



**HLL Lifecare Limited**  
**(A Government of India Enterprise)**  
Corporate and Registered Office,  
HLL Bhavan, Poojappura,  
Thiruvananthapuram– 695 012  
Kerala, India.  
Phone: 0471 – 2354949, 0471-2775000  
CIN:U25193KL1966GOI002621  
Website: [www.lifecarehll.com](http://www.lifecarehll.com)

***Invitation for Bids***

**Supply and Installation of Desktop Computer**

Date	:	Dated 20 <sup>th</sup> September 2021
IFB No.	:	HLL/CHO/IT/Desktop-Proj/2021

**The schedule of the bid is given below.**

<b>Last date and time for receipt of bids</b>	<b>:</b>	<b>15.00 Hrs. on 27.09.2021</b>
<b>Time and date of opening of Bids</b>	<b>:</b>	<b>15.30 Hrs. on 27.09.2021</b>

Dear Sir / Madam,

**Sub: Supply and Installation of Desktop Computer**

HLL Lifecare Limited, Thiruvananthapuram invites the competitive bids from the eligible bidders for the supply and installation of **1 No. of Desktop Computer** with high-end specifications for our Corporate and Registered Office, Poojappura. The details are attached as **Annexure- I**.

The terms and conditions of the bid are given below.

1. The prices should be quoted as per the format for price schedule enclosed as **Annexure – II**.
2. The prices quoted shall be valid for a period of 90 days from the date of opening of bids.
3. In the price schedule, if there is any discrepancy between the unit price and total price the unit price shall prevail and the total price shall be corrected by the purchaser accordingly.
4. The exact brand/model of all the quoted items should be mentioned with complete technical specifications supported with illustrative literatures/catalogues/broachers.
5. The items should be delivered at the respective location within **3** (Three) weeks from the date of placement of order.
6. Penalty at 0.50 % of the total Purchase Order value for each week of delay or part thereof subject to a maximum of 5 % is applicable for delayed delivery.
7. The bid shall be evaluated by taking the total amount quoted for all the items.
8. Necessary user manuals/CDs/DVDs/accessories are to be supplied along with the equipment.
9. The warranty period (onsite) of the items is **3** (Three) Years from the date of installation. All the defective parts should be replaced at free of cost during the warranty period
10. Bids should be clear in all respects and those with ambiguous and conditional clauses, incomplete shall be rejected.
11. The bidder who requires any clarification on the tender shall notify the undersigned through e-Mail at [sivakumar@lifecarehll.com](mailto:sivakumar@lifecarehll.com). However, no post bid clarification shall be entertained.

12. No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the Purchase order is placed.
13. The supply order shall be placed on the lowest responsive bidder.
14. Payment will be released within 30 days against successful Installation and acceptance by HLL. For claiming the payment, the following documents are to be submitted.
  - a. Three copies of Invoices
  - b. Delivery/Installation report duly signed by the concerned person of the location and representatives of the supplier.
  - c. Warranty certificate if any
15. Mention the software (if any) that are pre-loaded in the system as bundle.
16. Please furnish the UAM (Udyog Aadhar Memorandum) number with supporting document along with the bid if the bidder is MSME vendor.
17. The bids should be submitted at the following address.

**Vice President (IT)**  
**HLL Lifecare Limited**  
**Corporate and Registered Office,**  
**HLL Bhavan, Poojappura,**  
**Thiruvananthapuram – 695 012,**  
**Phone: 0471- 2354949.2775612**
18. Bids should be submitted on or before **15:00 Hrs on 27.09.2021** and the same **will be opened at 15.30 Hrs on the same day** at Corporate Head Office, Poojappura, and Thiruvananthapuram in the presence of the representative of the bidder who chooses to attend. If the bid opening day is declared as holiday for HLL, the bid will be opened at the next working day of HLL.
19. Any bid received after the deadline will be rejected.
20. HLL Lifecare Limited reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
21. The envelopes containing the bid shall bear the Bid Number with date and the words “DO NOT OPEN BEFORE .....” (Here insert the time and date of bid opening).
22. No Email or fax bids will be accepted.
23. Any dispute arising out of the tender/bid document/ evaluation of bids/issue of purchase order shall be subject to the jurisdiction of the competent court at Thiruvananthapuram only.

Thanking you,  
Yours faithfully,

**P. Sivakumar**  
**Deputy General Manager (Hardware)**

## Annexure-1

### Schedule of Requirements

SI. No	Minimum Technical Specifications		Qty
1	<b>Desktop Computer</b>		1 No.
	CPU	Intel Core i9 latest Generation with 10 core or better	
	Memory and Slot	32 GB DDR4 RAM upgradable upto 128GB , 4 nos of U-DIMM slots	
	Hard Disk Drive	1000 GB SATA @ 7200 rpm and 512GB NVMe SSD Drive	
	Optical Drive	Integrated DVD R/W	
	Monitor	28" LED with FHD Non Touch	
	Graphics Card	Dedicated Nvidia GeForce RTX 3070Ti with 8 GB	
	Communication	10/100/1000 Mbps on board Gigabit Ethernet	
	Ports	Audio-in/ Audio-out/ Headphone out/ Microphone- in,2 X USB 2.0, 2 X USB 3.0 ,1 X HDMI,1 X RJ45	
	Cooling system	Liquid Cooler	
	Operating System	Windows 10 Professional 64 Bit (pre-loaded)	
	Accessories	Standard keyboard and optical scroll mouse	
	Warranty	3 years On Site Warranty	

Price Schedule							Annexure – II			
Sl.NO	Description of item / work	Unit	Quantity	Basic Price (Rs)	Taxes/ Duties (Rs)	Other incidental costs if any (Rs)	Total Price for each unit (Rs)	Amount (Rs)		
1	2	3	4	5	6	7	8= 5+6+7	9= 4 * 8		

Total Price (in Figure) : Rs.....

Total Price (in words) : Rs. ....