

SAFETY OFFICER

Reference Code : HLL/HR/076/2025

Job Title : SAFETY OFFICER

Start Date: 03.09.2025

End Date : 17.09.2025

Company

HLL Lifecare Limited (HLL), India's leading manufacturers and marketers of contraceptive, Health Care and Pharma products is a Mini Ratna Central Public Sector Enterprise under the Ministry of Health and Family Welfare. HLL is a global leader in the area of contraceptives, hospital products and healthcare services. With 8 manufacturing units, 3 subsidiary / joint venture companies, 21 regional offices. HLL exports products to over 85 countries. Besides this, HLL is engaged in providing healthcare and diagnostic services, consultancy and contract services for healthcare infrastructure projects and consultancy services for procurement of medical equipment and devices in healthcare sector. Thus, HLL is positioned as a total healthcare solution provider catering to the well-being of society at large.

Department

Manufacturing Unit, Kanagala, Belguam, Karnataka

Tasks

The duties of Safety Officers shall be to advise and assist the factory management in the fulfilment of its obligations, statutory or otherwise, concerning prevention of personal injuries and maintaining a safe working environment. Those duties shall include the following, namely: -

- i. to advise the concerned departments in planning and organizing measures necessary for the effective control of personal injuries;
- ii. to advise on safety aspects in all job studies and to carry out detailed job safety studies of selected jobs;
- iii. to check and evaluate, the effectiveness of the action taken or proposed to be taken to prevent personal injuries;
- iv. to advise the purchase and stores departments in ensuring high quality and availability of personal protective equipment;
- v. to provide advice on matters related to carrying out plant safety inspections;
- vi. to carry out plant safety inspections in order to observe the physical conditions or work and the work practices and procedures followed by workers and to render advice on measures to be adopted for removing the unsafe physical conditions and preventing unsafe action by workers;
- vii. to render advice on matters related to reporting and investigation of industrial accidents and diseases;
- viii. to investigate selected accidents;
- ix. to investigate the cases of industrial diseases contacted and dangerous occurrences reportable under rule 131.
- x. to advise on the maintenance of such records as are necessary relating to accidents, dangerous occurrences and industrial diseases;

- xi. to promote setting up of Safety Committees and act as adviser and catalyst to such committees;
- xii. to organize in association with the concerned departments, campaigns, competitions, contests and other activities which will develop and maintain the interest of the workers in establishing and maintaining safe conditions of work and procedure; and
- xiii. to design and conducting either independently or in collaboration with the training department, suitable training and educational programs for the prevention of personal injuries.

Requirements

Maximum Age :35 years as on 01.09.2025

Scale of Pay (For Regular appointment): Rs. 22,000 – 70,000 (O1 Level)

Gross Salary: Rs.40, 920/- (in the minimum of the scale)

Qualification:

Essential: 1. Degree in Engineering (BE/B.Tech.) / B.Sc (Physics/Chemistry) / Diploma in Engineering

2. Degree or diploma in industrial safety recognized by the State Government in this behalf.

Desirable :Candidates having adequate knowledge of Kannada (the language spoken by the majority of the workers in the region)

Post Qualification Experience:

Essential: For BE/B.Tech holders minimum 2 year Practical experience of working in a factory in a Supervisory capacity.

For B.Sc Holders minimum 5 years practical experience of working in a Factory in a supervisory capacity

For Diploma holders minimum 5 years practical experience of working in a factory in a supervisory capacity

Other Competencies:

- a) Proven leadership in handling safety teams and compliance programs.
- b) In-depth knowledge of safety laws, regulations, and best practices.
- c) Strong problem-solving and analytical skills.
- d) Excellent communication and training abilities.
- e) Proficient in safety audits, inspections, and report writing.
- f) Capable of working under pressure and managing emergency situations effectively.

No. of Positions : 1

Posting Location :Kanagala, Belguam, Karnataka

Contract Type : Non-Executive – Permanent

Instructions for Filling the Job Application Form:

1. Download the attached Word document containing the prescribed job application format.
 2. Type all required information directly into the form and insert your recent photograph in the field given. *Handwritten applications will not be accepted.*
 3. After completing the application form, **copy the filled-in application content into the body of the email** and **attach the completed form in PDF format** to the email
 4. Save the completed form in **PDF format** using the following filename format: Application Your Name PositionAppliedFor.pdf (*Example: Application Anita Sharma DeputyManager.pdf*)
 5. Email the duly filled and digitally signed application form in PDF format along with the following documents:
 - Curriculum Vitae (CV)
 - Community Certificate (if applicable)
 - Copies of all Educational and Experience Certificates
 - Latest Salary Slip
- to [recruiter@lifecarehll.com] **on or before the deadline.**
6. Candidates submitting their applications via email must **mention the name of the post applied for in the subject line** of the email.

General Conditions:

1. Before applying, candidates should ensure that they fulfil all the eligibility criteria mentioned in the advertisement.
2. Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
3. Application Format can be downloaded from the website.
4. Job title and Reference code should be clearly mentioned in the Application form
5. All information submitted in the application will be verified with original documents at the time of the interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.
6. Only Indian Nationals are eligible to apply.
7. SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
8. The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
9. HLL reserves the right to cancel, restrict, or modify the selection process, or to not fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
10. Candidates working in Government, Semi-Government Organizations, Public Sector Undertakings, or Autonomous Bodies must provide a No Objection Certificate (NOC) at the time of the interview.

11. The decision of Management regarding selection will be final.
12. Canvassing in any form will be a disqualification