

एचएलएल लाइफकेयर लिमिटेड / HLL LIFECARE LIMITED  
 (भारत सरकार का उद्यम) / (A Government of India Enterprise)  
 कणगला / जिला बेलगावि KANAGALA-591225: Dist: BELAGAVI  
 PH: 08333-279244, Fax No.08333-279245

No.HLL/BGM/HR/Medical Checkup/2023-2024

Date: 04.11.2023

**निविदा सूचना TENDER NOTIFICATION**

Price-Bids are invited from the qualified bidders to carry out the Female special medical Checkup of our female employees at HLL Lifecare Limited, Kanagala for a period of **TWO** Years. The Medical Checkup details are mentioned below:

Sl. No	Description of Medical Test	No. of Employees	Frequency Test
1	<b>Group I (Married Female)</b>	60	Once in a year
	Clinical Exam, Urine routine, PAP smear, USG, Serum E2 (if required) along with Radiologist, Gynecologist and General physician consultation.		
	<b>Group II (Unmarried Female)</b>	15	
	Clinical Exam, Urine routine, USG, Serum E2 (if required) along with Radiologist, Gynecologist and General physician consultation.		

In this regard, kindly submit competitive rates for conducting above tests (Group – I & Group – II) for each employee.

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1. The completed tenders should submit at the GeM portal as mentioned in the tender document.
2. The split of rates for each Medical Test is to be submitted in the detail in furnished format.
3. Preference will be given to L1 party. However, HLL reserves the rights to allot the contract to the other parties other than L1.

The interested parties may visit our website [www.lifecarehll.com](http://www.lifecarehll.com)

**Senior Manager (HR)**

### RATE SCHEDULE FOR MEDICAL CHECKUP

Sl.	Subject	Details
1	Name of Tenderer	
2	Address	
3	Contact Person	
	Telephone No / Mobile No	
	Fax No	
	E-mail ID	
4	Registration No	

### RATES QUOTED

Description of Medical Test (a)		Test Rates Rs. (b)	No. of Employees (c)	Total Amount d = b x c
Female Special Medical Check-up	<b>Group I (Married Female)</b>			
	Clinical Exam, Urine routine, PAP smear, USG, Serum E2 (if required) along with Radiologist, Gynecologist and General physician consultation.		60	
	<b>Group II (Unmarried Female)</b>			
	Clinical Exam, Urine routine, USG, Serum E2 (if required) along with Radiologist, Gynecologist and General physician consultation.		15	
Total Amount (A)				
<b>Grand Total = A X 2</b>				

**Remarks:**

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**Seal & Signature of Tenderer**

**Place:**

**Date:**

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**General Eligibility Criteria:**

1. The Bidder shall have a minimum of one year of experience in carrying out a similar type of assignment/service.
2. The Bidder should be a registered practitioner and have the Diagnostic Centre / Hospital.
3. The Bidder should be able to provide qualified and sufficient manpower as per the requirements to complete the Medical checkup as per the Schedule.

**TERMS AND CONDITIONS**

1. Period of contract is for Two Years
2. Request for rate increase during the period of contract will not be entertained.
3. Frequency of tests should be carried out as per schedule mentioned above.
4. The party only to whom the order will be issued shall arrange the items/equipment's required for conducting tests.
5. The party should submit the medical Check-up reports with findings, preventative treatment with Soft copy and duly signed hard copy to us within a week after completing the medical Check-up with confidentiality.
6. The rate quoted will be final and there will not be any post tender negotiation except for the lowest quoted party. This tender is an e-Tender and is being published online in Government GeM Portal <https://gem.gov.in>
7. All Corrigendum/extension regarding this e-tender shall be uploaded on these websites i.e. <https://gem.gov.in>
8. The tendering process is done online only at Government GeM Portal (URL address <https://gem.gov.in>). Aspiring bidders may download and go through the tender document.
9. All bid documents are to be submitted online only on the Government GeM website. Tenders/bids shall be accepted only through online mode on the Government GeM website and no manual submission of the same shall be entertained.
10. Bidders are advised to visit <https://gem.gov.in> portal regularly to keep themselves updated, for any changes/modifications/any corrigendum in the Tender Enquiry Document.
11. The bidders are required to submit soft copies of their bids electronically on the GeM Portal, using valid Digital Signature Certificates.
12. Bidders are requested to kindly mention the GeM Bid Number in the subject while emailing any issue along with the contact details.
13. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Address for communication and place of opening of bids: Senior Manager (HR), HLL Lifecare Limited, Kanagala – 591 225, Tahasil Hukkeri, District Belagavi, State Karnataka, India Ph: 08333-279244, 279209 E-mail: [veerendra@lifecarehll.com](mailto:veerendra@lifecarehll.com)

14. More details can be had from the above Office during working hours. The Tender Inviting Authority shall not be responsible for any failure, malfunction or breakdown of the electronic system while downloading or uploading the documents by the Bidder during the above tender process.
15. A firm/bidder shall submit only one bid in the same bidding process. A Bidder (either as a firm or as an individual or as a partner of a firm) who submits or participates in more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.
16. Joint ventures or Consortiums of two or more registered bidders are not permitted
17. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on GeM portal. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances
18. HLL Lifecare Limited does not bind them to accept the lowest or any bid or to give any reasons for their decisions which shall be final and binding on the bidders.
19. HLL Lifecare Limited reserves the right of accepting the whole or any part of the tender and bidder shall be bound to perform the same at his quoted rates
20. In case, it is found during the evaluation or at any time before signing of the contract or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the bidder or the applicant has made material misrepresentation or has given any materially incorrect or false information, appropriate legal/penal etc., action shall be taken by HLL Lifecare Limited including black listing etc., as deemed fit by HLL Lifecare Limited.
21. Conditional bids and bids not uploaded with appropriate/desired documents may be rejected out rightly and decision of HLL Lifecare Limited in this regard shall be final and binding.
22. The technical bids should be uploaded as per the requirements of GeM and should not contain price information otherwise the bid will be rejected.
23. The tenderers should be ready to attend negotiation meeting at their own cost at Kanagala OR at the place as fixed by the Company.
24. HLL Lifecare Limited Ltd. reserves the right to verify the claims made by the tenderers and to carry out the capability assessment of the tenderers and the HLL Lifecare Limited's decision shall be final in this regard.
25. Tender details are also available on our website [www.lifecarehll.com](http://www.lifecarehll.com)
26. Section 101 (Exemption of occupier or Manager from liability) of chapter X under the Factories Act 1948 (All LXIII of 1948) (23rd September 1948) is applicable.
27. Payment will be released on submission of proper bills attaching the documents specified by the Company and the test reports.
28. Contractor should comply with all the statutory norms

29. Work is to be carried out strictly as per the schedule and any change in the mode of work if desired by HLL is to be implemented and the contractor shall supervise the work.
30. In the event of unsatisfactory services rendered by the contractor, the contract may be cancelled by the HLL by giving one month's notice. In case the contractor is having any difficulty to continue the contract he /she should give a two-month notice in writing to HLL for short closing the contract. In case the contract is short closed, HLL may levy penalty as decided by the HLL authority.
31. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in neither HLL nor the contractor's workers shall have any right whatsoever to claim the benefit and/or emoluments that may be permissible or paid to the employees of HLL. The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to his/her workers before deputing them to work at HLL.
32. The total HLL Campus is 'NO SMOKING ZONE'. Smoking, chewing tobacco / pan masala, consuming liquor etc. is strictly prohibited inside the premises. Violation of the same shall attract a penalty up to Rs.5000/- for each instance. Such penalty shall be recovered from the contractor's Bills.
33. The contractor shall take applicable insurance or cover all the workmen under the provisions of ESI as the case may be.
34. In case of any damages caused to HLL property by contractor/his/her men while executing the job, the cost of the same shall be recovered from the contractor.
35. The rates quoted should be valid till the completion of contract and will not be enhanced during the period of the contract on any account. Sub contract is not allowed.
36. The Contractor has to ensure that all precautions are taken for safety of his employees and equipment.
37. Work is to be carried out strictly as per the schedule and any change in the mode of work if desired by us is to be implemented and the contractor shall supervise the work.
38. Contractor or his/her authorized representative shall solely entitled to instruct their workers about the manner of carrying out the work as per the prescribed specifications and quality plan.
39. Workers engaged by contractors for aforesaid work shall be Contractors employee only and not of HLL Lifecare Limited, Kanagala.
40. Transport / conveyance of workers engaged by the contractor is to be arranged by the contractor at his/her cost only wherever and whenever required or insisted.
41. Contractor to ensure that the employees deployed in the premises of HLL are physically and mentally fit and do not have any criminal record. Such employees should possess requisite skill, proficiency, qualification and experience etc. acceptable to concerned department.
42. It is the contractors' responsibility for the safety aspects of his/her employees deployed for the work. He/she should provide necessary safety equipment's like

- Shoes, Gloves, and Mask etc. at his/her own cost to his/her employees deployed for the said work wherever necessary. The safety and quality policy of the Company shall be complied by the contractor
43. The Company HLL Lifecare Ltd. reserves the right to cancel the contract at any time during the contract period without paying any compensation and the decision of the HLL Lifecare Ltd. with regard to termination of contractual provision will be final. In the event of contractor abandoning the work OR HLL revoking the contract HLL reserves the right to get incomplete work completed at contractor's RISK and COST. HLL shall have a right to terminate the contract at any time without assigning any reason thereof.
  44. Contractor shall indemnify HLL against all claims by statutory authorities and losses under various labour laws, statutes OR any civil or criminal law in connection with the employees employed by him/her.
  45. The contractor shall be responsible for the discipline of his/her own laborers deployed under the service contract. In case of any loss to HLL on account of indiscipline of contract labour then such loss shall be assessed and recovered from the contractor's bills.
  46. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by HLL at Hukkeri Court as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under.
  47. Any Arbitrator appointed shall not have the jurisdictions to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party. No dispute arising of the execution, implementation or termination of the present contract, as also any other dispute with respect to the present contract be entertained by any court and shall be subject matter of Arbitration under the Indian Arbitration and Conciliation Act, 1996 and rules framed there under.
  48. The contractor shall submit duly signed undertaking enclosed with the tender document.
  49. Unless otherwise stipulated in the Tender Notification, conditional offers, alternative offers, multiple bids by a tenderer shall not be considered.
  50. Bids are liable to be rejected as nonresponsive if a Tenderer fails to provide and/or comply with the required information, instructions etc., incorporated in the Tender Document or gives evasive information/ reply against any such stipulations
  51. Furnishes wrong and/ or misleading data, statement(s) etc. in such a situation, besides rejection of the bid as nonresponsive, it is liable to attract other punitive actions under relevant provisions of the Tender Document for violation of the Code of Integrity.
  52. Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

53. While quoting the rate in the Price Bid the Bidder should study well the nature of works given in schedule and calculate the work involved in the rate of each Medical Tests.
54. In case more than one tenderer quote the same rate in the price bid, the decision of HLL Lifecare Ltd will be final and binding on all the bidders.
55. HLL Lifecare Ltd has the right to give work under this tender to one party or more than one party, in full quantity or partially at the discretion of the company.
56. This Tender or subsequent work order is liable to be suspended or cancelled at any time at the discretion of the Management with or without assigning any reason and the same will be binding on all the bidders/Contractor. Also Technical and price Bid can be rejected or cancelled at any time by the Management with or without assigning any reason and the same shall be binding on all the bidders/Contractors.
57. The Management (HLL Lifecare Ltd) also reserves the right to allot the work to the L-2 or L-3 parties at the L-1 rates respectively if required.
58. All statutory deductions will be applicable
59. Penalty clause will be made applicable for non-compliance
60. Any left out clause will be included subsequently.