



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**TENDER FOR CLEARING AND FORWARDING  
SERVICES IN CSEZ /2021-22**

**AT  
HLL LIFECARE LIMITED,  
KAKKANAD, COCHIN**



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**TENDER FORM**

**SUB: - CLEARING AND FORWARDING SERVICES IN CSEZ.**

Sealed competitive Tenders are invited in prescribed format for Clearing and Forwarding Services in CSEZ for a period of one year w.e.f 1st April 2021.

**Our requirement:**

**Deemed Export / Bill of Export/ Shipping Bill/Bill of entry :-**

**Charge for DTA procurement/ Import, Export /data charge/Documentation:-**

**Documentation in CSEZ clearness charge.-**

**Import air cargo clearance from Nedumbassery Airport :-**

|  |
|--|
| Documentation including stationary charges                 |
| TSP / Do charges / Billing charges                         |
| Taxi hire for escort                                       |
| Transportation charges from Nedumbassery to CSEZ, Kakkanad |
| Our handling charges including examination                 |

**Export air cargo through Nedumbassery Airport:-**

|  |
|--|
| Documentation including stationary charges                 |
| Cooly for unloading & X ray charges                        |
| Transportation charges from CSEZ, Kakkanad to Nedumbassery |
| Our handling charges including examination                 |



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**Import customs clearance of FCL consignment for House Destuffing :-**

| <b><u>Particulars</u></b>                        |
|--|
| Documentation including stationary charges       |
| Trailer hire charges from Port to CSEZ, Kakkanad |
| Our handling charges including examination       |

**Import clearance of Sea LCL consignment :-**

| <b>Particulars</b>                               |
|--|
| Documentation including stationary charges       |
| THC/DO charges payable to steamer                |
| Cooly for loading from wharf                     |
| Atti paise charges                               |
| Transportation charges from W/Island to Kakkanad |
| Fork lift hire charges for loading               |
| Taxi hire for escort                             |
| Our handling charges including examination       |

The tender documents can be collected from the office of the undersigned between 10.00 A.M. to 3.00 P.M. on all office working days up to 15/03/2021 at HLL Lifecare Ltd., Kakkanad, cochin.

The tender documents can also be downloaded from our Website: [www.lifecarehll.com/](http://www.lifecarehll.com/)  
Tenders

The last date of issue of Tender documents : 15.03.2021, 3.00 PM  
The Last date of receipt of Tenders : 16.03.2021, 2.00 PM  
Date of opening of Tenders : 16.03.2021, 3.00 PM

**SM (Purchase)**



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**TERMS AND CONDITIONS**

1. The CHA should have at least 5 years minimum experience in clearing and forwarding activities in CSEZ.
2. The Contractor should have a valid Service Tax Registration/GST and produce copy of the Registration Certificate to the Company before commencement of the Contract.
3. The breakup of the rate should be furnished in the price bid **Annexure – I**. Statutory deductions as applicable will be deducted from the bills.
4. The bidder shall furnish the declaration form given in **Annexure-II** and submit it along with the sealed bid.
5. The Contractor shall submit bills for payment and the bills will be paid within 15 days of receipt of the bills.
6. Any other payments incurred extra other than the quoted rates shall be supported by respective bills.
7. There shall be no employer employee relation between the HLL and the CHA.
8. Super scribed Tenders duly completed in all respects should be submitted to SM (Purchase), HLL Lifecare Ltd., Plot No.16/A-1, CSEZ, Kakkanad, Cochin latest by 2.00 pm on 16/03/2021. The Tender will be opened at 3.00 p.m. on 16/03/2021 in the presence of Tenderers, If they wish to be present in Tender Opening..
9. Tender by fax/e-mail will not be accepted in any manner.
10. The successful bidders are required to provide a security deposit equivalent to 3% of the contract value quoted within 15 days of award of work (or) submit an equal amount of Bank Guarantee.
11. The Company shall not be liable for the delay in submission of tenders after the due date specified above due to any reason including Postal delays etc.
12. The Unit Chief of Kakkanad Factory, Cochin, reserves the right to cancel or reject the Tender fully or partially, without assigning any reason and his decisions will be final and binding on all Tenders.
13. HLL will have the right to cancel the contract at any point of time, after giving one months' notice.
14. Any blacklisted parties are not permitted to participate in Bids and if submitted will be rejected.

**SM (Purchase)**



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**Annexure -I**

**PRICE BID**

**CLEARING AND FORWARDING SERVICES IN CSEZ.**

**1. Name & Address of the Tenderer:**

Email:

Ph: Res:

Mob.:

PAN No:

Service tax registration No.

**2. Details of Rates quoted by the tenderer.**

|  | RATE |
|--|------|
| <b><u>Deemed Export / Bill of Export/ Shipping Bill :-</u></b>           |      |
| Service charges  | -    |
| <b><u>Charge for DTA procurement/ Import, Export Documentation:-</u></b> |      |
| Service charges  | -    |

**3.Import air cargo clearance from Nedumbassery Airport :-**

|  | RATE |
|--|------|
| Documentation including stationary charges                 |      |
| TSP / Do charges / Billing charges                         |      |
| Taxi hire for escort                                       |      |
| Transportation charges from Nedumbassery to CSEZ, Kakkanad |      |
| Our handling charges including examination                 |      |



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**4.Export air cargo through Nedumbassery Airport:-**

| Documentation including stationary charges                 | RATE |
|--|------|
| Cooly for unloading & X ray charges                        |      |
| Transportation charges from CSEZ, Kakkanad to Nedumbassery |      |
| Our handling charges including examination                 |      |

**5.Import customs clearance of FCL consignment for House Destuffing :-**

| <u>Particulars</u>                               | <u>Rates per 20'</u> | <u>Rate per 40'</u> |
|--|----------------------|---------------------|
| Documentation including stationary charges       |                      |                     |
| Trailor hire charges from Port to CSEZ, Kakkanad |                      |                     |
| Our handling charges including examination       |                      |                     |

**6.Import clearance of Sea LCL consignment :-**

| Particulars                                      | Rates |
|--|-------|
| Documentation including stationary charges       |       |
| THC/DO charges payable to steamer                |       |
| Cooly for loading from wharf                     |       |
| Atti paise charges                               |       |
| Transportation charges from W/Island to Kakkanad |       |
| Fork lift hire charges for loading               |       |
| Taxi hire for escort                             |       |
| Our handling charges including examination       |       |

The rate quoted should be firm for a period of one year from the date of Work Order. No escalation in rate will be considered during the contract period.

Signature of Tenderer with seal:

Date



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**Kakkanad Factory, Cochin**

Tender No **HLL/KFC/PUR/ CLEARING AND FORWARDING SERVICES IN CSEZ /2021-22**

Date **25/02/2021.**

**ANNEXURE II**

**Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed : (insert signature of person whose name and capacity are shown)

in the capacity of : (insert legal capacity of person signing the Bid Securing Declaration)

Name : (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)