

M/s HLL Infra Tech Services Ltd. (HITES)
(Subsidiary of HLL Lifecare Ltd., A Government of India Enterprise)

For & on behalf of
U.N. Mehta Institute of Cardiology & Research Centre,
Ahmedabad, Gujarat

Request for Proposal (RFP)
For
Appointment of GRIHA Consultant for
Providing Comprehensive GRIHA Consultancy services to achieve
minimum GRIHA -3 star rating for Construction of about 500
bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa,
Ahmedabad (Gujarat)

Tender No. HITES/IDN/UNMICRC/GRIHA/2016-17



B-14A, Sector – 62,
NOIDA (UP) -201307

Phone no: 0120-4071500, Fax no: 0120-4071513



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DISCLAIMER

This document has been prepared by M/s HLL Infra Tech Services Ltd. (HITES) for & on behalf of U. N. Mehta Institute of Cardiology & Research Centre (UNMICRC), Ahmedabad, Gujarat. The information is provided to prospective Bidders, who are interested to Bid for Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat). Also the information is provided to bidder on the terms of conditions set out in this document and any other terms and conditions subject to which information is provided.

This document is not an agreement, is not an offer or invitation to any other party. The purpose of this document is to provide interested parties with information to assist the formulation of their bid. The information is not intended to be exhaustive. Bidders are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely solely on the information in this document.

The information is provided on the basis that it is non – binding on UNMICRC/HITES, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

UNMICRC/HITES reserves the right not to proceed with the project or to change the configuration of the project, to alter the timetable reflected in this document or to change the process or procedure to be applied.

While due care has been taken in the preparation of information contained herein and believe it to be accurate, neither UNMICRC /HITES nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors gives any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

No reimbursement of cost of any type will be paid to persons or entities submitting their bid.



DEFINITIONS

- i) **"Application"** shall mean the response submitted by eligible interested parties.
- ii) **"Bid / Tender"** shall mean documents issued by UNMICRC/ HITES to the prospective bidder. The word tender is synonymous with "Bid"
- iii) **"Project"** shall mean **"Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa,, Ahmedabad (Gujarat)".**
- iv) **"Owner/ Client"** shall mean **U. N. Mehta Institute of Cardiology & Research Centre, Ahmedabad, Gujarat (UNMICRC).**
- v) **"HITES"** shall mean M/s HLL Infra Tech Services Ltd., appointed by U. N. Mehta Institute of Cardiology & Research Centre, Ahmedabad, Gujarat as Project Consultant for the project.
- vi) **"Applicant(s)"** shall mean all eligible parties participating in the RFP process pursuant to and in accordance with the terms and conditions of the RFP.
- vii) **"Site"** shall mean the place where the works under the projects are to be carried out and details of which are provided in this document.
- viii) **"Consultant"** shall have the same meaning as GRIHA Consultant or Successful applicant and with whom the Contract Agreement has been signed.
- ix) **"Bidder"** shall mean the party **"GRIHA CONSULTANT"** participating in the tendering process pursuant to and in accordance to the terms of this documents.
- x) **"Contract price"** shall mean the financial bid of the successful bidder as accepted by HITES /Client.
- xi) **"Successful Bidder"** shall mean the bidder (GRIHA CONSULTANT) declared technically and financially successful for the project and with whom the contract agreement to be signed.
- xii) **"NIT"** means Notice Inviting Tender. The Word **"Notice Inviting Tender"** is synonymous with **"Notice Inviting Bids (NIB)"**.
- xiii) **"Contract Agreement"** shall mean the agreement to be signed between the successful applicant and UNMICRC / HITES for the execution of the Project.
- xiv) **"LOA"** Letter of Award shall mean the letter issued by UNMICRC /HITES to the Successful applicant inviting him to sign the Contract Agreement
- xv) **"Security Deposit"** shall mean the amount to be collected by deductions from the due payments of Successful applicant and held with UNMICRC.



M/s HLL Infra Tech Services Ltd. (HITES)
(Subsidiary of HLL Lifecare Ltd., A Government of India Enterprise)

For & on behalf of
U. N. Mehta Institute of Cardiology & Research Centre, Ahmedabad,
Gujarat

NOTICE INVITATION FOR BIDS FROM GRIHA CONSULTANTS

Tender No. HITES/IDN/UNMICRC/GRIHA/2016-17

Dtd. 28.04.2016

Sealed Bids are invited from eligible GRIHA consultants for “**Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)**”. The eligibility criteria and other details are available in the RFP document enclosed herewith. The last date of receipt of bids is 30.04.2016.

Vice President (ID)
HITES, Noida
For & on behalf of UNMICRC,
Ahmedabad.



SECTION-I
NOTICE INVITING BIDS

1. Sealed Tenders are invited from GRIHA Consultants for the following work:

“Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)”

1.1. Tender Details:

Earnest Money Deposit(EMD)	NIL
Cost of Tender Form (Non-refundable)	NIL
Last date & Time of submission of Tender	30/04/2016, at 14:00 hrs
Date & Time of opening of Technical Bid	30/04/2016, at 14:30 hrs
Address for Submission of Bid	Vice President (ID) HLL Infra Tech Services Ltd. (HITES) B-14A, Sec-62 Noida, U.P. – 201307

1.2. Eligibility criteria:

- i) The applicant(s) may be individual or firm.
- ii) Applicant(s) should meet the following minimum criteria:
The applicant(s) should have provided consultancy services as per GRIHA /LEED Certification for minimum one completed Building Project with minimum area of 12500 sqm and This/these particular Building Project(s) should have received minimum GRIHA -3 star/LEED Silver rating.

OR

The applicant(s) should have in hand minimum three building projects out of which at least one Building Project with minimum area of 12500 sqm, where GRIHA/LEED consultancy services are being provided by him/them for targeted achievement of minimum GRIHA-3 Star/LEED Silver rating

Note: The intending bidder(s) is (are) required to submit the aforesaid experience certificates or copies of LOI'S/Agreement with dates.



SECTION II

INSTRUCTION TO BIDDERS / CONSULTANT

1. VALIDITY OF THE RFP.

- 1.1. The RFP shall be valid for a period of 90 days from last date of its submission.
- 1.2. Extension of RFP Validity, if any shall be decided by UNMICRC/ HITES.
- 1.3. Prior to the expiry of the original RFP, UNMICRC/ HITES may request Bidders to extend the Bid Validity Period for a specified additional period.

2. PERFORMANCE SECURITY:

The successful applicant shall furnish to UNMICRC/ HITES a security in the form of a **Bank Guarantee @ of 5% of the consultancy fee payable to the consultant** from a Scheduled Commercial bank based in India in the Format given in Form-B, valid for a period of 30 months from the date of start of work by the consultant which includes, the construction period (18 months) and defect liability period (12 months). The Performance Security shall be furnished within the time limit specified.

Failure of the successful applicant to submit the required Performance Security by due date, shall constitute sufficient grounds for the annulment of the award of Contract.

3. POINT TO BE NOTED

- 3.1. The bidder shall submit a power of attorney authorizing the signatory/ (ies) to submit the tender/bid.
- 3.2. The authorized signatory of the bidder shall sign on each page of the tender / bid.
- 3.3. Cancellation or change of a document such as power of attorney, partnership deed, constitution of firm etc. which may have bearing on the tender/bid shall be communicated forthwith writing by the tenderer / bidder to UNMICRC/HITES.
- 3.4. Any change/modification in this RFP document as submitted by the applicant shall be liable for rejection.
- 3.5. The application shall be submitted only as per the enclosed format (s). Self-attested documentary proof(s) in respect of the details furnished in the application form shall be submitted along with the application.
- 3.6. The evaluation of the applications submitted by the firms shall be undertaken based on details submitted by them strictly as per requirement of this RFP document. It is therefore essential that all the details are submitted by the applicants accurately and specifically as per requirement of this RFP. However, HITES reserves the right to ask any clarification from the applicants for details submitted if it so desires during evaluation.



- 3.7. Experience should be in the name of the bidding company and not in subsidiary/ associate company/ Group Company etc.

4. TENDER DOCUMENTS

- 4.1. The applicant shall submit their offer in a sealed envelope duly super-scribed "RFP for Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)".

- 4.2. The sealed envelope shall contain two separate sealed cover envelopes marked as under:

4.2.1. ENVELOPE-I

THIS ENVELOPE SHALL CONTAIN THE FOLLOWING:-

- a. Acceptance letter for unconditional acceptance of the tender conditions on letter head of the firm.
- b. Copies of all pre-qualifying eligibility criteria documents as per NIT/ NIB.

This envelope shall be super-scribed as Envelope I, and the cover shall have the following details:-

Name of work: Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)"

Acceptance Letter and pre-qualification details

From (Name of the Bidder)

4.2.2. ENVELOPE-II

THIS ENVELOPE SHALL CONTAIN THE FOLLOWING:-

- a. Price bid.

This envelope shall be super-scribed as Envelope II, and the cover shall have the following details:-

Name of work: Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)"

PRICE BID

From (Name of the Bidder)



5. Tender/ Bid receipt& Opening.

- 5.1. The Bid/tender comprising the Technical bid (Part-I in ENVELOPE-I), and, Price Bid (Part-II in ENVELOPE-II) shall be submitted upto 14:00hrs on 30.04.2016 and will be opened at the office of the Vice President (ID), (HITES), B-14A, Sector – 62, NOIDA (UP) -201307 on the same day at 14:30 hrs i.e. on 30.04.2016.
- 5.2. The Technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of Consultants qualifying the technical bid shall be communicated to them at a later date.

6. Tender/ Bid Evaluation

- 6.1. The technical Bids shall be evaluated as per eligibility criteria and responsiveness to the Bid documents. Based on the information supplied in the technical bid in respect of Eligibility Criteria, the firms shall be shortlisted and the price bid of the shortlisted firms shall only be opened.
- 6.2. UNMICRC/HITES does not bind themselves to accept the lowest bid and in such case the bidder(s) shall not have any claim on UNMICRC/HITES. UNMICRC/HITES reserve the rights to accept or reject any or all the bids in part or full, without assigning any reasons thereof.
- 6.3. The successful bidder shall be required to execute the contract agreement within 10 days of issue of letter of award, failing which the offer shall be treated as withdrawn.

7. UNMICRC/HITES'S RIGHT TO ACCEPT ANY TENDER AND TO REJECT ANY OR ALL TENDERS:

UNMICRC/ HITES reserves the right to accept or reject any offer, and to annul the process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected applicants. UNMICRC/ HITES has no obligation to inform the affected applicant(s) of the grounds for rejection of RFP.

8. AWARD OF CONTRACT- Criteria

Subject to the requirements, UNMICRC/ HITES will award, the Contract to the Applicant/ Consultant, whose bid is found responsive, complete and in accordance with the RFP documents.

9. NOTIFICATION OF AWARD:

- 9.1. Prior to the expiry of period of validity/extended validity of the offer as prescribed in this bid document and as subsequently extended by the bidder, UNMICRC/ HITES will notify the successful applicant by Tele-fax or e-mail and confirm in writing by registered post / speed post / courier, that his offer has been accepted.
- 9.2. The Letter of Award shall constitute a part of the contract.

10. SIGNING OF AGREEMENT:

HITES shall prepare the Agreement in the Performa (Form D) included in this Document, duly incorporating all the terms& conditions of agreement between HITES and



successful applicant. Successful applicant will be required to execute the Contract agreement within 10 days from the date of issue of the Letter of Award. The performance guarantee should be submitted immediately after issue of letter of award but not later than 10 days of issue of letter of award. One copy of the Agreement duly signed by UNMICRC/ HITES and the Consultant through their authorized signatories will be supplied by UNMICRC/ HITES to the Consultant.



SECTION-III

PROJECT BRIEF AND SCOPE OF GRIHA CONSULTANT

A. PROJECT BACKGROUND:

U N Mehta Institute of Cardiology & Research Centre (referred to as UNMICRC) proposes to construct an emergency related tertiary cardiac care super specialty teaching hospital building along with hostels and faculty rooms, an auditorium and under road parking facility on Ring road of Civil Hospital, at Aswara, Ahmedabad, Gujarat.

UNMICRC aims at getting GRIHA rating of 3 Star for this Paediatric Cardiac hospital building. The hostel, Auditorium Block and under road parking facility on Ring road of Civil Hospital, will not be GRIHA rated.

The scope of work includes construction of Civil, Architectural, structural, all internal/ external electrical supply, water supply and sanitary arrangements, air-conditioning works (HVAC), Fire protection system, lifts, External façade works comprising of structural glazing, Insulated clay tiles and Granite cladding, site development including roads and paths, Architectural finishing, provision of pavement and drain, rain water harvesting arrangements, UPS, Solar PV, Solar hot water, IBMS, CCTV, Access Control, Fire alarm, Nurse Call system, Pneumatic Tube Delivery system, medical gas supply system, modular cardiac Operation theatres, IT network with switches etc including the hostel and auditorium ancillary block.

The buildings shall be equipped with all modern facilities such as Internal Electrification, UPS, ACMV, Fire Detection and Fire Fighting system, IBMS, Access Control, Security System, pneumatic system , Medical gas system etc.

The work should be carried-out taking into consideration of MCI, NABH & GRIHA norms in the Hospital Building.

The scope of services for GRIHA Consultant is to ensure that the Hospital Building is minimum 3 star rating, GRIHA compliant.

B. Present status of the Project: The project consultant for the work has been appointed.

C. Area of building: This paediatric cardiac hospital building, a part of tertiary cardiac care super specialty teaching hospital building along with hostels and faculty rooms, an auditorium and under road parking facility at UNMICRC, on Ring road of Civil Hospital, at Aswara, Ahmedabad, Gujarat, has approximately 40000 sq. mtr. of area to be spread on different floors to be planned for the building. The building shall also have two basements.

D. Desired Rating: 3 Star, GRIHA Rating

E. Scope of Work:-

The scope of work shall include:-



- a. Detailed study, review of the proposal design details, assist Project Consultant in preparation of bill of quantities and tender documents for the construction work including all required services eg. Civil, Structural, MEP, HVAC, Firefighting System and all other services and suggest amendments / improvements regarding sufficiency or otherwise of the provisions made by the consultants in the designing and tender documents and their conformity with minimum GRIHA 3 star rating requirements. Decisions on adoption of the amendments/ improvements shall be based on techno commercial feasibility. The decision of the UNMICRC/ HITES shall be final in all such cases.
- b. To provide continuous assistance or support to the Project Consultant project team and other consultants appointed by UNMICRC/ HITES so as to achieve minimum 3 star rating or more under GRIHA Green Building Rating System. The deliverable of this service shall include design recommendations & guidelines in the form of presentations, reports & drawings etc. as per requirements to enable UNMICRC/ HITES to achieve the targeted minimum GRIHA 3 Star Rating for the Project.
- c. Preparation, submission and documentation from initiation till completion and receipt of required Green Building Rating for the Project which amongst other requirements as per GRIHA shall include collection, compilation & preparation of filled-in templates/ documents in close co-ordinate with UNMICRC/ HITES, submission of complete compliance documents as required by GRIHA secretariat in order to get the minimum GRIHA 3 Star Rating for the project. This shall also include all required coordination with GRIHA secretariat / AdaRSH etc. and other relevant statutory bodies inclusive of responding to queries from the offices.
- d. GRIHA Consultant shall provide necessary Guidelines, Procedure and formats for records to be maintained (at various stages of the Project) by UNMICRC/ HITES /Consultant as per requirements of GRIHA secretariat / AdaRSH.
- e. Aspects of GRIHA not falling in the purview of either other consultants or the contractor shall be attended to in respect of record keeping and feed back to UNMICRC/ HITES by the GRIHA consultant. The final custodian of records related to GRIHA shall be UNMICRC/ HITES.
- f. GRIHA Consultant should apprise UNMICRC/ HITES of the status with regard to implementation of provisions of GRIHA periodically as per the requirements.
- g. GRIHA Consultant shall ensure to achieve minimum GRIHA 3 Star Rating.
- h. GRIHA Consultant shall work in co-ordination with already appointed consultants or any other consultant / agency appointed by UNMICRC/ HITES to achieve the stated minimum GRIHA 3 star rating.
- i. GRIHA Consultant shall be responsible for collection of design inputs / narratives / submittals from the respective design team / consultant / project management team as per the GRIHA requirements and consolidation of complete data in the prescribed format of GRIHA compliances. The consultant shall ensure precision and correctness of data and particulars comprising the compliances through cross validation, consistency verification, to add value to the submittals. The ultimate objective of this



service is to submit the complete GRIHA documentation to the GRIHA secretariat for enabling the project to get the desired minimum GRIHA 3 star rating.

- j. The GRIHA consultant shall co-ordinate and assists all the third party commissioning or Evaluator Services appointed by statutory authorities like GRIHA Secretariat / AdaRSH etc. any statutory fee payable to the statutory authorities inclusive of their site visit charges, if any will be borne by UNMICRC/ HITES. GRIHA Consultant shall incur such expenditure after prior approval of UNMICRC/ HITES who shall pay/ reimburse the same to GRIHA Consultant on submission of payment receipts and documents towards this expenditure. However, GRIHA Consultant shall be responsible for all the required coordination and liaisoning work.
- k. Obtaining minimum 3 star rating certification as per requirements.

F. The responsibilities of GRIHA consultants shall also include as under:

GRIHA Consultant shall also undertake the required studies, analysis w.r.t various parameters e.g. buildings and services including infrastructure, energy simultaneously etc. And prepare all reports, submittals as shall be required for obtaining minimum GRIHA 3 star rating certification as per GRIHA Rating System. The study / report shall be comprehensive and shall include the following:

1. Feasibility:

The bidder will evaluate the certification levels that may be achieved by the project. The feasibility report will comprise of a report, which will divide the overall points in three categories:

- i) Points that are already planned, if any,
- ii) Points which are possible to plan
- iii) Points those are not feasible for the project.

(This division will be done after discussing all requirements of the certification along with design Team – Owner, Project Consultant’s team comprising of Architect, Landscape architect, Mechanical Engineer, Plumbing Engineer, Electrical Engineer, Fire Fighting Engineer and Structural Engineer, etc.)

2. Facilitation:

Based on the feasibility, the bidder will facilitate the certification process for the project and organize meetings as required for the project. Certification compliance guidance will be provided to the complete team that includes – Owner, Project Consultant’s team and contractors for the project. A review of design will be done through schematic design, design development, tender documents and during construction. The bidder will help the team to assemble and prepare the documents required for submission to certification authority.

3. Energy Modeling for Design Development:

To quantitatively analyze multiple building system options and evaluate building envelope performance the bidder will perform energy modeling utilizing multiple simulation tools. The bidder will meet with the design team to discuss the results of energy modeling and sustainability studies to help incorporate these into the design and follow-up with further adjustments to the model. Specifically the following will be evaluated:



3.1 Building Envelope Analysis:

The bidder will evaluate the building envelope including glazing, wall and roof insulation, cladding systems, etc. to improve the overall energy balance of the building in terms of heat gain and solar loading. This study is required to be submitted to authorities.

3.2 Orientation and Shading Analysis:-

The bidder will evaluate the building orientation and shading devices to optimize energy use in the building. Multiple scenarios will be evaluated and recommendations appropriate for the project within its budget will be made. This study is required to be submitted to authorities.

3.3 Day lighting Studies:

The impact of day lighting on the lighting design and the energy performance of the space will be studied and evaluated. Recommendations to enhance day lighting will be made. This study is required to be submitted to authorities.

3.4 HVAC System Analysis:

The bidder will work with the HVAC consultant to review multiple options for these systems and make recommendations based on energy modeling. This study is required to be submitted to authorities.

3.5 Energy Modeling for Submission to Certification Authorities:

3.5.1 Energy Modeling for Energy Savings:

Energy modeling will be done in accordance with the Energy Conservation Building Code (ECBC) of India and ASHRAE 90.1-2004 to establish the improvement in building energy performance over a baseline building. Towards the end of design phase, the bidder will complete the template as required by certification authority to document the result of the energy conservation for the project.

3.5.2 Energy Modeling for Day Lighting: (As required)

Daylight simulation will be done to find out the daylight factor and predicted lux levels inside the occupied space. Daylight levels will be provided room by room as per prescribed time by certification guideline. Towards the end, the bidder will complete the daylight template to document the result of the energy modeling.

3.6 Material Assistance:

Materials used for construction form an important part of the measure of sustainability in any building due to the embodied energy they contain along with their impact on indoor air quality. The bidder will work with the project team and vendor to make recommendations on materials use for the project in relation to the sustainable goals of the project.

3.7 Material Selection:



The bidder will assist the client in making material selections for a variety of materials used in the project including materials for building shell, flooring, false ceilings, paints, adhesives, sealants, partitions, furniture, etc. Special attention shall be paid to ensure that these meet the sustainability requirements set forth by the certification guidelines.

3.8 Indoor Air Quality:

The bidder will evaluate materials and systems and their impact on the indoor environment. Opportunities for use of materials and system, which have low volatile organic compounds and other toxins will be analyzed for the project.

G. Documentation:

The bidder will take all required information from the design team and assemble a set of document that will be submitted to the certification authorities. This includes Pre-certification stage submission, Design stage submission, Construction stage submission, and combined submission whichever is required to get the certification.

H. During Construction:

The bidder will assist Owner and the Project Consultant in construction process. The bidder will provide a check list based on certification requirements and will monitor it periodically. The bidder will also provide quarterly compliance report on activities required for the certification.



SECTION – IV

TERMS AND CONDITIONS

- 1.0 TWO BID OFFERS:** The bids shall be in two envelopes system, the applicants shall submit Technical & Financial bids in two separate envelopes clearly specifying the “Technical Bid” and “Financial Bid” mentioned on top of sealed envelopes. Both the envelopes shall then be placed in single envelope mentioning name of work and agency on top of envelope.
- 2.0 TECHNICAL BID:** Technical Bid shall be contain general information and Profile of the Bidder as per **Form T-I**, Details of Similar works in **Form T-II (a & b)** Details of Experts associated with the bidder in **Form T-III** and Financial Data of bidders in **Form T-IV** Performance Reports by their Clients in case of works completed or In Progress in **Form T-V** and other documents confirming their fulfillment of the Eligibility Criteria. All the tender documents and supporting certificates shall be signed by the bidders as token of their correctness.
- 3.0 FINANCIAL BID:** Financial Bid to be submitted by the bidder as per **Form-C**. The bidders should quote their rate on Lump Sum basis for completion of the work as per scope of the work. The amount should be written both in figures and words and signed by the bidders. The rate quoted should be inclusive of all Taxes including VAT and services tax etc. in vogue on the date of opening of bids and all incidental traveling expenses in execution of the work.
- 4.0 PAYMENTS TO LOCAL BODIES:** If any legal charges are incurred or statutory payments made by the GRIHA Consultant to the local bodies/GRIHA Secretariat etc. the same shall be reimbursed by UNMICRC/ HITES on production of original receipts.
- 5.0 ACCEPTANCE CRITERIA:** Technical bids shall be evaluated first, the financial bids of only those applicants shall be opened, whose technical bids are found responsive/acceptable as per eligibility criteria stated above. The lowest Financial Bid shall be processed further for acceptance.
- 6.0 LETTER OF AWARD (LOA) :**A letter of Award shall be issued in favour of bidder whose bid is accepted by the Competent Authority intimating the value of the Bid accepted i.e. Contract Price with request to deposit Performance Guarantee as per Form-B
- 7.0 PERFORMANCE GUARANTEE:** Performance Guarantee @ 5% of the contract price shall be deposited within 10 days of issue of the LOA. The Bank Guarantee shall be from any Nationalized Bank and shall be valid for a period of 30 Months from Date of issue of Letter of Award (LOA) and the same shall be suitably extended till the receipt of GRIHA Rating Certification (Final). Performance Guarantee deposited by the Consultant against the work shall be released within one month of receipt of GRIHA Rating Certificate (Final) issued by the GRIHA Secretariat.



- 8.0 CONTRACT AGREEMENT:** Contract agreement on a Stamp Paper, of appropriate value, shall be signed between the UNMICRC/HITES and the successful bidder as per the Form-D.
- 9.0 DATE OF START (DOS):** Date of start of the work shall be reckoned from 10th day of Date of issue of LOA
- 10.0 COMPLETION PERIOD:**
- 10.1** The total time period of involvement will be as per time span required to complete the Task description as per the Scope of Work & Responsibilities given herein this bid document. The project is scheduled for completion within 18 months from date of start of execution and the final award of GRIHA rating to be obtained within 12 months (or as per GRIHA Secretariat norms) after the completion of project. Thus the required services are to be provided by the consultant till the final award of GRIHA certification rating. However the total time period is likely to vary depending upon the completion of project and on the final award of GRIHA rating by GRIHA Secretariat.
- 11.0 EXTENSION OF TIME & LIQUIDATED DAMAGES:**
- 11.1** No extension of time for completion be considered owing to any variations made in the works by the orders of the UNMICRC/HITES, unless UNMICRC in consequences for such variations extends the time allowed to the Consultant for the completion of the works, in which case UNMICRC / HITES may extend the time of completion under this agreement for a proportionate period, as the case may be, for the completion of the whole works.
- 11.2** If at any stage, Project has been delayed by the acts of UNMICRC/HITES or by the GRIHA Consultant deployed for the work, nothing extra shall be payable to the GRIHA consultant. However suitable extension of time for completion of work shall be granted accordingly.
- 11.3** If the Consultant requires extension of time, he/they shall intimate in writing to UNMICRC, through HITES, giving reasons for delay and justifications for extension in completion period. UNMICRC after satisfying them self about the reasonableness of grounds, may grant extension of time as found to be justified and communicate the same in writing. The decision of UNMICRC shall be final and binding. Whenever such extension of time is granted, it would be without prejudice to the rights of UNMICRC to recover to recover the liquidated damages from the Consultant. Any extension of time granted as stated above shall neither entitle the consultant to any claim for increase in their fees nor shall it release him from any of the obligations under the said agreement.
- 11.4 Liquidated Damages:** The work shall be carried out with all due diligence and as per the time schedule specified above. In case of any delay/default, of the GRIHA consultant to adhere to the agreed time schedule, the UNMICRC shall have right to recover the liquidated damages from the consultant at the rate of 0.25% (zero decimal point two five percent) of the total amount of fee payable to GRIHA Consultant for each WEEK of delay of as per agreed schedule subject to a maximum of 10% (ten percent) of the total fee payable to the GRIHA



Consultant. UNMICRC shall be entitled to deduct such damage from the dues that may be payable to the GRIHA Consultant. Decision of UNMICRC shall be final and binding in this regard.

12.0 SCHEDULE OF PAYMENT:

The Consultancy fee shall be paid as specificities below:-

Stage	Deliverables	% fee payable
1	Submission of reports and recommendations after analyzing Architectural Drawings/Designs with request to Sustainable site planning, Sustainable building designs	15
2	Submission of report on Energy simulation and energy performance optimization, water, waste water, solid waste management	10
3	GRIHA documentation for interim report on target marks	10
4	Final report on Energy simulation and analysis.	10
5	Complete GRIHA documentation including Consolidated final consultancy report on target marks.	15
6	On receipt of 3 Star rating Certification from GRIHA Secretariat (provisional)	15
7	On receipt of minimum 3 star rating certification from GRIHA Secretariat (final)	25
	Total	100

13.0 OTHER TERMS & CONDITIONS

13.1 The Consultancy fee shall be payable on Lump-sum basis. This shall be inclusive of all taxes as applicable inclusive of services Tax GRIHA Consultant will visit the Project work site, UNMICRC/HITES Office at Ahmedabad/ Noida and offices of GRIHA Secretariat/AdaRSH etc. as per requirement. The quoted rates shall be deemed to be inclusive of the expenditure likely to be incurred on this traveling and other incidentals and no extra payment/claim shall be payable to the GRIHA Consultant on this account.

13.2 All expense for visit to Project Site and offices of UNMICRC/HITES/GRIHA Secretariat /AdaRSH/Statutory bodies performed by the GRIHA Consultant in connection with Providing the required GRIHA Consultancy Services as per scope of work including for obtaining approval from GRIHA Secretariat/AdaRSH/Statutory bodies till completion of work and Receipt of GRIHA Rating Certification are included in the quoted fees of GRIHA Consultant and no extra payment / claim shall be payable to the GRIHA Consultant on this account.

13.3 The GRIHA Consultant shall prepare necessary presentations to UNMICRC / HITES/ GRIHA Secretariat / AdaRSH etc., as required, in connection with



approvals of scheme prepared by them from UNMICRC / HITES/ GRIHA Secretariat / AdaRSH etc. the cost of presentations shall not be paid extra. The final awarded cost shall be deemed to inclusive of all expenditure likely to be incurred on presentations, no claim whatsoever of the GRIHA Consultant shall be entertained/ paid by UNMICRC in this regard.

- 13.4** The GRIHA Consultant shall supply free of charge to UNMICRC /HITES, adequate number of copies of documents viz. project report including all analysis and design calculations etc. as carried out by GRIHA Consultant incorporating subsequent modifications/ revision, if any.
- 13.5** Consultant shall not sub-lease the job and if it deemed to become necessary for the performance, then the selection of the sub-consultant and the terms and the condition of the sub contracts shall have been approved in writing by the client prior to the execution of the sub contract and the consultant shall be fully responsible for the performance of the service by the sub-consultant.
- 13.6** **FORCE MAJEURE CLAUSE:**
UNMICRC /HITES will not be responsible for any delay /stoppage of work due to force majeure conditions like natural calamities, civil disturbances; strikes, war etc. and losses suffered, if any, by the consultant on this account. The UNMICRC /HITES shall not be liable in any way to bear such losses and no compensation of any kind whatsoever will be payable by UNMICRC to the GRIHA Consultant.
- 13.7** The GRIHA Consultant shall appoint and notify a team of well qualified Technical personnel's from his organization to represent the consultant in all the meetings/ presentations with UNMICRC/HITES/ Other Consultant / Local Bodies or any other agency.
- 13.8** All the documents submitted as part of the bid shall be duly signed and stamped by the authorized person of the consultant.
- 13.9** Income tax and other statutory taxes etc. shall be deducted from the bills as per applicable rules.
- 14.0** **GENERAL CONDITIONS:**
- 14.1** The applicants/ Bidders may inspect the site of "Construction of Buildings & Services including Infrastructure Facilities at UNMICRC if they so desire, before submitting their offers.
- 14.2** The bids shall be valid for a period of 90 days from the date of opening of technical bids.
- 14.3** If the consultant abandons the work for any reason whatsoever or becomes incapacitated from acting as Consultant, the UNMICRC shall forfeit/encash the Security deposit available at his credit, Performance Guarantee deposit by the consultant and terminate the contract (Decision of UNMICRC shall be final and binding).
- 14.4** In the event of the termination of the agreement the consultant shall refund any excess payment made to him over and above which is due to him in accordance with the terms of this agreement, for the services rendered by him till the date of termination of agreement.



14.5 The services shall be rendered as per time schedule of planning and execution of buildings and various services in such a fashion so that at no point of time the progress of work is hampered due to the want of details from GRIHA consultant.

15.0 ABANDONMENT OF WORK

15.1 That the GRIHA Consultant abandons the work for any reason whatsoever or becomes incapacitated from acting as GRIHA Consultant, the UNMICRC shall forfeit/ encash the Performance Guarantee (Decision of UNMICRC shall be final and binding). In such an event the UNMICRC shall be at liberty to make full use of all or any of the drawings, details reports etc prepared by the Consultant further the Performance Guarantee and Earnest deposit by the consultant shall stand forfeited (Decision of UNMICRC shall be final and binding).

15.2 Provided, however, that in the event of the termination of the agreement under proper notice as provided in the clause hereinafter the GRIHA Consultant shall be liable to refund any excess payments made to him over and above which is due to him in accordance with the terms of this agreement, for the services rendered by him till the date of termination of agreement.

16.0 DETERMINATION AND RESCISSION OF AGREEMENT

16.1 UNMICRC/HITES without any prejudice to their right against the GRIHA Consultant in respect of any delay by notice in writing may absolutely determine the contract in any of the following conditions:

- i) If the GRIHA Consultant being a firm/ company shall pass a resolution or the court shall make any order that the firm / company shall be wound up or if a receiver or a manager on behalf of the creditor shall be appointed or if circumstances shall arise which entitle the court to appoint a receiver or a manager or which entitles the court to make up a winding order.
- ii) If the GRIHA Consultants breach of any of the terms of agreement.

16.2 When the GRIHA Consultant has made himself liable for action under any of the clauses aforesaid, the UNMICRC/HITES shall have power:

- a) To rescind the agreement and forfeited the Performance Guarantee submitted by the consultant absolutely.
- b) To engage another GRIHA Consultant to carry out the balance work debiting the Consultant the extra amount, if any, so spent for getting the balance work done. This amount would be in addition to the recovery of liquidated damages under relevant clause(s) therein above.

17.0 ARBITRATION

17.1 All disputes or differences whatsoever arising between the parties to this contract shall be settled by arbitration. Claims/ counter claims to the arbitrated upon shall be referred to a sole Arbitrator, to be appointed by the

Chairman, U.N. Mehta, Institute of Cardiology & Research Centre, Ahmedabad, Gujarat. The award made in pursuance thereof shall be binding on both the parties. Arbitration shall be carried out as per the provisions of Indian Arbitration and Conciliation Act 1996 with upto date amendments. Arbitration fee Payable to the arbitrator shall be shared by both the parties to Arbitration equally.

- 17.2** It is the term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each such dispute along with the notice for appointment of arbitrator with in period of 30 days of occurrence of the dispute. If no request is made by any Party for appointment of an Arbitrator within 90 days of payment of Final Bill claims if any shall stand waived and Arbitrator shall not be appointed.
- 17.3** It is also a term of this contract that no person other than a person appointed by the Chairman, U.N. Mehta, Institute of Cardiology & Research Centre, Ahmedabad, Gujarat shall act as Arbitrator.
- 17.4** JURISDICTION : The Agreement for this work will be governed by the Indian Law for the time being in force and the courts in Ahmedabad, Gujarat alone will have jurisdiction to deal with matter arising there from.

18.0 VALIDITY OF THE TECHNICAL / FINANCIAL BIDS

The bid shall be valid for a period of 90 days from the date of opening of technical bids.

19.0 AWARD OF CONTRACT

19.1 AWARD CRITERIA

19.1.1 Subject to meeting the Eligibility Criteria stipulated herein this RFP document, UNMICRC/HITES will award, the Contract to the bidder/ Tenderer / consultant, whose technical bid is found responsive, complete and in accordance with the bid documents, and whose financial bid on evaluation is found lowest.

19.1.2 In case the financial bid of one or more bidders/ tenderers is found equal them the party having better/ higher Eligibility Credentials shall be considered for award of contract.

19.2 EMPLOYER'S RIGHT TO ACCEPT ANY TENDER AND TO REJECT ANY OR ALL TENDERS

Notwithstanding clause 19.1, UNMICRC/HITES reserves the right to accept or reject any offer, and to annul the tender process and reject all offers, at any time prior to award of contract without thereby incurring any liability to the affected bidder. UNMICRC/HITES has no obligation to inform the affected bidder or bidders of the grounds for rejection of bids.

19.3 NOTIFICATION OF AWARD

19.3.1 Prior to the expiry of period of validity of the offer as prescribed in this bid document and as subsequently extended by the bidder, UNMICRC/HITES will notify the successful bidder by Tele-fax or e-mail



and confirm in writing by registered post / speed post / courier, that his offer has been accepted. This letter (hereinafter and in the Conditions of contract called '**The Letter of Award**') shall mention the amount which shall be paid to the consultant in consideration of the services to be provided for the works by the consultant as prescribed by the contract (hereinafter and in the conditions of contract called '**The Contract Price**'). The letter of award will be sent to the successful bidder. No correspondence will be entertained by UNMICRC/HITES from the unsuccessful bidders.

19.3.2 The letter of award shall constitute a part of the contract.

19.3.3 Upon submission of performance security by the successful bidder, UNMICRC/HITES will promptly notify the unsuccessful bidders and discharge / return their earnest money deposits.

19.4 SIGNING OF AGREEMENT

19.4.1 UNMICRC/HITES shall prepare the Agreement in the Performa (Form D) included in this document, duly incorporating all the terms of agreement between UNMICRC / HITES and successful parties. Within 10 days from the date of issue of the Letter of Award the successful bidder will be required to execute the contract agreement. The Performance Guarantee should be submitted immediately after issue of letter of award but not later than 10 days of issue of letter of award. One copy of the agreement duly signed by UNMICRC and the Consultant through their authorized signatories will be supplied by UNMICRC to the consultant.

19.5 PERFORMANCE SECURITY

19.5.1 The successful bidder shall furnish to UNMICRC/HITES a security in the form of a Bank Guarantee @ of 5% of the contract price from a scheduled commercial bank based in India in the format given in Form B, provided in this Volume the performance security shall be furnished within the time limit specified above. Failure of the successful bidder to submit the required performance security by due date shall constitute sufficient grounds for the annulment of the award of contract.



FORM OF RFP
(ON THE LETTER HEAD OF THE COMPANY)

Note: i. The Appendix forms part of the RFP

ii. Applicant(s) are required to fill up all the blank spaces in this form of Tender and Appendix.

To

Vice President (ID)
 HLL INFRA TECH SERVICES Ltd.,
 B-14A, Sector – 62, Noida – 201307 (U.P)
 For & on behalf of UNMICRC, Ahmedabad, Gujarat

Having examined the Terms of Reference and the terms of the RFP for GRIHA Consultant for UN Mehta Institute of Cardiology and Research Centre, Ahmedabad, I / We the undersigned offer to provide Comprehensive Consultancy services to achieve minimum GRIHA -3 star rating for “Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa,, Ahmedabad (Gujarat)” as per the terms of Reference, fixed fee as proposed and its stage payment structure and the terms & conditions of the of GRIHA Consultant for UN Mehta Institute of Cardiology and Research Centre, Ahmedabad attached thereto.

1. I / We undertake, if our Offer is accepted, I / We shall commence the work immediately on receipt of Letter of Award and to complete the whole of the Work comprised in the Contract within the Time Schedules mentioned therein from the date of issue of the Letter of Award.
2. If my / our Offer is accepted, I / we will furnish a Bank Guarantee for Performance as security for the due performance of the Contract @ of 5% of the contract amount.
3. I / We agree to abide by this Offer for a minimum period of 90 days from the last date fixed for receiving the same and it shall remain binding upon us and offer may be accepted at any time before the expiry this period or any extended period mutually agreed to.
4. I / We declare and confirm that no agent, middleman or any intermediary has been, or will be engaged to provide any services, related to the award of this Contract. I / We further confirm and declare that no agency commission or any payment, which may be construed as an agency, commission has been, or will be, paid and that the offer price does not include any such amount. I / We acknowledge the right of UNMICRC/HITES that if it finds our declaration to the contrary, it can declare our Offer to be non-compliant and if the Contract has been awarded to us then declare the same as null and void.
5. If my / our Offer is accepted I / we understand that I /we, am / are to be held solely responsible for the due performance of the Contract.



Dated this.....day of.....2016

Signature

Name..... in the capacity of

duly authorized to sign documents for and on behalf of.....

Address

Witness

Signature

Name

Address

Occupation



FORM OF PERFORMANCE GUARANTEE (BANK GUARANTEE)

(On a stamp paper of appropriate value from any Nationalised Bank or Scheduled Bank)

To,

The Vice President (ID)
 M/s HLL Infra Tech Services Ltd. (HITES),
 B-14A, Sector – 62, NOIDA (UP) -201307
 For & on behalf of
 U. N. Mehta Institute of Cardiology & Research Centre,
 Ahmedabad, Gujarat

Dear Sir,

In consideration of the U. N. Mehta Institute of Cardiology & Research Centre, Ahmedabad, Gujarat, having offered to except the terms and conditions of the proposed agreement between U. N. Mehta Institute of Cardiology & Research Centre, Ahmedabad, Gujarat (UNMICRC), which expression shall include his successor and assignees) & M/S _____ (hereinafter referred to as "the said Consultant (s)", which expression shall include his successor and assignees) for the work for Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa,, Ahmedabad (Gujarat)", Contract No _____ in terms inter alia, of the _____ Letter No. _____ dated _____ and the General Conditions of Contract and upon the condition of the Consultant's furnishing Security for the performance of the Consultant's obligations and discharge of the Consultant's liability under and in connection with the said Contract upto a sum of Rs. _____ (Rupees _____ only) amounting to _____ percent of the total Contract value.

1. We, _____ (hereinafter called 'The Bank' which expression shall include its successors and assignees) hereby jointly and severally undertake to guarantee the payment to the UNMICRC in rupees forthwith on demand in writing and without protest or demur or any and all moneys payable by the Consultant to the UNMICRC in respect of or in connection with the said Contract inclusive of all the UNMICRC's losses and damages and costs, (inclusive between attorney and UNMICRC) charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by the Employer to the Bank with reference to this guarantee upto an aggregate limit of Rs. _____ (Rupees _____ only).
2. We _____ Bank Ltd. further agree that the UNMICRC shall be sole judge of and as to whether the said Consultant has committed any breach or breaches of any of the terms and conditions of the said Contract and the extent of loss, damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by the UNMICRC on account thereof and the decision of the UNMICRC that the said Consultant has committed such breach or breaches and as to



- the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by the UNMICRC from time to time shall be final and binding on us.
3. The UNMICRC shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other Security in respect of the Consultant's obligations and liabilities hereunder or to vary the Contract or the work to be done there under vis-a-vis the Consultant or to grant time or indulgence to the Consultant or to reduce or to increase or otherwise vary the prices of the total Contract value or to release or to forbear from enforcement of all or any of the Security and/or any other Security(ies) now or hereafter held by The UNMICRC and no such dealing(s) reduction(s) increase(s) or other indulgence(s) or arrangements with the Consultant or release or forbearance whatsoever shall absolve the bank of the full liability to the UNMICRC hereunder or prejudice the rights of the UNMICRC against the bank.
 4. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution, or change of constitution or insolvency of the Consultant but shall in all respects and for all purposes be binding and operative until payment of all monies payable to the UNMICRC in terms thereof.
 5. The bank hereby waives all rights at any time inconsistent with the terms of this guarantee and the obligations of the Bank in terms hereof shall not be anywise affected or suspended by reason of any dispute or disputes having been raised by the Consultant stopping or preventing or purporting to stop or prevent any payment by the Bank to the UNMICRC in terms hereof.
 6. The amount stated in any notice of demand addressed by the UNMICRC to the Bank as liable to be paid to the UNMICRC by the Consultant or as suffered or incurred by the UNMICRC on account of any losses or damages or costs, charges and/or expenses shall be conclusive evidence of the amount so liable to be paid to the UNMICRC or suffered or incurred by the UNMICRC as the case may be and shall be payable by the Bank to The UNMICRC in terms hereof.
 7. This guarantee shall be a continuing guarantee and shall remain valid and irrevocable for all claims of the UNMICRC and liabilities of the Consultant arising upto and until midnight of _____.
 8. **This guarantee is valid till _____ (date to be mentioned) (Sixty days beyond the stipulated date of completion or the extended period, thereof)**
 9. This guarantee shall be in addition to any other guarantee or Security whatsoever that the UNMICRC may now or at any time anywise may have in relation to the Consultant's obligations/or liabilities under and/or in connection with the said Contract, and the UNMICRC shall have full authority to have recourse to or enforce this Security in preference to any other guarantee or Security which the UNMICRC may have or obtain and no forbearance on the part of the UNMICRC in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its full liability hereunder.



- 10. It shall not be necessary for the UNMICRC to proceed against the said Consultant before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank notwithstanding that any Security which The UNMICRC may have obtained or obtain from the Consultant shall at the time when proceedings are taken against the said bank hereunder be outstanding or unrealised.
- 11. We, the said Bank undertake not to revoke this guarantee during its currency except with the consent of the UNMICRC in writing and agree that any change in the constitution of the said Consultant or the said bank shall not discharge our liability hereunder.
- 12. We _____ the said Bank further that we shall pay forthwith the amount stated in the notice of demand notwithstanding any dispute/difference pending between the parties before the arbitrator and/or that any dispute is being referred to arbitration.
- 13. Notwithstanding anything contained herein above, our liability under this guarantee shall be restricted to Rs. _____ (Rupees _____) and this guarantee shall remain in force till _____ and unless a claim is made on us within 3 months from that date, that is before _____ all the claims under this guarantee shall be forfeited and we shall be relieved of and discharged from our liabilities there under.

Dated _____ day of _____ 2016

For and on behalf of Bank.

Issued under seal :

Signature of Authorized Bank official

Name.....

Designation.....

Stamp/Seal of the Bank:

Signed, sealed and delivered

for and on behalf of the

Bank by the above

Named _____ in

The presence of:

Witness 1.

Signature

Name

Address

Witness 2.

Signature

Name

Address



**FORMAT FOR FINANCIAL BID
(ON THE LETTER HEAD OF THE COMPANY)**

To,

The Vice President (ID)
HITES, B-14A, Sec-62
Noida-201307(UP)
For & on behalf of UNMICRC, Ahmedabad, Gujarat

Dear Sir,

Sub: Offer for Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)".

- i) Being duly authorized to represent and act on behalf of And having reviewed and fully understood all the requirements of bid submission provided vide the bid document dated.....Pertaining to the above mention work, We hereby provide our financial proposal for Providing GRIHA Consultancy services for this project.

Total Fees For GRIHA Consultancy services in Lump sum Inclusive of all the direct and indirect taxes including service tax, Duties/CESS etc. as applicable	Rs.....(In Figures)
	Rupees.....(In Words)

We agree to bind this offer if we are selected as consultant for this project.

For and on behalf of:

Signature:

Name of the person:

Designation:

Instructions:

1. No Conditions should be attached
2. In case of difference between the words and figures, Words would prevail.
(Should be given in sealed envelope)



CONTRACT AGREEMENT

This agreement is made at **New Delhi** on the ---- day of ----- 2016 between U. N. Mehta Institute of Cardiology & Research Centre(UNMICRC), Ahmedabad, Gujarat (hereinafter called "UNMICRC" which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns) of the **First Part**.

Second Part

M/s ----- a Company incorporated under the Companies Act 1956 having Head Office at -----, (hereinafter called the "Consultant" which expression unless repugnant to the context shall mean and include its successors-in-interest assigns etc.) of the **Second Part**.

Whereas UNMICRC is desirous that certain works should be executed, for Providing Comprehensive GRIHA Consultancy services to achieve minimum GRIHA -3 star rating for Construction of about 500 bedded Paediatric Cardiac Hospital Building at UNMICRC, Asarwa, Ahmedabad (Gujarat)" hereinafter called the "The Project" and has accepted a Tender/bid submitted by the Consultant for the execution and completion of such works as well as guarantee of such works and the remedying of defects therein.

NOW THIS AGREEMENT WITNESSTH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this agreement Viz.

Note:- Terms & Conditions of agreement shall be provided to the successful bidder. The same shall include the provisions/stipulations as given this bid document including subsequent amendments / corrigendums, Technical and Financial bids submitted by bidder, correspondence with successful bidder and LOA etc.

3. In consideration of the payment to be made by UNMICRC to the Consultant as hereinafter mentioned, the Consultant hereby covenants with UNMICRC to execute and complete the Project by ----- and remedy and defects therein in conformity in all respects with the provisions of the Contract.
4. UNMICRC hereby covenants to pay the Consultant in consideration of the execution and completion of the Project and the remedying of defects therein, the total Contract Price of Rs. ----- only) being the sum stated in the letter of Award (LOA) subject to such additions thereto or deductions there from as may be made under the provisions of the Contract at the times and in the manner prescribed by the Contract.



5. OBLIGATION OF THE CONSULTANT

The Consultant shall ensure full compliance with tax laws of India with regard to this Contract and shall be solely responsible for the same.

IN WITNESS OF WEREOF the parties hereto have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year first above written.

For and on behalf of the Consultant	For and on behalf of the UNMICRC
Signature of the authorized official	Signature of the authorized official
Name of the Consultant Stamp / Seal of the Consultant	Name of the official Stamp / Seal
SIGNED, SEALED AND DELIVERED By the said	By the Said
on behalf of the Consultant: in the presence of:	on behalf of the UNMICRC in the presence of:
Witness _____ Name _____ Address _____	Witness _____ Name _____ Address _____



GENERAL INFORMATION- STRUCTURE & ORGANIZATION

01.	Name & Address of the applicant	
02.	Telephone No. / Telex / Fax No.	
03.	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) An Individual	
	b) A proprietary firm	
	c) A firm in partnership	
	d) A limited company or Corporation	
04	Contact person, Designation & Address including e-mail ID.	
05	Number of years in Green Building & GRIHA Consultancy Business	
06.	Particulars of registration with various GRIHA secretariat	
07	Number of buildings with similar standards as per GRIHA and green building standards for which comprehensive GRIHA Consultancy has been provided details given in form T-II	
	1.	
	2.	
	3.	
08	State if In-house expertise available for all services / sub systems.	

Note: All the relevant sporting documents duly sealed and signed by the consultant to be submitted with respect to the above details.

Signature of Applicant



Form T-II(a)

DETAILS OF PROJECTS OF SIMILAR NATURE COMPLETED FOR WHICH GRIHA CONSULTANCY WAS PROVIDED

Sl No	Name and Location of the Project	Name and address of the client	Details of the project		Date of start of the project	Detail of relevant services provided by GRIHA Consultant	Date of completion of project		Details of GRIHA/LEED rating achieved (Attach Certificate)
			Build up area	Cost			Schedule	Actual	
1									
2									
3									
4									
5									

Note: All the relevant supporting documents duly sealed & signed by consultant to be submitted w.r.t above details

Form T-II(b)

DETAILS OF PROJECTS IN HAND FOR WHICH GRIHA CONSULTANCY BEING PROVIDED FOR TARGETED ACHIEVEMENT OF GRIHA 3 STAR RATING AND ABOVE

Sl No	Name and Location of the Project	Name and address of the client	Details of the project		Date of start of the project	Detail of relevant services provided by GRIHA Consultant	Scheduled Date of completion of project	Details of GRIHA/LEED rating achieved (Attach Certificate)
			Build up area	Cost				
1								
2								
3								
4								
5								

Note: All the relevant supporting documents duly sealed & signed by consultant to be submitted w.r.t above details



DETAILS OF SPECIALIZED EXPERTS IN THE TEAM OF THE BIDDER

Sl No	Sector	Name of the Personnel	Educational Qualification	Experience in GRIHA/LEED consultancy		Since when associated with the Bidder
				As Trainer	As Evaluator	
1	Architect					
2	Public Health Engineer/Environmental Engineer					
3	Civil Engineer					
4	Electrical Engineer					
5	Mechanical Engineer					
6	Energy Analyst					

Note:

- A summary of the qualification and work experience of each key staff to be attached
- CVs to be submitted for all the experts personnel



FORM T-IV**FINANCIAL INFORMATION**

Total value of professional fees received during the last financial years(For Each Member in case of group):

Sl No	Description	Yr2012-13 (Rs In Lakhs)	Yr2013-14 (Rs In Lakhs)	Yr2014-15 (Rs In Lakhs)
(1)	(2)	(3)	(4)	(5)
1.	Total value of professional fees for Consultancy services provided for building projects			

Attach self-attested copies of the audited financial statements of the last three financial years.

PERFORMANCE REPORT OF WORKS
(On Clients Letter Head)

01.	Name of work / Project & Location	
02.	Agreement No.	
03.	Scope of services of consultant (with respect to GRIHA/LEED certification)	
04.	Estimated Cost	
05.	Built up area (sqmtr.)	
06.	Date of Start	
07.	Date of completion :	
	i) Stipulated date of completion	
	ii) Actual date of completion	
08.	GRIHA /LEED Rating	
	i. Targeted	
	ii. Achieved	
09.	Performance Report :	
	a) Quality of services provided	Outstanding/Very Good / Good / Poor

Dated : _____

Signature of authorised signatory
(with stamp)

Name

Designation

Contact No.....

Email ID.....

Note: The bidder / tenderer should sign all documents submitted by them in self attestation.

END OF DOCUMENT
(LAST PAGE)

