

HLL LIFECARE LIMITED
(A Government of India Enterprise)
Corporate Head Office, Poojappura.P.O,
Thiruvananthapuram – 695012, Kerala, India
Tel: 0471 2775500, 0471 2358151
(EXTN – 600/606/531)

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

IFB No: HLL/SD/RBD/2023-24/EOI/13

18.09.2023

HLL Lifecare Limited (HLL), a Government of India Enterprise, invites Expression of Interest for empanelment of Agency(s) from interested and experienced parties for collaborating with HLL who are capable of executing the following item/work meeting the requirements as per our tender.

SI No	Particulars	Description
1	Name of Item/Work	Empanelment of Agencies for Providing Training, Translation, Interpreter and End to End services for foreign delegates
2	Brief description of Item/Work	First Stage - Empanelment of eligible, competent and experienced agencies for executing scope of work as mentioned in the EOI and as per EOI Terms and conditions. Qualified bidders(s) will be empanelled after finalization of EOI. Second Stage - Based on the requirement from time to time separate two part tender(s) shall be floated. Only the empanelled agencies can participate in the tenders floated in this regard from time to time.
3	Bid Security/EMD	Rs.2,00,000 (Rupees Two Lakh only)
4	Bid fee	Rs.5000/- (Rupees Five Thousand only)
5	Period of completion	Considering the urgency, the services need to be completed on immediate basis as per the dates provided by HLL.
6	EOI Validity	365 days from the date of empanelment which may be extendable upto 2 more years on year to year basis based on satisfactory performance and mutual agreement
7	Eligibility criteria for Bidder(s)	As per Tender document
8	HLL A/c Details for payment of Bid Fees and EMD (Payment mode: NEFT/RTGS)	Name of Bank: HDFC BANK A/c number: 00630330000035 IFSC Code: HDFC0000063 Branch name: Vazhuthacaud Branch
9	Last date and time for online submission of online bids	23-09-2022 at 15:00 hrs
10	Date and time of opening of e-tender	25-09-2022 at 15:00 hrs
11	Address for Communication at HLL regarding the tender	Vice President (Sourcing) Sourcing Division HLL Lifecare Limited Corporate & Regd Office, HLL Bhavan,Poojappura, Thiruvananthapuram-695012 E-mail: sdrbdsouth@lifecarehll.com