HLL/HR/HR Audit/2017 1st July 2017

**Sub : EOI – HR Audit**

HLL Lifecare Ltd., a Schedule B Mini Retna Central Public Sector Enterprise, is a multi-product organisation with seven manufacturing units, and a vast array of innovative products and services. It is headquartered in Thiruvananthapuram with divisions all over the country.

Expression of Interest is invited from reputed consulting organisations to conduct a quick audit of the HR Systems and Policies of HLL Lifecare Ltd. The broad objective of the assignment will be to determine, in detail, the adequacy of the systems and policies being followed in the organisation and to suggest potential areas of improvement, as appropriate.

In order to apply, the consulting organisation should have a gross turnover of Rs. 3 Cr. or above for the past three years. They should also possess sufficient experience in working on similar assignments with the HR Departments of large scale Central/State Public Enterprises (including manufacturing organisations) in the past. The selected consulting organisation has to work in close co-ordination with the Corporate HR Department of HLL Lifecare Ltd., and need to cover all divisions of the Company.

Interested organisations may apply immediately with a proposed draft methodology and financial requirements to:

The Vice President - HR

HLL Lifecare Ltd.,

Mahilamandiram Road,

Poojappura Thiruvananthapuram - 695 012

Kerala, India

The last date for submission of EOI is **20th July 2017**.

Thanking you,

Yours faithfully,

**K.VINAYAKUMAR**

**VICE PRESIDENT (HR)**