Career Title: RECRUITMENT FOR SENIOR OFFICER – EMILY (PRODUCTION & QC) ON CONTRACT BASIS FOR HLL LIFECARE LIMITED, AKKULAM FACTORY

Start Date: 08.12.2021 **End Date:** 12.12.2021

Since our recruitment portal is currently under maintenance, candidates are advised to send the necessary documents to manojdaya@lifecarehll.com / career@lifecarehll.com on or before 12.12.2021. Essential documents to be forwarded are:

1. Educational Qualifications (10^{th}/ 12^{th}/ Diploma/ Graduation/ PG/ Other Additional Qualifications)
2. Post Qualification relevant Experience (only as per the advertisement)
3. Updated CV with Mobile Number and email address
4. Community Certificate (for SC/ST/ OBC)
5. Latest Pay slip
6. Aadhar card

Incomplete applications will be rejected and no further communication will be shared inthis regard. Detailed Job description is given below for reference.

HLL Lifecare Limited (HLL) is a Govt. of India Healthcare products manufacturing and services Company based in Thiruvananthapuram, Kerala, India under the Union Ministry of Health and Family Welfare, HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 7 manufacturing units, 5 subsidiary companies and having presence in more than 100 countries, HLL is positioned as a total healthcare solution provider catering to the well-being of the society at large.

Department : QA DEPARTMENT - MANUFACTURING UNIT, HLL-AFT

Tasks :

1. Production, Quality Control & Assurance activities during the commercial production of Hormonal IUD (Emily IUS/ Levonorgestrel releasing Intrauterine System).
2. Preparation of Production Manual, Quality Manual, Product Dossier, Site Master File, Validation documents and Stability records inline to both national and international regulations.
3. Raw material, inprocess and finished product testing of Hormonal IUD.
4. Analytical method validation for Levonorgestrel assay.
5. Coordination and conduct of clinical trials for Hormones IUD.
6. Qualification of Laboratory & Production Equipments.
7. Qualification of Clean room and HVAC.
8. Preparation and Review of RMR and COA.
9. Coordinating with both internal and external interested parties.
10. Customer Feedback collection, customer complaint redressal, Post Market Clinical Follow up, Clinical Evaluation and Risk management.
11. Coordinating with Regulatory Affairs Department for Manufacturing License and associated product approvals.
12. Supervising and training the production and Quality operators for Good Manufacturing Practices, Good Laboratory Practices and Good Documentation Practices.

Competencies:

1. Good Knowledge of production and quality concepts extending to Hormonal IUD (Levonorgestral releasing Intrauterine System) production and testing).
2. Awareness on international legislations, guidelines and regulatory requirements pertaining to Hormonal IUD.
3. Competent in performing ETO sterilization validation, packaging validation and clean room validation.
4. Competent in performing and validating the analytical methods of Levonorgestral assay using HPLC.
5. Competent in process validation of Hormonal IUD (Levonorgestral releasing Intrauterine System).
6. Knowledge in testing Rubber/ plastic associated with Hormonal IUD.
7. Exposure in ISO9001 ISO13485, IMDR and associated product standards/regulatory requirements.
8. Auditing Knowledge as per ISO/GMP/IMDR/WHO and other required quality standards.
9. Updated knowledge of latest QC/QA techniques and data interpretation.
10. Competent in performing stability studies meeting national and international regulatory requirements.
11. Exposure to hormonal IUS Technology Transfer and setting up pilot and commercial production facility.
12. Competent in preparing Production Manual, Quality Manual, Product Dossier, Site Master File, Validation documents, Batch Manufacturing Record, COA and Stability records inline to both national and international regulations for Hormonal IUD manufacturing.
13. In- depth understanding on Good Manufacturing Practices, Good Laboratory Practices and Good Documentation Practices.

Requirements

Maximum Age : 40 Years as on 01/11/2021

Scale of Pay (For Fixed Term Contract engagement):Rs.14000-Rs.32500 per month (The consolidated pay will be fixed within the pay range depending on the qualification, experience and the current pay drawn by the candidate. The consolidated pay will be inclusive of all allowances and benefits).

Qualification

Essential: Diploma in Polymer Technology

Desirable: BE / B.Tech in Polymer Engineering is desirable.

Post Qualification Experience

Essential: Minimum 8 to 10 years of experience in Hormonal IUD (Levonorgestrel releasing Intrauterine System, Production and testing).

No. of Positions : 01

General Conditions:

•SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.

•Canvassing in any form will be a disqualification.

Posting Location: MANUFACTURING UNIT, HLL-AFT, TRIVANDRUM, KERALA

Contract Type : CONTRACT STAFF