

HLL Life Care Limited (A Government of India Enterprise)
B14A Sector 62 Noida 201307

Sub: Procurement of Desktop Computer/Printers/External HDD for HLL Life Care Limited, Noida

Date : 11.03.2015
Limited Enquiry No. : HLL/Noida/IT/2015

Sealed quotations are invited from reputed firms within Delhi/NCR, for the supply and installation of the following specified items for HLL Noida Office.

S.No	Item	Remarks
1.	Multifunction LaserJet Printer (Print/Scan/Copy) under Buy Back Scheme (HP/CANON) A4, LaserJet, Monochrome, print speed 25 ppm Network Support with duplexing facility. Buy Back Printer: HP Laser Jet 1160 not in a working condition Warranty- As per OEM	Price should be quoted per unit inclusive of all as landed price.
2.	Desktop Computer (HP/LENOVO/ACER/DELL) Intel Corei3, 4GB DDR3 RAM, 500 GB HDD, DVD RW, Standard Keyboard, Optical mouse, 18.5" LED/TFT, Pre-loaded genuine Windows 8 Pro (Licensed) with (3-3-3) years on site OEM warranty)	Price should be quoted per unit inclusive of all as landed price.
3.	Multifunction LaserJet Printer (Print/Scan/Copy) – CANON IR 2422L A3, Multifunction LaserJet Printer, with networking and duplexing facility, ADF, print speed 22 ppm (WARRANTY AS PER OEM) Warranty- As per OEM	Price should be quoted per unit inclusive of all as landed price
4.	External Hard Disk 500GB –Seagate Plug and Play, Drag and Drop to Save the Files, Backward Compatibility with USB 2.0, Built-in Power Management Warranty- As per OEM	Price should be quoted per unit inclusive of all as landed price

Terms & Conditions:

- 1) The Models & specifications should be clearly mentioned in the bid
- 2) The rate comparison will be done on the total price only.
- 3) The prices quoted shall be valid for a period of 90 days from the date of opening of bid.
- 4) The bid should contain complete technical specifications/make of the equipment supported with illustrative literatures / catalogues. Necessary users manuals/accessories / CD's/ are to be supplied along with all the equipment. Bidders should submit price bid in the sealed cover separately.
- 5) HLL will have the right to increase or decrease without any change in the unit price or other terms and conditions at the time of award of contract.

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निगमित एवं पंजीकृत कार्यालय:
एचएलएल भवन, पूजप्पुरा
तिरुवनंतपुरम-695012
केरल, इंडिया.
दूरभाष- +91-471-2354949
2350961, 2350959
वेबसाइट : www.lifecarehll.com

Corporate & Regd. Office:
HLL Bhavan, Poojappura
Thiruvananthapuram-695 012,
Kerala, India.
Tel : 91-471-2354949
2350961, 2350959
Website : www.lifecarehll.com

क्षेत्रीय कार्यालय
प्रशासन एवं मानव संसाधन विभाग
बी-14ए, सेक्टर-62, नोएडा-201307
जिला-गौतम बुद्ध नगर (उ.प्र.)
दूरभाष : 0120-4071500
फैक्स : 0120-4071513

Regional Office:
Admin. & HR Division
B-14A, Sector-62, Noida - 201307
Distt. Gautam Budh Nagar (U.P.)
Tel.: 0120-4071500
Fax: 0120-4071513

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- 6) Payment of the total price of goods shall be made on receipt of goods by consignee and upon completion of installation. For claiming this payment the following documents are to be submitted to the paying authority
 - a) Invoice
 - b) Delivery challan
- 7) Delivery & Installation: The items should be delivered within 2 weeks of date of placement of order.
- 8) All the defective parts should be replaced free of cost during the warranty period.
- 9) The bid should contain necessary catalogue / brochure about the quoted products mentioned in the schedule of requirement.
- 10) No email and fax bids are accepted
- 11) Bids should be clear in all respects and those with ambiguous clauses shall be summarily rejected.
- 12) HLL reserves the right to reject any or all the bids without assigning any reason what so ever.
- 13) The quotations shall be send to the following address by clearly written 'Quotation for Desktop Computers, Printers' on the envelope.

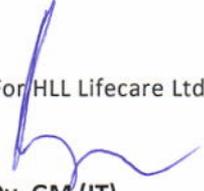
To,
Asst. Manager (IT)
HLL LifeCare Limited
B14A Sector 62 Noida 201307
Ph. 0120-4071555, 0120-4071531

Last date of Bid submission is: 3.00 PM, 20th March 2015

Date & Time of Bid opening: 3.30 PM, 20th March 2015

(Any quotations received after the deadline for submission of bids will be rejected).

For HLL Lifecare Ltd


Dy. GM (IT)
HLL LifeCare Limited
B14A Sector 62 Noida 201307

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