code.....)	
V	Grand Total	
Total Rupees ----- (in words)		
Diesel market price at Thiruvananthapuram as on 17.08.2022 Rs:.....		

Terms and Conditions:

1. Rate shall be valid for a period of Two Year from the date of opening.
2. Price Bid strictly as per this format.
3. Price should be inclusive of applicable taxes.

Place:

Name & Signature of Applicant

Date:

(With Office Seal)

HLL LIFECARE LIMITED
(A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
THIRUVANANTHAPURAM-695017

PRICE BID

Price quoted as per the format given below.

From KWA, Aruvikkara to HLL Lifecare Ltd, Akkulam

Sl No	Description	Rate / 1000 Ltrs
I.	Transportation charges	
II.	Other Charges, if any	
III.	Total	
IV.	GST(.....%) Specify 8 digit SAC/HSN Code.....)	
V	Grand Total	
Total Rupees ----- (in words)		
Diesel market price at Thiruvananthapuram as on 17.08.2022 Rs:.....		

Terms and Conditions:

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2. Price Bid strictly as per this format.
3. Price should be inclusive of applicable taxes.

Place:

Name & Signature of Applicant

Date:

(With Office Seal)

HLL LIFECARE LIMITED
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THIRUVANANTHAPURAM-695017

PRICE BID

Price quoted as per the format given below.

From KWA, Vellayambalam to HLL Lifecare Ltd, Akkulam

Sl No	Description	Rate / 1000 Ltrs
I.	Transportation charges	
II.	Other Charges, if any	
III.	Total	
IV.	GST(.....%) Specify 8 digit SAC/HSN Code.....)	
V	Grand Total	
Total Rupees ----- (in words)		
Diesel market price at Thiruvananthapuram as on 17.08.2022 Rs:.....		

Terms and Conditions:

1. Rate shall be valid for a period of Two Year from the date of opening.
2. Price Bid strictly as per this format.
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Place:
Date:

Name & Signature of Applicant
(With Office Seal)

HLL LIFECARE LIMITED
(A Government of India Enterprise)
AKKULAM FACTORY, SREEKARIYAM P.O.,
THIRUVANANTHAPURAM-695017

PRICE BID

Price quoted as per the format given below:

From HLL Lifecare Ltd, Peroorkada to R&D Centre, Akkulam

Sl No	Description	Rate / 1000 Ltrs
I.	Transportation charges	
II.	Other Charges, if any	
III.	Total	
IV.	GST(.....%) Specify 8 digit SAC/HSN Code.....)	
V	Grand Total	
Total Rupees ----- (in words)		
Diesel market price at Thiruvananthapuram as on 17.08.2022 Rs:.....		

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Place:

Name & Signature of Applicant

Date:

(With Office Seal)

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THIRUVANANTHAPURAM-695017

PRICE BID

Price quoted as per the format given below.

From KWA, Aruvikkara to R&D Centre, Akkulam

Sl No	Description	Rate / 1000 Ltrs
I.	Transportation charges	
II.	Other Charges, if any	
III.	Total	
IV.	GST(.....%) Specify 8 digit SAC/HSN Code.....)	
V	Grand Total	
Total Rupees ----- (in words)		
Diesel market price at Thiruvananthapuram as on 17.08.2022 Rs:.....		

Terms and Conditions:

1. Rate shall be valid for a period of Two Year from the date of opening.
2. Price Bid strictly as per this format.
3. Price should be inclusive of applicable taxes.

Place:

Name & Signature of Applicant

Date:

(With Office Seal)