

# **E-TENDER**

**FOR**

**OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY  
CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM,  
PUDUCHERRY-UT FOR A PERIOD OF ONE YEAR**

**Tender No: HLL/CHO/PSD/HCS/2025-26/TENDER 20 Dt: 17.12.2025**



**PROCUREMENT SERVICES DIVISION  
HLL Lifecare Limited**  
(A Government of India Enterprise)  
Corporate Head Office, Poojappura.P. O,  
Thiruvananthapuram – 695012, Kerala, India  
Phone: 0471- 2354949, 2775573  
Website – [www.lifecarehll.com](http://www.lifecarehll.com)  
E Mail - [sdhcsslouth@lifecarehll.com](mailto:sdhcsslouth@lifecarehll.com)

## **CONTENTS**

<b>Titles</b>	<b>Page No.</b>
Notice Inviting Tender (NIT)	2
General Instruction to Bidder (GIB)	3
Instruction To Bidder (ITB)	8
General Conditions of Contract (GCC)	24
Special Conditions of Contract (SCC)	28
Annexure 1 – Self Declaration	29
Annexure 2 – Bid Form	30
Annexure 3 – Details of lab facility of the bidder	31
Annexure 4 – List of Tests	32
Annexure 5 – Bidder Details	41
Annexure 6 - Indemnity Certificate	43
Annexure 7 - Performance Bank Guarantee Format	44
Annexure 8 - Category Details of Organization	45
Annexure 9 - Check List	46
Annexure 10 – Compliance To Rule 144 (XI) of GFR 2017 (Self Declaration)	47
Annexure 11 – Technical Compliance Sheet	48
Annexure 12 - Make In India Preference (Self Declaration)	49
Annexure 13- PRE-CONTRACT INTEGRITY PACT	50

**HLL LIFECARE LIMITED**  
 (A Government of India Enterprise)  
**PROCUREMENT SERVICES DIVISION**  
 Corporate Head Office, Poojappura.P. O,  
 Thiruvananthapuram – 695012, Kerala, India  
 Phone: 0471- 2354949, 2775573  
 Website – [www.lifecarehll.com](http://www.lifecarehll.com)  
 E Mail - [sdhcssouth@lifecarehll.com](mailto:sdhcssouth@lifecarehll.com)

**NOTICE INVITING TENDER (NIT)**

**IFB No: HLL/CHO/PSD/HCS/2025-26/TENDER 20**

**17.12.2025**

HLL Lifecare Limited (HLL), a Government of India Enterprise, invites online bids from eligible, competent and experienced parties who are capable of executing the following item/work meeting the requirements as per our tender.

<b>SI No</b>	<b>Particulars</b>	<b>Description</b>
1	Name of Item/Work	E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT FOR A PERIOD OF ONE YEAR
2	Brief description of Item/Work	Diagnostic Laboratory services
3	Bid Security/EMD	Rs. 10000 (Rs. Ten Thousand Only)
4	Bid submission fee/Tender fee	Rs. 500 (Rs. Five Hundred only)
5	Security Deposit	The EMD of the successful bidder shall be converted into security deposit.
6	Period of completion	15 days from the date of Letter of Intent /Notification of Award/ Purchase order
7	Price Validity	180 days from the date of opening of Price bid
8	Eligibility criteria for Bidders	As per Tender document
9	Pre Bid Meeting date and time	<b>19-12-2025 at 15:00 hrs</b> (Link: <a href="https://meet.google.com/zaj-rfmh-owa">meet.google.com/zaj-rfmh-owa</a> )
10	Last date and time for online submission of online bids	<b>30-12-2025 at 15:30 hrs</b>
11	Date and time of opening of e-tender	<b>31-12-2025 at 15:30 hrs</b>
12	HLL A/c Details for payment of Tender Fees and EMD (Payment mode: NEFT/RTGS)	Name of Bank: HDFC BANK A/c number : 00630330000563 IFSC Code : HDFC0000063 Branch name : Vazhuthacaud Thiruvananthapuram
13	Address for Communication at HLL regarding the tender	Vice President (PS) & Group Head (HCS) HLL Lifecare Limited Corporate & Regd Office, HLL Bhavan, Poojappura, Thiruvananthapuram-695012 Kerala, India Tel: 0471- 2354949, 2775573

## **GENERAL INSTRUCTIONS TO BIDDERS**

1. This tender is an e-Tender and is being published online in Government eProcurement portal, <https://etenders.gov.in/eprocure/app>
2. Bid documents including the Bill of Quantities (BOQ) can be downloaded free of cost from the Central Public Procurement Portal of Government of India (e-portal). All Corrigendum/extension regarding this e-tender shall be uploaded on this website i.e. <https://etenders.gov.in/eprocure/app>.
3. The tender and its corrigendum/extension will also be published in our company website, URL address: <http://www.lifecarehll.com/tender>.
4. The tendering process is done online only at Government eProcurement portal (URL address: <https://etenders.gov.in/eprocure/app>). Aspiring bidders may download and go through the tender document.
5. All bid documents are to be submitted online only and in the designated cover(s)/envelope(s) on the Government eProcurement website. Tenders/bids shall be accepted only through online mode on the Government eProcurement website and no manual submission of the same shall be entertained. Late tenders will not be accepted.
6. The complete bidding process is online. Bidders should be in possession of valid Digital Signature Certificate (DSC) of class II or above for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. If the envelope is not digitally signed & encrypted the Purchaser shall not accept such open Bids for evaluation purpose and shall be treated as non-responsive and shall be rejected.
7. Bidders are advised to go through “Bidder Manual Kit”, “System Settings” & “FAQ” links available on the login page of the e-Tender portal for guidelines, procedures & system requirements. In case of any technical difficulty, Bidders may contact the help desk numbers & email ids mentioned at the e-tender portal.
8. Bidders are advised to visit CPPP website <https://etenders.gov.in> regularly to keep themselves updated, for any changes/modifications/any corrigendum in the Tender Enquiry Document.
9. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Government eProcurement Portal.
  - 9.1 Registration
    - a) Bidders are required to register in the Government e-procurement portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home page after log in to the CPP Portal (URL: <https://etenders.gov.in/eprocure/app>), by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
    - b) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
    - c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
    - d) They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The bidders are required to have Class II or above digital certificate or above with both signing

and encryption from the authorized digital signature Issuance Company. Please refer online portal i.e. - <https://etenders.gov.in/eprocure/app> for more details.

- e) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or above Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify /nCode / eMudhra etc.), with their profile.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
- g) The Bidder intending to participate in the bid is required to register in the e-tender's portal using his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He/She have to submit the relevant information as asked for about the firm/contractor. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including all the Forms/Annexure of this tender.
- h) Only those bidders having a valid and active registration, on the date of bid submission, shall submit bids online on the e-procurement portal.
  - i) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
  - j) Ineligible bidder or bidders who do not possess valid & active registration, on the date of bid submission, are strictly advised to refrain themselves from participating in this tender.

### **9.2 Searching for Tender Documents**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Form of Contract, Location, Date, Value etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk

### **9.3 Preparation of Bid**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR /DWF/JPG

formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.
- e) Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

10. More information useful for submitting online bids on the CPP Portal may be obtained at <https://etenders.gov.in/eprocure/app>

11. Tenderer are required to upload the digitally signed file of scanned documents. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

12. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The 24x7 Help Desk details are as below: -

For any technical related queries please call at 24 x 7 Help Desk Number:  
0120-4001 062, 0120-4001 002, 0120-4001 005, 0120-6277 787

Note: - International Bidders are requested to prefix +91 as country code

E-Mail Support: For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority  
Technical - [support-eproc@nic.in](mailto:support-eproc@nic.in), Policy Related - [cppo-doe@nic.in](mailto:cppo-doe@nic.in)

13. Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact details.

14. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Address for communication and place of opening of bids:

**Vice President (PS) & Group Head (HCS)**  
**HLL Lifecare Limited Corporate & Regd Office,**  
**HLL Bhavan, Poojappura,**  
**Thiruvananthapuram-695012**  
**Kerala, India Tel: 0471- 2354949, 2775573**  
**Email – [sdhcossouth@lifecarehll.com](mailto:sdhcossouth@lifecarehll.com)**

15. The bids shall be opened online at the **Vice President (PS) & Group Head (HCS)** in the presence of the Bidders/their authorized representatives who wish to attend at the above address. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be done on the next working day at same time and place.

16. More details can be had from the Office of the Manager (Sourcing) during working hours. The Tender Inviting Authority shall not be responsible for any failure, malfunction or breakdown of the electronic system while downloading or uploading the documents by the Bidder during the e-procurement process.
17. A firm/bidder shall submit only one bid in the same bidding process. A Bidder (either as a firm or as an individual or as a partner of a firm) who submits or participates in more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.

**18. Online Tender Process:**

The tender process shall consist of the following stages:

- i. Downloading of tender document: Tender document will be available for free download on Government e-procurement portal (URL: <https://etenders.gov.in/eprocure/app>).
- ii. Pre-bid meeting: 19.12.2025 through online mode. Link for the pre-bid meeting is given below:  
[meet.google.com/zaj-rfmh-owa](https://meet.google.com/zaj-rfmh-owa)
- iii. Publishing of Corrigendum: All corrigenda shall be published on Government e-procurement portal (URL: <https://etenders.gov.in/eprocure/app>) and HLL website (URL address: <http://www.lifecarehll.com/tender>) and shall not be available elsewhere.
- iv. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on Government e-procurement portal. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vi. Opening of Financial Bids: Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

**19. Tender Processing Fees and Bid Security (EMD):**

Tender fee (Non-refundable) and EMD as per the tender conditions shall be paid separately, thru RTGS/NEFT transfer in the following HLL A/c details:

Name of Bank:	HDFC BANK
A/c number :	00630330000563
IFSC Code :	HDFC0000063
Branch name :	Vazhuthacaud Thiruvananthapuram

Document of the above transactions (UTR NUMBER and DATE OF UTR) completed successfully by the bidder, shall be uploaded at the locations separately while submitting the bids online.

Note: Any transaction charges levied while using any of the above modes of payment has to be borne by the bidder. The supplier / contractor's bid will be evaluated only if payment is effective on the date and time of bid opening.

20. HLL Lifecare Limited does not bind themselves to accept the lowest or any bid or to give any reasons for their decisions which shall be final and binding on the bidders.
21. HLL Lifecare Limited reserves to themselves the right of accepting the whole or any part of the tender and bidder shall be bound to perform the same at his quoted rates.
22. In case, it is found during the evaluation or at any time before placing of PO or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the bidder or the applicant has made material misrepresentation or has given any materially incorrect or false information, appropriate legal/penal etc., action shall be taken by HLL Lifecare as deemed fit.
23. Conditional bids and bids not uploaded with appropriate/desired documents may be rejected out rightly and decision of HLL Lifecare Limited in this regard shall be final and binding.
24. The technical bids should be uploaded as per the requirements of NIT and should not contain price information otherwise the bid will be rejected.
25. HLL Lifecare Limited Ltd. reserves the right to verify the claims made by the bidders and to carry out the capability assessment of the bidders and the HLL Lifecare Limited's decision shall be final in this regard.

**26. Submission Process:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on Government e-procurement portal (URL: <https://etenders.gov.in/eprocure/app>).

**Note: - It is necessary to click on “Freeze bid” link / icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.**

**Vice President (PS) & Group Head (HCS)**

## **INSTRUCTIONS TO THE BIDDERS (ITB)**

### **Section 1**

#### **I. COMPANY BACKGROUND:**

HLL Lifecare Limited (HLL) is a public sector undertaking under the administrative control of the Ministry of Health & Family Welfare, Government of India. HLL's purpose of business is to provide quality healthcare products and services at affordable rates. In its quest to become a comprehensive healthcare solutions provider, HLL had diversified into hospital products and healthcare services, while nurturing its core business of providing quality contraceptives. HLL Vending Business Division is offering solution for retailing and making available range of HLL's - quality healthcare products / Sanitary Napkins / Condoms etc., products through state-of-art Vending machines. HLL has also forayed into the Service sectors of Healthcare Diagnostics and Pharmaceutical retail business for more than 10 years.

#### **II. HEALTHCARE SERVICES DIVISION (HCS DIVISION)**

HLL Lifecare Limited – Healthcare Services Division (HCS Division) is one of the few organizations who are capable of providing medical diagnostic services and Radiology services across the country. HCS provide medical diagnostic services (Laboratory, Imaging and Tele Radiology) and other facilities like wellness clinic / Polyclinic under the brand name of HINDLABS. HCS Have over 275 Diagnostic Labs and 4000 Collection centers (Which includes PHC, RH, DH, SSH, RRH, WH and MH) in various states and cities of India. In addition to those facilities sample collection is done through HINDLABS from direct walk in customers. HLL is already engaged in projects of NHM Assam, NHM Maharashtra and NHM Uttar Pradesh under the state free diagnostic service initiatives.

HLL has undertaken the responsibility of delivering comprehensive diagnostic services at JIPMER Yanam. JIPMER Yanam campus, an extension of the main JIPMER institution in Puducherry, was established to deliver medical education and quality healthcare to the people of Yanam and nearby regions. As part of the government's initiative to strengthen healthcare infrastructure, the campus functions as a medical hub equipped with modern facilities.

#### **III. TENDER DETAILS**

HLL Lifecare Limited (HLL), a Government of India Enterprise, invites online bids from eligible, competent and experienced Laboratories in Yanam or within in a radius of 80 Km within Yanam for outsourcing of laboratory tests including specialty clinical tests for HINDLABS Diagnostic Centre at Yanam, Puducherry-UT **for a period of One year**.

#### **IV. SUPPLY LOCATION**

The successful bidder has to provide laboratory testing services to HINDLABS DIAGNOSTIC CENTRE, YANAM located at:

HINDLABS Diagnostic Center, JIPMER Multi-Speciality Consulting Unit  
Teachers' Colony, Near Govt. General Hospital,  
Yanam – Puducherry, India. PIN: 533464  
Contact Person: Rayappa Reddy P  
Mobile No. 9000935771

## **Section 2**

### **1. ELIGIBLE BIDDERS**

1.1. Bidder should have following eligibility criteria to submit bids against this tender.

1.1.1. The Average Annual Turnover of the bidder for last two financial year ending 31.03.2025 should be minimum Rs.50 Lakhs each year from clinical laboratory services. The profit and loss account statement and Balance sheet of the previous two financial years ending 31.03.2025 duly certified by a charted accountant to be submitted.

1.1.2. The bidder must compulsorily have fully equipped diagnostic lab facility in Yanam or within in a radius of 80 Km. The valid certificate to prove the claim has to be submitted along with the bid.

1.1.3. Lab should have engaged minimum of 10 lab technicians or technologist.

1.1.4. Lab should collect the samples from HINDLABS DIAGNOSTIC CENTRE, YANAM.

1.1.5. Based on the total number of tests performed and results issued within the TAT by the outsourced lab, they can generate monthly invoices and submit to HLL. HLL shall verify the invoices and process for payment within 60 days of receipt of invoices.

1.1.6. The bidder is required to quote for all the tests mentioned in the Annexure- 04.

The bidder must have in-house testing facilities for 95% of the tests mentioned in Annexure- 04. The bidder is free to outsource rest 5% of the tests to any reputed lab for which they don't have in-house facility, provided with prior approval of HLL. MoU between the Bidder and the Outsourcing Lab for taking care of the 5% of samples which can be outsourced is to be submitted which is valid on the date of submission of bid.

1.1.7. The bidder should have following in house capabilities

- Biochemistry
- Special Biochemistry
- Clinical Pathology
- Immunoassay
- Microbiology
- Special tests

1.1.8. Provide the methodology of tests being carried out for each parameters.

1.1.9. Should have the facility of online /web reporting

1.1.10. Should have the sample transport system.

1.1.11. Bidder shall give reports on the letter head/reporting sheet.

1.1.12. Bidder shall provide a manpower (Plebotomist) for TRF filling, sample packing, report downloading and sample collection.

1.1.13. Bidder shall provide samples pickup facility.

#### **1.1.14. Other terms and conditions**

- a. The bidder may specify the in house facilities as well as the outsourcing tests separately.
- b. The bidder has to declare the facility at which they will outsource the samples, if required.
- c. The bidder should have a valid MoU with the Outsourcing lab for sending the samples to that particular lab

- d. Should be open to any number of visits by the HLL representatives for inspection/evaluation of quality of services.
- e. The bidder shall quote the overall discounts offered for the test given in Annexure 4.
- f. The test rates once agreed upon should not be revised during the period of the contract. The selected bidder has to sign an MoU with HLL which will include the final rate for Individual tests.
- g. The bidder has to submit their financial bid in the form of BOQ in CPP portal.
- h. Reports should be available online for 3 weeks. After 3 weeks the report shall be available in archives section for retrieval.
- i. The bidder needs to ensure that print out of the reports of the tests being performed by them can be taken in the letter head of HINDLABS.
- j. The successful bidder shall provide all collection materials for samples to be send to them. Collection material should be approved by HINDLABS.
- k. The outsourcing partner shall post a competent person wherever intimated irrespective of load by HLL for sample collection, sample dispatch, report dispatching and data entry activities.
- l. Bills for testing should be provided on a monthly basis with the actual rates and the TAT details need to be incorporated in the Invoices for individual samples. If invoices are being produced as per the above requirement, payment will be made within **60 days** from the receipt of the invoice.
- m. The samples shall be collected from the labs at least once daily depending upon our requirements. For emergencies the bidder need to collect the samples On-call basis.
- n. The bidder should not have been debarred or blacklisted by any Central / State Government Departments of India (The bidder has to submit a NON Conviction Certificate).
- o. In general, all the routine tests as per the Annexure-4 need to be reported within 4-6 hours from the time of collecting the sample. For example, the samples collected up to 2:00 PM need to be reported before 8:00 PM. This is applicable till the sample collection up to 6pm. The samples collected after 6:00 pm need to be reported within 8-12Hrs and the online report should reach to our lab.
- p. The successful bidder has to sign the agreement with HLL and in that the mutually agreed TAT for each tests need to be specifically mentioned
- q. During health camps conducted by HLL, the bidder need to provide sufficient manpower as desired by HLL.
- r. The samples even if outsourced, can be outsourced to only those labs with which the bidder has signed an MoU.
- s. If the Technical team of HLL is not satisfied with the results issued by the outsourcing Lab, HLL will send the samples for redoing the tests and to have second opinion. In such situations, if HLL found that the results send by the outsourcing partner is wrong then the outsourcing partner will be penalised and thus HLL will deduct an amount which is equivalent to **Four times** of the rate at which the test was performed at by the lab for HLL.
- t. 03 years of operations and successful supply reports / PO copy with corresponding Invoice to be submitted.
- u. Proof of supply to any reputed Lab / any reputed Hospital.

The tenderer shall submit the copy of the tender document and addenda thereto, if any, with each page should be signed and stamped to confirm the acceptance of the entire term & conditions of the tender.

1.2. A firm/bidder shall submit only one bid in the same bidding process. A Bidder (either as a firm or as an individual or as a partner of a firm) who submits or participates in more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.

## 2. COST OF BIDDING

2.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

2.2 Tender documents may be downloaded free of cost from the Government e-procurement portal (URL: <https://etenders.gov.in/eprocure/app>). However, tender document fees, as mentioned in the NIT, is required to be submitted along with the online bid.

## 3. GETTING INFORMATION FROM WEB PORTAL

3.1. All prospective bidders are expected to see all information regarding submission of bid for the Work published in the e tender website during the period from the date of publication of NIT for the Work and up to the last date and time for submission of bid. Non-observance of information published in the website shall not be entertained as a reason for any claim or dispute regarding a tender at any stage.

3.2. All bids shall be submitted online on the Government e-procurement portal only in the relevant envelope(s)/ cover(s), as per the type of tender. No manual submission of bids shall be entertained for the tenders published through Government e-procurement portal under any circumstances.

3.3. The Government e-procurement portal shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, the department shall not be responsible for any kind of such issues faced by bidder.

## 4. BIDDING DOCUMENTS

### 4.1. Content of Bidding Documents

The bidding documents shall consist of the following unless otherwise specified

- Notice Inviting Tender (NIT)
- General Instruction to the bidder
- Instructions to Bidders
- General and special Conditions of Contract
- Special Condition of contract
- Annexures to Bid
- Product List

4.2. The Bidder is required to login to the e-procurement portal and download the listed documents from the website as mentioned in NIT. He shall save it in his system and undertake the necessary preparatory work off-line and upload the completed bid at his convenience before the closing date and time of submission.

4.3. The bidder is expected to examine carefully all instructions, Conditions of Contract, Annexures, Terms, Product List in the Bid Document. Failure to comply with the requirements of Bid Document shall be at the Bidder's own risk.

## 5. CLARIFICATION OF BIDDING DOCUMENTS

5.1. A prospective bidder requiring any clarification of the bidding documents shall contact the office of the Tender Inviting Authority on any working day between 10 AM and 5 PM.

5.2. In case the clarification sought necessitates modification of the bid documents, being unavoidable, the Tender Inviting Authority may affect the required modification and publish them in the website through corrigendum.

## **6. AMENDMENT TO BIDDING DOCUMENTS**

6.1. Before the deadline for submission of bids, the Tender Inviting Authority may modify the bidding document by issuing addenda.

6.2. Any addendum thus issued shall be a part of the bidding documents which will be published in the e-tender website. The Tender Inviting Authority will not be responsible for the prospective bidders not viewing the website in time.

6.3. If the addendum thus published does involves major changes in the scope of work, the Tender Inviting Authority may at his own discretion, extend the deadline for submission of bids for a suitable period to enable prospective bidders to take reasonable time for bid preparation taking into account the addendum published.

## **7. PREPARATION OF BIDS**

### **a. Language of the Bid**

All documents relating to the bid shall be in the English language.

### **8.2. Documents to be submitted along with the Technical Bid**

8.2.1. The online bid submitted by the bidder shall comprise the following:

- I.Documentary proof for establishing the average annual turnover of having a minimum average annual turnover of Rs.50 Lakhs (Rupees Fifty Lakhs only) during the last three years i.e. 2022-2023, 2023-24 and 2024-2025(original/ provisional).
- II.Copy of Recent Non conviction certificate (self-certified)
- III.Power of Attorney in stamp paper (RS.200/-) duly notarized authorizing the signatory to sign the bids and transact business.
- IV.Authenticated copy of the Memorandum of Association/Articles of Association / Partnership deed etc and certificates of incorporation/ registration of the organization with details of Name, Address, Tel. No., Fax No., E-mail Address of firm and the M. Director / Partner / Proprietor
- V.Proof of supply to any reputed Lab / any reputed Hospital
- VI.Annexure 1 – Self Declaration
- VII.Annexure 2 – Bid Form
- VIII.Annexure 3 – Details of lab facility of the bidder
- IX.Annexure 4 – List of Tests
- X.Annexure 5 – Bidder Details
- XI.Annexure 6 - Indemnity Certificate
- XII.Annexure 7 - Performance Bank Guarantee Format
- XIII.Annexure 8 - Category Details of Organization - Category details of organization, in case of MSME / MSE, If the bidder is a MSME, it shall declare in the bid document the Udyog Aadhar Memorandum Number issued to it under the MSMED Act, 2006. If a MSME bidder do not furnish the UAM Number along with bid documents, such MSME unit will not be eligible for the benefits available under Public Procurement Policy for MSEs Order 2012."
- XIV.Annexure 9 - Check List
- XV.Annexure 10 – Compliance To Rule 144 (XI) of GFR 2017 (Self Declaration)
- XVI.Annexure 11 – Technical Compliance Sheet
- XVII.Annexure 12 - Make In India Preference (Self Declaration)
- XVIII.Annexure 13- PRE-CONTRACT INTEGRITY PACT
- XIX.Copy of PAN Card & GSTN details (Self Attested)

XX. Proof of experience of bidder as per clause number 1.1.17 (t) in Eligible Bidder in ITB – 03 years of operations and successful supply reports / PO copy with corresponding Invoice to be submitted.

Note: If any of the above document are not applicable for eligible bidders then they shall attach a "NOT APPLICABLE" "statement mentioning the justification for the same.

8.2.2. Bidders shall not make any addition, deletion or correction in any of the bid documents. If tampering of documents is noticed during tender evaluation, the bid will be rejected and the bidder will be blacklisted.

### **8.3. Bid Prices**

- 8.3.1. The Bidder shall bid as described in the Bill of Quantities.
- 8.3.2. The rates quoted by the Bidder shall include cost of all materials, freight charges, GST or any other tax etc. The rate quoted by the bidder shall be derived from the discount quoted against each of the tests list.
- 8.3.3. The rates and prices quoted by the bidder shall remain firm during the entire period of contract.

### **8.4. Currencies of Bid and Payment**

- 8.4.1. The currency of bid and payment shall be quoted by the bidder entirely in Indian Rupees. All payments shall be made in Indian Rupees only.

## **9. SUBMISSION OF BIDS**

The Bidder shall submit their bid online only through the Government eProcurement portal (URL: <https://etenders.gov.in/eprocure/app>) as per the procedure laid down for e-submission as detailed in the web site. For e tenders, the bidders shall download the tender documents including the Bill of Quantity (BoQ) file from the portal. The Bidder shall fill up the documents and submit the same online using their Digital Signature Certificate. On successful submission of bids, a system generated receipt can be downloaded by the bidder for future reference. Copies of all certificates and documents shall be uploaded while submitting the tender online.

- 9.1 The tender is invited in **2 Envelope system** from the registered and eligible firms at CPP Portal.
- 9.2 Pre-qualification Criteria for bidders: Following 2 envelopes shall be submitted online at CPP- portal by the bidder.

#### **a) Envelope – I (Technical bid):**

Technical Bid should contain dully filled, signed and scanned soft copy documents as mentioned in Instructions to Bid (ITB) - Documents to be submitted along with the Technical Bid - Section 8.2.1.

#### **b) Envelope – II (Financial Bid): The Financial e-Bid through CPP portal:**

1. The bidder has to submit their financial bid in the form of BOQ in CPP portal. Price bid has been given as a standard format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the file, open it and complete the colored (Unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the file is found to be modified by the bidder, the bid will be rejected.

Prices indicated on the Price Schedule shall be entered separately in the following manner:

- (i) The bidder shall quote the **flat discount percentage** (i.e., the percentage discount from the reference rates for all tests listed in Annexure 4) to be offered to HLL in the BOQ.
- (ii) The flat discount percentage offered shall be quoted in figure and words. In case of discrepancy between the figure and words, then the amount mentioned in words will prevail.
- (iii) The Tender Inviting Authority shall not be responsible for any failure, malfunction or breakdown of the electronic system while downloading or uploading the documents by the Bidder during the e-procurement process.
- (iv) Example for illustration purpose

If a flat discount of 10% is quoted for the tests, it shall apply uniformly to all items listed from Serial No. 1 to Serial No. 336 in Annexure 4.

The flat discount percentage quoted shall be the basis for evaluation. Please note that the same will be automatically reflected in the BOQ.

## **10. Deadline for Submission of the Bids**

10.1 Bid shall be received only online on or before the date and time as notified in NIT. The Tender Inviting Authority, in exceptional circumstances and at its own discretion, may extend the last date for submission of bids, in which case all rights and obligations previously subject to the original date will then be subject to the new date of submission. The Bidder will not be able to submit his bid after expiry of the date and time of submission of bid (server time).

### **10.2 Modification, Resubmission and Withdrawal of Bids**

- 10.2.1 Resubmission or modification of bid by the bidders for any number of times before the date and time of submission is allowed. Resubmission of bid shall require uploading of all documents including price bid afresh.
- 10.2.2 If the bidder fails to submit his modified bids within the pre-defined time of receipt, the system shall consider only the last bid submitted.
- 10.2.3 The Bidder can withdraw his/her bid before the date and time of receipt of the bid. The system shall not allow any withdrawal after the date and time of submission.

## **11. BID OPENING AND EVALUATION**

Bids shall be opened on the specified date & time, by the tender inviting authority or his authorized representative in the presence of bidders or their designated representatives who choose to attend.

### **11.1 Bid Opening Process**

11.1.1 Opening of bids shall be carried out in the same order as it is occurring in invitation of bids or as in order of receipt of bids in the portal. The bidders & guest users can view the summary of opening of bids from any system. Bidders are not required to be present during the bid opening at the opening location if they so desire.

**Envelope - I:** Envelope- I Opening date shall be as mentioned in NIT. The intimation regarding acceptance / rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

If any clarification is needed from bidder about the deficiency in his uploaded documents in Envelope- I, he will be asked to provide it through CPP portal. The bidder shall upload the requisite

clarification/documents within time specified by HLL Lifecare Limited, failing which tender will be liable for rejection.

**Envelope - II:** The technically qualified bidders, financial bids shall be opened as per Eligibility Criteria. (Depending on evaluation of Envelope I, the date shall be intimated through CPP Portal)

11.1.2. In the event of the specified date of bid opening being declared a holiday for HLL, the bids will be opened at the same time on the next working day.

## 11.2. Confidentiality

11.2.1. Information relating to the examination, clarification, evaluation, and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process until the award has been announced in favour of the successful bidder.

11.2.2. Any effort by a Bidder to influence the Purchaser during processing of bids, evaluation, bid comparison or award decisions shall be treated as Corrupt & Fraudulent Practices and may result in the rejection of the Bidders' bid.

## 11.3 Clarification of Bids

11.3.1. To assist in the examination, evaluation, and comparison of bids, the Tender Inviting Authority may ask the bidder for required clarification on the information submitted with the bid. The request for clarification and the response shall be in writing or by e-mail, but no change in the price or substance of the Bid shall be sought, offered, or permitted.

11.3.2. No Bidder shall contact the Tender Inviting Authority on any matter relating to the submitted bid from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Tender Inviting Authority, he shall do so in writing.

## 11.4. Examination of Bids, and Determination of Responsiveness

11.4.1. During the bid opening, the Tender Inviting Authority will determine for each Bid whether it meets the required eligibility as specified in the NIT; is accompanied by the required bid security, bid submission fee and the required documents and certificates.

11.4.2. A substantially responsive bid is one which conforms to all the terms, conditions, and requirements of the bidding documents, without material deviation or reservation.

A material deviation or reservation is one: -

- which affects in any substantial way the scope, quality, or performance of the Works;
- which limits in any substantial way, inconsistent with the bidding documents, the Purchaser's rights or the Bidder's obligations under the Contract;
- whose rectification would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids.

11.4.3. If a Bid is not substantially responsive, it may be rejected by the Tender Inviting Authority, and may not subsequently be made responsive by correction or withdrawal of the nonconforming material deviation or reservation.

11.4.4. Non submission of legible or required documents or evidences may render the bid non-responsive.

11.4.5. Bidder can witness the principal activities and view the documents/summary reports for that particular work by logging on to the portal with his DSC from anywhere.

11.4.6. Single tender shall not be opened in the first tender call.

## 11.5. Negotiation on Bids

The Tender Inviting Authority reserves the right to negotiate with the lowest evaluated responsive bidder.

## 12. BID VALIDITY

- 12.1 Bids shall remain valid for the period of **180 (One Hundred and Eighty)** days from the date of opening of the price bid as specified in the NIT. A bid valid for a shorter period shall be rejected by HLL as non-responsive.
- 12.2. In exceptional circumstances, prior to expiry of the original bid validity period, the Tendering Authority may request the bidders to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing or by email. A bidder may refuse the request without forfeiting its bid security. A bidder agreeing to the request will not be required or permitted to modify its bid, but will be required to extend the validity of its bid security for the period of the extension.

## 13. STATUTORY EXEMPTIONS:

13.1 Statutory exemptions as per relevant guidelines shall be applicable for MSE vendors. Preferences for Make in India products / services shall be applicable in line with Government order no: P45021/2/2017-PP (BE-II) dated 4<sup>th</sup> June 2020.

## 14. BID SECURITY (EMD)

EMD of Rs.10000 (Rupees Ten thousand only) is applicable to this Tender.

## 15. TENDER PROCESSING FEE

Tender Processing fee of Rs. 500 (Rs. Five hundred only) shall be applicable for this bid.

## 16. ALTERATIONS AND ADDITIONS

- 16.1 The bid shall contain no alterations or additions, except those to comply with instructions, or as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
- 16.2 The bidder shall not attach any conditions of his own to the Bid. The Bid price must be based on the tender documents. Any bidder who fails to comply with this clause will be disqualified.

## 17. INDEMNIFICATION CLAUSE

The Supplier shall indemnify and hold harmless the Purchaser from and against all claims, liability, loss damage or expense, including counsel fees arising from or by reason of any actual or claimed trade mark, patent or copy right infringement or any litigation based thereon with respect to any part of the items covered by the Contract, and such obligations shall survive acceptance of payment for the items.

## 18. SECURITY DEPOSIT

- 18.1. The EMD submitted by the successful bidder shall be converted to Security Deposit.
- 18.2. Failure of the successful Bidder to accept the notification of award within the time frame (15 days from the issue of Notice of award) shall constitute sufficient grounds for the annulment of the award and the purchaser may make the award to the next lowest evaluated bidder or call for new bids.

## **19. PERFORMANCE BANK GUARANTEE -**

Deleted

## **20. FORFEITURE OF SECURITY DEPOSIT**

If the successful bidder / Contractor fails to supply the ordered material at the rate finalized or execute the work and / or supplies only part quantity / partially execute the work or fails to comply with the terms and conditions of the purchase order / work order, then the performance security will be encashed.

## **21. PAYMENT TERMS**

### **21.1 No Advance payment shall be given.**

21.1.1 100% payment to be released within 60 days after receipt of the authorized test Reports at HLL Labs and the receipt of original invoices. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.

21.1.2 The amount shall be paid by HLL in Indian Rupees.

21.1.3 Acceptance of the payment terms without any qualification shall form part of the technical bid. In case the payment terms are not accepted, the bid is likely to be rejected.

21.1.4 HLL will make payment to supplier towards the GST amount only after the invoice is uploaded by supplier in GST outward return i.e. GSTR-1 and credit of GST is available (reflected in GSTR-2A) to HLL

## **22. DELIVERY TERMS**

All the test report shall be submitted to HLL Labs as per the TAT provided against each tests in the tender/ NOA/Contract.

## **23. DELAY IN DELIVERY OF GOODS/SERVICE**

23.1 Delivery of the Services/test Reports shall be made by the service provider in accordance with the time schedule in line with the turnaround time prescribed in ITB and will also be mentioned by the Purchaser in the Notice of award/ Letter of Indent / Purchase order. If there is a delay in submitting the test report by the service provider, then the purchaser has the right to levy penalty as described below:

<b>TAT Deviation</b>	<b>Penalty</b>
More than 1 Hour from assigned TAT	20% of the test rate
Above 1 Hour to 4 Hours	40% of the test rate
Above 4 Hours to 6 Hours	50% of the test rate

Above 6 Hours to 12 Hours	80% of the test rate
Above 12 Hours	100% of the test rate

The selected outsource partner has to issue the test report at any circumstances once they have accepted the samples from HLL labs. The NON issue of lab reports once they have accepted the sample can lead to a penalty of 100% of the test cost (invoice value) and HLL shall have the right to encash the Performance guarantee submitted by the selected outsourcing partner.

23.2 If L1 defaults (fails to deliver services on time) then the purchaser reserves the right to purchase the Services from L2 or higher bidder or from market at the risk and cost of the L1 Bidder and if the service cost happens at a price higher than the finalised rates, the purchaser shall have the right to claim the difference upon whom the work order was originally placed and selected bidder will be under obligation to pay the same. The purchaser has the right to forfeit the performance security in the event of default. In addition the purchaser is entitled to recover the business loss suffered by the purchaser consequent to default for submission of the test report.

## 24. TAXES AND DUTIES

Income Tax and Other Taxes as applicable at the time of execution of services or any other government-imposed liabilities would be deducted from each bill submitted by the bidder

## 25. INSPECTION AND TESTS

25.1 The purchaser reserves the right for conducting service quality inspection by its own personnel or reputed third parties at any point of time during the period of contract.

## 26. INDEMNITY:

The Bidder shall indemnify, defend and hold harmless Government of India and HLL, its Affiliates, officers, directors, employees, agents, and their respective successors and assigns, from and against any and all loss, damage, claim, injury, cost or expenses (including without limitation reasonable attorney's fees), incurred in connection with third Party claims of any kind that arise out of or are attributable to (i) Manufacturer's/Bidders breach of any of its warranties, representations, covenants or obligations set forth herein or (ii) the negligent act or omission of the Manufacturer /Bidders.(iii) any product liability claim arising from the gross negligence or bad faith of, or intentional misconduct or intentional breach of this Contract by bidder or its affiliate. The Bidder has to submit the indemnity certificate duly signed and sealed in the format provided in Annexure 7

## 27. PARALLEL RATE CONTRACTS:

HLL reserves the right to enter into the rate contract / Service Contracts/ parallel rate contracts with one or more parties or to place adhoc contracts simultaneously or at any time during the currency of contract, with one or more suppliers.

The purchaser also reserves the rights (1) to enter into parallel Price Agreement(s)/Contract(s) simultaneously or at any time during the period of the Price Agreement/Rate Contract with one or more bidder(s) as he/they think fit and (2) to place adhoc contract or contracts simultaneously or at any time during the period of this Rate contract with one or more supplier(s) / bidder(s) for such quantity of such item or items as the purchaser (whose decision shall be final) may determine.

## 28. IN CASE OF DEFAULT

The purchaser is not bound to accept the L1 offer only and circumstances warranting where L1 shows its disinterest, L2 offer may be considered for acceptance.

## 29. RISK PURCHASE

If L1 or any other parties' defaults (fails to deliver goods on time) then the purchaser reserves the right to purchase the goods from L2 or higher bidder or from market at the risk and cost of L1 supplier and if the purchase happens at a price higher than the ordered rates, the purchaser shall have the right to claim the difference upon whom order was originally placed and L1 supplier will be under obligation to pay the same. In addition, the purchaser is entitled to recover the business loss suffered by the purchaser consequent to default for supplying the product/service.

## 30. FORCE MAJEURE

- 30.1 For purposes of this Clause "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 30.2 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing within Seven days from the date of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

## 31. GOODS REPLACEMENT:

If goods/ blood collection/ sample collection materials are found to be defective during the sample testing by HLL or Quality related market complaint, on arrival of the material at HLL Centres/Depot/Labs, supplier must replace the quantity free of cost with fresh batch upon demand by HLL. If HLL authorities find that the manpower deputed by the service provider is not delivering quality works then HLL will ask the service provider to arrange a replacement for such personnel. The selected service provider shall arrange separate manpower with the required qualification and experience as suggested by HLL.

## 32. CLARIFICATIONS ON BIDS

During the bid evaluation, HLL may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered, or permitted

## 33. CONTACTING HLL

- a) From the time of bid opening to the time of Contract award, if any Bidder wishes to contact HLL on any matter related to the bid, he shall do so in writing.
- b) If a Bidder tries to influence HLL directly or otherwise, interfere in the bid evaluation process and the Contract award decision, his bid will be rejected.

## 34. HLL'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

HLL reserves the right to accept or reject any bid or to annul the bidding process and reject all  
HLL/CHO/PSD/HCS/2025-26/TENDER 20

bids at any time prior to Contract award, without assigning any reason thereof. The purchaser does not bind itself to accept the lowest or any bid and reserves the right to reject any or all bids at any point of time prior to the issuance of the Notice of award/Letter of intent/Purchase order without reason whatsoever.

The purchaser reserves the right to resort to retendering without providing any reasons whatsoever. The purchaser shall not incur any liability on account of such rejection.

The purchaser reserves the right to modify any terms, conditions or specifications for submission of offer and to obtain revised bids from the bidders due to such changes, if any.

Canvassing of any kind will be a disqualification and the purchaser may decide to cancel the bidder from its empanelment.

The purchaser reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the purchaser's action.

### **35. RECALL**

The products/goods must be recalled by the bidder at the manufacturers/ bidder/ suppliers cost if rejected by HLL/ purchaser or end user because of the problems with product/service quality.

### **36. SETTLEMENT OF DISPUTES**

Arbitration shall not be a means of settlement of any dispute or claim arising out of the contract relating to the work. Any disputes or difference arising between the parties with respect to the performance of any part of this agreement or anything connected therewith, etc shall as far as possible be mutually settled by the process of dialog and negotiation. Any disputes or differences or questions or claims arising under or relating to a concerning or touching this agreement shall be referred for arbitration in accordance with the provisions of the Arbitration and Conciliation Act 1996.

The arbitration proceedings shall be held at Thiruvananthapuram. The award passed by the arbitrator shall be final and binding on the parties hereto. The conduct of such arbitration shall be in English. Subject to arbitration, the Courts at Thiruvananthapuram alone shall have jurisdiction in respect of settlement of any matter arising out or in connection with the contract.

### **37. MAJOR RESPONSIBILITIES OF BIDDER**

- a. The Service provider has to offer services as per the quality standards mentioned in the Notification of award/ Letter of Indent/ Purchase order. Services made shall be in strict conformance with the stipulations of tender specification and the respective Notification of award/ Letter of Indent/ Purchase orders.
- b. The Supplier shall comply with all laws in force in India. The laws will include all national, provincial, municipal, or other laws that affect the performance of the Contract and are binding upon the bidder. The Bidders shall indemnify and hold harmless HLL from and against any and all liabilities, damages, claims, fines, penalties, and expenses of whatever nature arising or resulting from the violation of such laws by the bidder or its personnel except that caused by HLL.
- c. The bidder should furnish the details of the **escalation matrix** with telephone numbers and emails.

### **38. GOVERNING LANGUAGE**

The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

### **39. AWARD CRITERIA**

The Purchaser will award the contract to the successful bidder for a period of 2 years from the date of signing of contract (and shall be extendable for a period of 1 year on mutually agreed basis) whose bid has been determined to be substantially responsive and has been determined as the lowest rate offered and provided further that the bidder is determined to be qualified to perform the contract satisfactorily.

### **40. NOTIFICATION OF AWARD**

After completion of evaluation of tender, HLL will notify the successful Bidder. The notification of award/ Letter of Intent/ Purchase order will constitute the formation of the Contract. The bidder shall give acceptance of the Notification of award/Letter of Intent/ Purchase order within 5 days from the date of issue by sending the signed copy of the same failing which, the purchaser shall have the right to cancel the Notification of award/Letter of Intent/ Purchase order. The conditions mentioned in the Notification of award/Letter of Intent/ Purchase order will be mutually binding for both the parties and the bidder and the purchaser shall abide by the same.

### **41. TERMINATION**

HLL reserve right to terminate/ cancel the Notification of award/ Letter of Intent/ Purchase order at any time for any reason without any liability on HLL.

### **42. AGREEMENT:**

- a. All bidders who are selected for individual clusters will have to execute an agreement on non- judicial stamp paper of Rs.200/- (stamp duty to be paid by tenderer) with HLL. The form of Agreement is enclosed in tender document. The bidder shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons what so ever. All notices or communications relating to arising out of this agreement or any of the terms thereof shall be considered duly served on or given to the bidder if delivered to him or left at the premises, places of business or abode.
- b. If the successful tenderer fails to execute the agreement or withdraws the tender after intimation of the acceptance of the tender has been sent or owing to any other reasons, the tenderer is unable to undertake the contract, the contract will be cancelled. Such tenderer(s) will also be liable for all damages sustained by the Tender Inviting Authority / Ordering Authority by reasons of breach of tender conditions. Such damages shall be assessed by the Tender Inviting Authority, HLL Lifecare Limited whose decision shall be final. HLL may decide to black list such defaulting bidders and also may encash the performance security.

### **43. FALL CLAUSE**

The BIDDER undertakes that it has not provide similar services or subsystems at a price/ charge lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found any stage that similar services or sub systems was provided by the BIDDER to any to the Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time will

be applicable to the present case and the difference in the cost would be refunded by the BIDDER to HLL, if the contract has already been concluded.

#### 44. MRP PRINTING

NOT applicable for this tender

#### 45. CORRUPT OR FRAUDULENT PRACTICES

45.1 The purchaser requires that the bidders, suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

Sl. No.	Term	Meaning
(a)	Corrupt practice	The offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.
(b)	Fraudulent practice	A misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract.
(c)	Collusive practice	Means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive levels.
(d)	Coercive practice	Means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

#### 46. FLEXIBILITY OF PRICES

The purchaser has option to re-negotiate with rate contract holder to bring down the rate contract prices whenever market fluctuations affect the prices abnormally.

#### 47. LICENSE AND PERMITS

The Supplier shall acquire in its name all permits, approvals, and/or licenses from all local, state, or national government authorities or public service undertakings that are necessary for the performance of the Contract.

The Supplier shall comply with all laws in force in India. The laws will include all national, provincial, municipal, or other laws that affect the performance of the Contract and are binding upon the Supplier. The Supplier shall indemnify and hold harmless Purchaser from and against any and all liabilities, damages, claims, fines, penalties, and expenses of whatever nature arising or resulting from the violation of such laws by the Supplier or its personnel.

#### 47. INTEGRITY PACT

Pre-Contract Integrity Pact and Independent External Monitor

The Integrity pact annexed shall be part and parcel of this document, and has to be signed by bidder(s) at the pre-tendering stage itself, as a pre bid obligation and should be submitted along with the financial and technical bids. All the bidders are bound to comply with the Integrity Pact clauses. Bids submitted without signing Integrity Pact will be ab initio rejected

without assigning any reason.

The Integrity pact annexed shall be part and parcel of this document, and has to be signed by bidder(s) at the pre-tendering stage itself, as a pre-bid obligation and should be submitted along with the financial and technical bids. All the bidders are bound to comply with the Integrity Pact clauses. Bids submitted without signing Integrity Pact will be ab initio rejected without assigning any reason.

The email id of the Independent External Monitor for HLL is given below.

Email id: [iemhll@lifecarehll.com](mailto:iemhll@lifecarehll.com)

#### **48. RESTRICTIONS UNDER RULE 144 (XI) OF GFR 2017 FOR BIDDERS FROM A COUNTRY SHARING LAND BORDER WITH INDIA.**

Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with Competent Authority, as per order no F.No.6/18/2019-PPD dated 23-July-2020 (Rule 144 (xi) of GFR) inclusive of the latest amendments issued by Ministry of Finance, GOI at Appendix of this bidding document. The bidder must comply with all provisions mentioned in this order. A self-declaration (as per format provided in **Annexure 12**) with respect to this order must be submitted.

#### **49. PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSE's)**

Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. However, the preferences with respect to MSME shall not be applicable who are only involved the trading of the product under the scope of this tender.

#### **50. PROVISIONS OF PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER 2017**

Statutory exemptions as per relevant guidelines shall be applicable for MSE vendors. Preferences for Make in India products / services shall be applicable in line with Government Order No.P-45021/12/2017PP (BE-II), 2017 (published by Department for Promotion of Industry and Internal Trade) inclusive of the latest amendments. Self-declaration to be submitted to claim MAKE IN INDIA preference as per **Annexure 14**.

#### **51. SPLITTING OF ORDER**

In case of critical/vital/safety/security nature of the item, large quantity under procurement, urgent delivery requirements and inadequate vendor capacity, HLL reserves the right to split the contract quantity between the bidders. The splitting ratio shall be at the discretion of HLL. The lowest rate accepted would be counter offered to the L2 party. On acceptance of the counter offer, the order will be placed on L2 for the respective percentage. In case of non-acceptance of the counter offer by the L2 party, a similar offer shall be made to L3 and L4, and so on.

#### **52. Labelling-Deleted**

53. The Purchaser will reject the proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

## **GENERAL CONDITIONS OF CONTRACT (GCC)**

### **1. DEFINITIONS**

1.1 In this contract the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- (c) "The Goods" means all the products, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract;
- (d) "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and other incidental services, covered under the contract;
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Purchaser" means the Organization purchasing the Goods, as named in SCC;
- (h) "The Supplier" means the individual or firm supplying the Goods under this Contract;
- (i) "Day" means calendar day.
- (j) "Delivery period" means the period applicable upto completion of supply of goods by the supplier at the required site mentioned in Notification of award/ Letter of Indent/ Purchase order and accepted by the Purchaser.

### **2. APPLICATION**

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.

### **3. STANDARDS**

3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

### **4. USE OF CONTRACT DOCUMENTS AND INFORMATION**

- 4.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 4.2 The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information enumerated in GCC Clause 4.1 except for purposes of performing the Contract.
- 4.3 Any document, other than the Contract itself, enumerated in GCC clause 4.1 shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the supplier's performance under the Contract if so required by the Purchaser.

### **5. SUBCONTRACTS**

The supplier shall notify the Purchaser in writing of all subcontracts awarded under the contract if not already specified in his bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the contract.

## 6. CONTRACT AMENDMENTS

6.1 Subject to GCC Clauses, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

## 7. PATENT RIGHTS

- 7.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof in India.
- 7.2 Any product related cases shall be handled and connected expenses therewith shall be borne by the Supplier only.

## 8. INSURANCE

For delivery of goods at site, the insurance shall be obtained by the Supplier in an amount equal to 110% of the value of the goods from "Warehouse to Warehouse" (Final destinations) on "All Risks" basis including War Risks and Strike. The bidder shall be responsible for the safety, Insurance, vaccination and all other matters with regards to the personnel involved in the sample transportation, testing and other works entrusted by the bidder.

## 9. CHANGE ORDERS

- 9.1 The Purchaser may at any time by written order given to the Supplier, make changes within the general scope of the Contract in any one or more of the following:
  - (a) the method of shipping or packing
  - (b) the place of delivery; or
  - (c) the services to be provided by the Supplier.

## 10. ASSIGNMENT

- 10.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the Purchaser's prior written consent.

## 11. TERMINATION BY DEFAULT

- 11.1 The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the Contract in whole or part;
  - (a) if the Supplier fails to deliver any or all of the goods within the time period(s) specified in the Contract, or within any extension thereof granted by the Purchaser, or
  - (b) If the Supplier fails to perform any other obligation(s) under the contract.
- 11.2 In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods. However, the Supplier shall continue the performance of the Contract till such time.

## 12. TERMINATION FOR INSOLVENCY

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

## 13. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India.

#### **14. NOTICES**

- 14.1 Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by cable, telex or facsimile and confirmed in writing to the other Party's address specified in Special Conditions of Contract.
- 14.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

#### **15. TAXES AND DUTIES**

Supplier shall be entirely responsible for all taxes, duties, license fees, octree etc., incurred until delivery of the contracted Goods to the Purchaser.

#### **16. PACKING**

The Supplier shall provide such packing of the samples and sample collection materials and other consumables as is required to prevent their damage or deterioration during transit to their final destination as indicated in the quality standards/approved norms as per NABL. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination and the absence of heavy handling facilities at all points in transit. Packing shall adhere to conditions stipulated in Technical specification.

The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, if any, specified in SCC and in any subsequent instructions ordered by the Purchaser

#### **17. DELIVERY AND DOCUMENTS**

Delivery of the Goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in the Letter of Intent / Notification of Award / Purchase order. The details of dispatching and/or other documents to be furnished by the Supplier are specified in SCC, if any.

#### **18. RESTRICTIONS UNDER RULE 144 (XI) OF GFR 2017 FOR BIDDERS FROM A COUNTRY SHARING LAND BORDER WITH INDIA**

Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with Competent Authority, as per order no F.No.6/18/2019-PPD dated 23-July-2020 (Rule 144 (xi) of GFR) inclusive of the latest amendments issued by Ministry of Finance, GOI at Appendix of this bidding document. The bidder must comply with all provisions mentioned in this order. A self-declaration (as per format provided in Annexure 12) with respect to this order must be submitted.

#### **19. Pre-Contract Integrity Pact and Independent External Monitor**

The Integrity pact annexed shall be part and parcel of this document, and has to be signed by bidder(s) at the pre-tendering stage itself, as a pre bid obligation and should be submitted along with the financial and technical bids. All the bidders are bound to comply with the Integrity Pact clauses. Bids submitted without signing Integrity Pact will be ab initio rejected without assigning any reason.

The Integrity pact annexed (Annexure 10) shall be part and parcel of this document, and has to be signed by bidder(s) at the pre-tendering stage itself, as a pre-bid obligation and should be submitted along with the financial and technical bids. All the bidders are bound to comply with the Integrity Pact clauses. Bids submitted without signing Integrity Pact will be ab initio rejected without assigning any reason.

The email id of the Independent External Monitor for HLL is given below.

Email id: iemhll@lifecarehll.com

## **20. PROVISIONS OF PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER 2017**

Statutory exemptions as per relevant guidelines shall be applicable for MSE vendors. Preferences for Make in India products / services shall be applicable in line with Government Order No.P-45021/12/2017PP (BE-II), 2017 (published by Department for Promotion of Industry and Internal Trade) inclusive of the latest amendments. Self-declaration to be submitted to claim MAKE IN INDIA preference as per Annexure 14.

### **Special Conditions of Contract (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below.

These Special Conditions will modify/substitute/supplement the corresponding (GCC) clauses. Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

**There are no special conditions or contract for this tender and all other conditions mentioned in other sections stands valid.**

**Annexure-01**

**SELF - DECLARATION**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

To,  
Vice President (PS) & Group Head (HCS)  
HLL Lifecare Limited Corporate & Regd Office,  
HLL Bhavan, Poojappura, Thiruvananthapuram-695012  
Kerala, India Tel: 0471- 2354949, 2775573  
Website – [www.lifecarehll.com](http://www.lifecarehll.com)

Dear Sir,

We certify that we have not been de-registered or debarred or blacklisted or banned / suspended for business for any product or constituent of the product we have quoted, by State Government or Government of India, till the due date of submission of BID as specified in the subject BID. If we, at a later date, are found guilty of suppressing facts in this regard, such act on our part shall be considered a fraudulent practice in accordance with the Instructions to Bidders and the Purchaser shall be entitled to reject our BID and forfeit the BID Security for the product quoted, submitted by us against this Tender.

We have also noted that after submission of BID and before award contract, if we are deregistered or debarred or blacklisted by State Government or Government of India / our BID will be considered as Non-responsive.

We hereby declare that the facts furnished for the purpose of this tender are correct and true to the best of our knowledge. We are well aware that any discrepancy in the same makes us liable for disqualification / debarment / appropriate action by the tenderer.

Date:

Signature:

Place:

Name:

Designation:

Seal:

**Annexure-02**

**BID FORM**

Ref:

Date:

To,  
Vice President (PS) & Group Head (HCS)  
HLL Lifecare Limited Corporate & Regd Office,  
HLL Bhavan, Poojappura, Thiruvananthapuram-695012  
Kerala, India Tel: 0471- 2354949, 2775573  
Website – [www.lifecarehll.com](http://www.lifecarehll.com)

Dear Sir,

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

Having examined the Bidding Documents, including Addenda Nos. [insert numbers], the receipt of which is hereby acknowledged, we, the undersigned, offer our services in full conformity with the Bidding Documents for the total amount against the Product as indicated in the price Schedule.

We undertake that in case our bid is accepted, we shall:

Commence work and shall make all reasonable endeavor to achieve contract acceptance.

We agree to abide by this bid, which, in accordance with consists of this letter, the Price Schedule, letter of authorization, documents establishing conformity, and Attachments through [specify: the number of attachments] to this Bid Form, up to 12 months from the date of opening of financial bids and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

We declare that the above quoted price for product is firm and shall not be subject to any variation for the entire period of the assignment. We further declare that the above quoted prices include all taxes as on the date of bid submission, duties and levies payable by us under aforesaid assignment.

We declare that discount offered is for diagnostic tests to be done for HLL Labs in the selected clusters .

The costs of withdrawals of these deviations / exclusions are enclosed with the Price Schedule. In case a formal final Contract is not prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

We, the Bidder shall indemnify, defend and hold harmless Government of India, Holist Affiliates, officers, directors, employees, agents, and their respective successors and assigns, from and against any and all loss, damage, claim, injury, cost or expenses (including without limitation reasonable attorney's fees), incurred in connection with third Party claims of any kind that arise out of or are attributable to (i) Manufacturer's/Bidders breach of any of its warranties, representations, covenants or obligations set forth herein or (ii) the negligent act or omission of the Manufacturer/Bidders. (iii) any product liability claim arising from the gross negligence or bad faith of, or intentional misconduct or intentional breach of this Contract by bidder or any affiliate.

We agree to all terms and conditions of the Bid Document and subsequent amendments.

Dated this [insert: number] day of [insert: month], [insert: year].

Signature.....

Name.....

Full Address with contact person Name, Phone number and Email

Designation and Common Seal...

**Annexure-03**

**DETAILS OF LAB FACILITY OF THE BIDDER**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

To,  
 Vice President (PS) & Group Head (HCS)  
 HLL Lifecare Limited Corporate & Regd Office,  
 HLL Bhavan, Poojappura, Thiruvananthapuram-695012  
 Kerala, India Tel: 0471- 2354949, 2775573  
 Website – [www.lifecarehll.com](http://www.lifecarehll.com)

Dear Sir,

The following are the details of the Diagnostic Labs where testing will be done:

**DETAILS OF MAIN LAB**

ADDRESS OF LAB	CONTACT NUMBER & CONTACT PERSON	certification number and validity date

Signature\_\_\_\_\_  
 Name\_\_\_\_\_  
 Designation and Common Seal  
 Station\_\_\_\_\_  
 Date\_\_\_\_\_

**Annexure-04**

**LIST OF TEST**

<b>S.NO.</b>	<b>Test code</b>	<b>Test name</b>	<b>Base Rate</b>	<b>TAT</b>
1	LB001	Urine Routine- pH, Specific Gravity, Sugar, Protein and Microscopy	61.00	3D
2	LB002	Urine Microalbumin	149.00	3D
3	LB003	Stool Routine and Microscopy	49.00	3D
4	LB004	Stool for Occult Blood	61.00	3D
5	LB005	Post Coital Smear Examination	245.00	3D
6	LB006	Semen Analysis (Automated/Manual)	153.00	3D
7	LB007	Haemoglobin (Hb)	31.00	3D
8	LB008	Total Leucocytic Count (TLC)	31.00	3D
9	LB009	Differential Leucocytic Count (DLC)	61.00	3D
10	LB010	Erythrocyte Sedimentation Rate (ESR)	61.00	3D
11	LB011	Total Red Cell count with MCV,MCH,MCHC,DRW	31.00	3D
12	LB012	Complete Haemogram/CBC, Hb, RBC Count and Indices, TLC, DLC, Platelet, ESR, Peripheral Smear Examination)	184.00	3D
13	LB013	Platelet Count	61.00	3D
14	LB014	Reticulocyte Count	61.00	3D
15	LB015	Absolute Eosinophil Count (AEC)	61.00	3D
16	LB016	Packed Cell Volume (PCV)	31.00	3D
17	LB017	Peripheral Smear Examination	61.00	3D
18	LB018	Smear for Malaria/Filaria Parasite	61.00	3D
19	LB019	Bleeding Time	31.00	3D
20	LB020	Clotting Time	31.00	3D
21	LB021	Osmotic Fragility Test	184.00	3D
22	LB022	Bone Marrow Smear Examination	214.00	3D
23	LB023	Bone Marrow Smear Examination with Iron Stain	490.00	7D
24	LB024	Bone Marrow Smear Examination and Cytochemistry	7,344.00	15D
25	LB025	Activated partial Thromboplastin Time (APTT)	177.00	3D
26	LB026	Rapid Test for Malaria (Card Test)/QBC Malaria Test	61.00	3D
27	LB027	Bleeding Disorder Panel- PT, APTT, Thrombin Time Fibrinogen, D-Dimer/ Fibrinogen Degradation Products (FDP)	490.00	7D
28	LB028	Factor Assays-Factor VIII	918.00	10D
29	LB029	Factor Assays-Factor IX	918.00	10D
30	LB030	Platelet Function Tests	774.00	7D
31	LB031	Tests for Hypercoagulable States- Protein C, Protein S, Antithrombin	2,068.00	15D
32	LB032	Tests for Lupus Anticoagulant	796.00	7D
33	LB033	Tests for Antiphospholipid Antibody IgG, IgM (for Cardiolipin and B2 Glycoprotein 1)	612.00	7D

34	LB034	Thalassemia Studies (Red Cell Indices and Hb HPLC)	612.00	7D
35	LB035	Tests for Sickling / Hb HPLC)	612.00	7D
36	LB036	Blood Group & Rh Type	55.00	3D
37	LB037	Cross Match	122.00	3D
38	LB038	Coomb's Test - Direct	122.00	3D
39	LB039	Coomb's Test - Indirect	153.00	3D
40	LB040	3 Cell Panel- Antibody Screening for Pregnant Female	643.00	7D
41	LB041	11 Cells Panel for Antibody Identification	1,399.00	10D
42	LB042	Hepatitis B Surface Antigen (HBsAg)	184.00	3D
43	LB043	Hepatitis C Virus (HCV)	306.00	3D
44	LB044	Human Immunodeficiency Virus- HIV I and II	236.00	3D
45	LB045	Venereal Disease Research Laboratory Test (VDRL)	61.00	3D
46	LB046	Rh Antibody Titre	184.00	3D
47	LB047	Platelet Concentrate Test	612.00	7D
48	LB048	Routine - H & E	334.00	3D
49	LB049	Special Stain	122.00	3D
50	LB050	Histopathology Examination (HPE) - Frozen Section	918.00	10D
51	LB051	Histopathology Examination (HPE) - Paraffin Section	306.00	3D
52	LB052	Pap Smear	245.00	3D
53	LB053	Body Fluid for Malignant cells	214.00	3D
54	LB054	Paroxysmal Nocturnal Haemoglobinuria (PNH) Panel- CD55, CD59	918.00	10D
55	LB055	Blood Glucose Random / Blood Glucose Fasting /Blood Glucose PP	24.00	3D
56	LB056	24 Hrs Urine for Proteins, Sodium, Creatinine	184.00	3D
57	LB057	Blood Urea Nitrogen (BUN) / Urea	61.00	3D
58	LB058	Serum Creatinine	61.00	3D
59	LB059	Urine Bile Pigment and Salt	43.00	3D
60	LB060	Urine Urobilinogen	43.00	3D
61	LB061	Urine Ketones	43.00	3D
62	LB062	Urine Occult Blood	43.00	3D
63	LB063	Urine Total Proteins	43.00	3D
64	LB064	Rheumatoid Factor / Rh Factor Test	459.00	7D
65	LB065	Bence Jones Protein	61.00	3D
66	LB066	Serum Uric Acid	92.00	3D
67	LB067	Serum Bilirubin total & direct	92.00	3D
68	LB068	Serum Iron	153.00	3D
69	LB069	C-Reactive Protein (CRP)	153.00	3D
70	LB070	C-Reactive Protein (CRP) Quantitative	184.00	3D
71	LB071	Body Fluid (CSF/Ascitic Fluid etc.)Sugar, Protein etc.	184.00	3D
72	LB072	Albumin	31.00	3D
73	LB073	Creatinine Clearance	122.00	3D
74	LB074	Serum Cholesterol	92.00	3D

75	LB075	Total Iron Binding Capacity (TIBC)	184.00	3D
76	LB076	Glucose (Fasting & PP)	49.00	3D
77	LB077	Serum Calcium –Total	92.00	3D
78	LB078	Serum Calcium – Ionic	367.00	7D
79	LB079	Serum Phosphorus	92.00	3D
80	LB080	Total Protein Albumin/Globulin Ratio (A/G Ratio)	43.00	3D
81	LB081	Immunoglobulin G (IgG)	245.00	3D
82	LB082	Immunoglobulin M(IgM)	245.00	3D
83	LB083	Immunoglobulin A(IgA)	245.00	3D
84	LB084	Antinuclear Antibody (ANA)	401.00	7D
85	LB085	Anti-double stranded DNA (anti-dsDNA)	490.00	7D
86	LB086	Serum Glutamic Pyruvic Transaminase (SGPT) / Alanine Aminotransferase (ALT)	61.00	3D
87	LB087	Serum Glutamic Oxaloacetic Transaminase (SGOT) /Aspartate Aminotransferase (AST)	61.00	3D
88	LB088	Serum Amylase	184.00	3D
89	LB089	Serum Lipase	245.00	3D
90	LB090	Serum Lactate	306.00	3D
91	LB091	Serum Magnesium	184.00	3D
92	LB092	Serum Sodium	74.00	3D
93	LB093	Serum Potassium	74.00	3D
94	LB094	Chloride	92.00	3D
95	LB095	Serum Bicarbonate	122.00	3D
96	LB096	Serum Ammonia	410.00	Same Day
97	LB097	Anaemia Profile (Hb, Serum Iron, TIBC, Ferritin, Transferrin Saturation, Stool Occult Blood, CBC, Reticulocyte Count)	808.00	7D
98	LB098	Serum Testosterone	245.00	3D
99	LB099	Imprint Smear from Endoscopy	612.00	7D
100	LB100	Triglycerides	92.00	3D
101	LB101	Glucose Tolerance Test (GTT)	184.00	3D
102	LB102	Triple Marker Test (AFP,HCG,UE3)	918.00	10D
103	LB103	Creatine Phosphokinase (CPK)/Creatine Kinase (CK)	140.00	3D
104	LB104	Foetal Haemoglobin (HbF)	306.00	3D
105	LB105	Prothrombin Time (PT)/ International normalized ratio (INR)	153.00	3D
106	LB106	Lactate dehydrogenase (LDH)	135.00	3D
107	LB107	Alkaline Phosphatase	92.00	3D
108	LB108	Acid Phosphatase	92.00	3D
109	LB109	CPK MB/CK MB	221.00	3D
110	LB110	CK MB Mass/CPK MB Mass	221.00	3D
111	LB111	Troponin I	428.00	Same Day

112	LB112	Troponin T	428.00	Same Day
113	LB113	Glucose-6-Phosphate Dehydrogenase (G6PD)	184.00	3D
114	LB114	Lithium	214.00	3D
115	LB115	Dilantin (Phenytoin)	367.00	7D
116	LB116	Carbamazepine.	428.00	7D
117	LB117	Cyclosporine	1,530.00	10D
118	LB118	Valproic acid.	367.00	7D
119	LB119	Blood gas analysis / Arterial Blood Gas (ABG)	343.00	3D
120	LB120	Blood gas analysis / Arterial Blood Gas (ABG) with electrolytes	490.00	7D
121	LB121	Urine Pregnancy Test(UPT)	61.00	3D
122	LB122	Glycosylated Haemoglobin (HbA1c)	184.00	3D
123	LB123	Kidney Function Test (KFT)- (Sr.Creatinine,Blood Urea,BUN,Sr.Uric Acid,Sr.Sodium,Sr.Potassium,Urine R/E)	306.00	3D
124	LB124	Liver Function Test (LFT)	306.00	3D
125	LB125	Lipid Profile (Total cholesterol ,Triglycerides, LDL, HDL,VLDL)	300.00	3D
126	LB126	Serum Ferritin	214.00	3D
127	LB127	Vitamin B12 Assay.	367.00	5D
128	LB128	Folic Acid Assay.	398.00	7D
129	LB129	Extended Lipid Profile. (Total cholesterol, LDL,HDL, Triglycerides Apo A1,Apo B,Lp (a)	612.00	7D
130	LB130	Apolipoprotein A1 (ApoA1)	245.00	3D
131	LB131	Apolipoprotein B (Apo B)	245.00	3D
132	LB132	Lipoprotein A / Lp A	245.00	3D
133	LB133	CD 3,4 and 8 Counts	759.00	7D
134	LB134	CD 3,4 and 8 Percentage	924.00	10D
135	LB135	Low Density Lipoprotein (LDL)	92.00	3D
136	LB136	Homocysteine	398.00	7D
137	LB137	Serum Electrophoresis	428.00	7D
138	LB138	Fibrinogen	306.00	3D
139	LB139	Gamma-Glutamyl Transpeptidase (GGTP)	92.00	3D
140	LB140	Fructosamine	306.00	3D
141	LB141	Beta 2 microglobulin (B2M) / $\beta$ 2 microglobulin	367.00	7D
142	LB142	Prostate Specific Antigen (PSA)- Total	291.00	3D
143	LB143	Prostate-Specific Antigen (PSA) - Free	490.00	7D
144	LB144	Alpha Fetoprotein (AFP)	337.00	3D
145	LB145	Human Chorionic Gonadotropin (HCG)/ Beta HCG	275.00	3D
146	LB146	Cancer Antigen 125 (CA 125)	490.00	7D
147	LB147	Cancer Antigen 19.9 (CA 19.9)	490.00	7D
148	LB148	Cancer Antigen 15.3 (CA 15.3)	490.00	7D
149	LB149	Vanillylmandelic Acid (VMA)	979.00	10D

150	LB150	Calcitonin	734.00	7D
151	LB151	Carcinoembryonic Antigen (CEA)	367.00	7D
152	LB152	Direct Immunofluorescence (Skin and Kidney Disease etc)	734.00	7D
153	LB153	Indirect (anti ds DNA Anti Smith ANCA)	734.00	7D
154	LB154	Calcidiol / 25-hydroxycholecalciferol / Vitamin D3 assay (Vit D3)	612.00	7D
155	LB155	Serum Protein electrophoresis with immunofixation electrophoresis (IFE)	428.00	7D
156	LB156	Anti-Cyclic Citrullinated Peptide (Anti CCP)	551.00	7D
157	LB157	Anti-tissue Transglutaminase antibody (Anti TTG Antibody) / Tissue Transglutaminase IgA (tTg-IgA)	490.00	7D
158	LB158	Serum Erythropoietin	734.00	7D
159	LB159	Adrenocorticotrophic Hormone (ACTH)	734.00	7D
160	LB160	T3, T4, TSH -Thyroid Function Test (TFT)	275.00	3D
161	LB161	Thyroid stimulating hormone (TSH)	122.00	3D
162	LB162	Luteinizing hormone (LH)	245.00	3D
163	LB163	Follicle stimulating hormone (FSH)	245.00	3D
164	LB164	Prolactin	245.00	3D
165	LB165	Cortisol	337.00	3D
166	LB166	PTH(Parathormone)	612.00	7D
167	LB167	C-Peptide ( Connecting Peptide)	459.00	7D
168	LB168	Insulin	306.00	3D
169	LB169	Progesterone	245.00	3D
170	LB170	17 Hydroxyprogesterone (17 OH Progesterone)	459.00	7D
171	LB171	Dehydroepiandrosterone sulfate (DHEAS)	612.00	7D
172	LB172	Androstenedione	612.00	7D
173	LB173	Growth Hormone	367.00	7D
174	LB174	Thyroid peroxidase antibody (TPO)	428.00	7D
175	LB175	Thyroglobulin.	428.00	7D
176	LB176	Hydatid Serology	502.00	7D
177	LB177	Anti Sperm Antibodies.	551.00	7D
178	LB178	Hepatitis B Virus (HBV) DNA Qualitative	1,530.00	10D
179	LB179	Hepatitis B Virus (HBV) DNA Quantitative.	2,142.00	10D
180	LB180	Hepatitis C Virus (HCV) RNA Qualitative.	1,836.00	10D
181	LB181	Human papillomavirus (HPV) Serology	979.00	10D
182	LB182	Rota Virus serology	245.00	3D
183	LB183	Mantoux Test	122.00	3D
184	LB184	ADA( Adenosine deaminase)	398.00	7D
185	LB185	GeneXpert Test (Tuberculosis)	634.00	7D
186	LB186	QuantiFERON TB Gold	1,530.00	10D
187	LB187	PCR for Tuberculosis (TB)	734.00	7D
188	LB188	PCR for Human immunodeficiency virus (HIV)	1,102.00	10D

189	LB189	Chlamydia antigen	612.00	7D
190	LB190	Chlamydia antibody	520.00	7D
191	LB191	Brucella serology	275.00	3D
192	LB192	Influenza A serology	612.00	7D
193	LB193	Acetylcholine receptor (AChR) antibody titre	2,754.00	15D
194	LB194	Anti muscle specific receptor tyrosine kinase (Anti MuSK) antibody titre	4,100.00	15D
195	LB195	Serum Copper	398.00	7D
196	LB196	Serum Ceruloplasmin	398.00	7D
197	LB197	Urinary copper	514.00	7D
198	LB198	Serum phenobarbitone level	367.00	7D
199	LB199	Coagulation profile	459.00	7D
200	LB200	D-Dimer	306.00	3D
201	LB201	CSF/Any Body Fluid for Basic studies including cell count, protein, sugar, gram stain, India Ink preparation and smear for AFB	214.00	3D
202	LB202	PCR for Herpes simplex	857.00	7D
203	LB203	Bacterial culture and sensitivity - Aerobic	282.00	3D
204	LB204	Bacterial culture and sensitivity - Anaerobic	428.00	7D
205	LB205	Mycobacterial culture and sensitivity	337.00	3D
206	LB206	Fungal culture	303.00	3D
207	LB207	Anti measles antibody titre (with serum antibody titre)	734.00	7D
208	LB208	Viral culture	367.00	7D
209	LB209	Antibody titre (Herpes simplex, cytomegalovirus, flavivirus, zoster varicella virus)	1,285.00	10D
210	LB210	Oligoclonal bands (OCBs)	1,377.00	10D
211	LB211	Myelin basic protein (MBP)	2,142.00	15D
212	LB212	Cryptococcal antigen	918.00	10D
213	LB213	D Xylose test	673.00	7D
214	LB214	Faecal / Faecal fat test/ faecal chymotrypsin/ faecal elastase	612.00	7D
215	LB215	H pylori serology for Coeliac disease /Celiac disease	734.00	7D
216	LB216	HBV genotyping	1,760.00	10D
217	LB217	HCV genotyping	3,431.00	15D
218	LB218	Urinary Vanillylmandelic Acid (VMA)	1,337.00	10D
219	LB219	Urinary metanephrine/Normetanephrine	1,775.00	10D
220	LB220	Urinary free catecholamine	1,530.00	10D
221	LB221	Serum aldosterone	1,102.00	10D
222	LB222	24 Hr urinary aldosterone	918.00	10D
223	LB223	Plasma renin activity	979.00	10D
224	LB224	Serum aldosterone/renin ratio	918.00	10D
225	LB225	Osmolality urine	275.00	3D
226	LB226	Osmolality serum	275.00	3D
227	LB227	Urinary sodium	92.00	3D

228	LB228	Urinary Chloride	92.00	3D
229	LB229	Urinary potassium	92.00	3D
230	LB230	Urinary calcium	92.00	3D
231	LB231	Thyroid binding globulin	673.00	7D
232	LB232	24-hour urinary free cortisol	459.00	7D
233	LB233	Islet cell antibody	734.00	7D
234	LB234	Glutamic Acid Decarboxylase Autoantibodies test (GAD antibodies)	1,224.00	10D
235	LB235	Insulin associated antibody	599.00	7D
236	LB236	Insulin-like growth factor-1 (IGF-1)	1,346.00	10D
237	LB237	Insulin-like growth factor binding protein 3 (IGF- BP3)	1,408.00	10D
238	LB238	Sex hormone binding globulin	942.00	10D
239	LB239	Estradiol (E2)	245.00	3D
240	LB240	Thyroglobulin antibody	428.00	7D
241	LB241	Kappa Lambda Light Chains, Free, Serum/ Serum free light chains (SFLC)	2,463.00	15D
242	LB242	Serum IgE Level	232.00	3D
243	LB243	N-terminal pro BNP (NT-pro BNP / Brain natriuretic peptide (BNP)	1,267.00	10D
244	LB244	HCV RNA Quantitative	1,130.00	10D
245	LB245	Tacrolimus Level	1,619.00	10D
246	LB246	Protein Creatinine Ratio (PCR), Urine / Albumin Creatinine Ratio (ACR), Urine	93.00	3D
247	LB247	HLA B27 (PCR)	352.00	3D
248	LB248	Procalcitonin	1,267.00	10D
249	LB249	TORCH Test	788.00	7D
250	LB250	Anti –Smooth Muscle Antibody Test (ASMA)	894.00	7D
251	LB251	C ANCA-IFA	918.00	10D
252	LB252	P ANCA-IFA	918.00	10D
253	LB253	Angiotensin converting enzyme (ACE)	612.00	7D
254	LB254	Extractable Nuclear Antigens (ENA) - Quantitative	2,815.00	15D
255	LB255	Chromogranin A	3,060.00	15D
256	LB256	Faecal calprotectin	1,670.00	10D
257	LB257	C3-COMPLEMENT	398.00	7D
258	LB258	C4-COMPLEMENT	398.00	7D
259	LB259	H1N1 (RT-PCR)	663.00	7D
260	LB260	Anti HEV IgM	612.00	7D
261	LB261	Anti HAV IgM	459.00	7D
262	LB262	HBsAg Quantitative	398.00	7D
263	LB263	Typhidot IgM	245.00	3D
264	LB264	Hepatitis B Core Antibody (HBcAb) Level (Hepatitis B Core IgM Antibody)	293.00	3D
265	LB265	Hepatitis B surface antibody (anti HBs)	398.00	7D
266	LB266	Free Triiodothyronine (FT3)	77.00	3D

267	LB267	Free Thyroxine (FT4)	77.00	3D
268	LB268	Widal Test	43.00	3D
269	LB269	Dengue NS1 Ag	245.00	3D
270	LB270	Dengue IgM and Ig G	490.00	7D
271	LB271	Interleukin 6 (IL 6)	979.00	10D
272	LB272	Covid Antibody Test	428.00	7D
273	LB273	Cryoglobulins	612.00	7D
274	LB274	Cytogenetics	3,060.00	15D
275	LB275	Plasma Free Normetanephrine	1,408.00	10D
276	LB276	Plasma Metanephries	1,408.00	10D
277	LB277	PLA2 receptor antibody quantitative	2,570.00	15D
278	LB278	Allergic Bronchopulmonary Aspergillosis (ABPA) Panel	1,775.00	10D
279	LB279	Allergy Food Screening Panel	3,672.00	10D
280	LB280	AMA (Anti Mitochondrial Antibody)	612.00	7D
281	LB281	AMH (Anti- Mullerian Hormone)	612.00	7D
282	LB282	ANA BLOT	1,836.00	15D
283	LB283	ANA Profile	1,836.00	10D
284	LB284	Anti GBM (Glomerular Basement Membrane) Antibody	918.00	10D
285	LB285	Anti LKM (Liver Kidney Microsome) Ab	918.00	10D
286	LB286	Anti Parietal Cell Antibodies	1,224.00	10D
287	LB287	Anti Intrinsic Factor Antibodies	1,224.00	10D
288	LB288	ASO Titre /ASLO Titre	330.00	3D
289	LB289	Aspergillus Fumigatus Specific IgE	949.00	10D
290	LB290	Autoimmune Encephalitis Panel	10,404.00	15D
291	LB291	Autoimmune Hepatitis Profile	1,812.00	15D
292	LB292	Beta-D-Glucan Assay	9,180.00	15D
293	LB293	C1 Esterase inhibitor (Quantitative )	1,469.00	10D
294	LB294	CMV Quantitative (Viral load) Test	1,408.00	10D
295	LB295	Double Marker (Beta-hCG,PAPP-A)	1,224.00	10D
296	LB296	Quadruple test (AFP,HCG,UE3,Inhibin A)	1,469.00	10D
297	LB297	HBeAb (Hepatitis B envelope Antibody)	221.00	3D
298	LB298	HBeAg (Hepatitis B envelope Antigen)	221.00	3D
299	LB299	HIAA 24 Hours Urinary	1,408.00	10D
300	LB300	HIV Viral Load by PCR	3,060.00	10D
301	LB301	HSV 1 & 2 IgG	502.00	7D
302	LB302	Hypersensitive Pneumonitis Panel	4,406.00	15D
303	LB303	IgG4	1,224.00	10D
304	LB304	Inhibin A	551.00	7D
305	LB305	Inhibin B	1,163.00	10D
306	LB306	Scrub Typhus IgM	979.00	10D
307	LB307	Interferon Gamma Release Assay (IGRA)	1,836.00	15D
308	LB308	KOH Mount	92.00	3D

309	LB309	Serum AMA M2 (IFA Method)	1,224.00	10D
310	LB310	Serum Gastrin	734.00	7D
311	LB311	Serum Haptoglobin Levels	612.00	7D
312	LB312	Skin Prick Test for Allergy	1,102.00	10D
313	LB313	Myositis Profile (Up to 16 Antigens)	4,896.00	15D
314	LB314	Paraneoplastic Panel	6,120.00	15D
315	LB315	TSH Receptor Antibody	734.00	7D
316	LB316	Anti-Nuclear Antibodies - IFA	979.00	10D
317	LB317	Autoimmune Liver Diseases Profile	3,060.00	15D
318	LB318	Citrate Urine 24 Hour	704.00	7D
319	LB319	Comprehensive Allergy Panel	4,284.00	15D
320	LB320	Comprehensive Myeloma Protein Panel	4,284.00	15D
321	LB321	DCP (DES Gamma-Carboxy- Prothrombin)	2,050.00	15D
322	LB322	Desmoglein (DSG) 1 And 3 Antibody	3,305.00	15D
323	LB323	Galactomannan	1,904.00	15D
324	LB324	SCL 70 Antibody	1,028.00	10D
325	LB325	Serum Chromogranin A	2,326.00	15D
326	LB326	SSA- Antibody Ro Serum Test	887.00	7D
327	LB327	SSB- Antibody La Serum Test	887.00	7D
328	LB328	Stool for Clostridium difficile Toxin	1,738.00	10D
329	LB329	TPHA	245.00	3D
330	LB330	UGT1A1 Gene Analysis	3,672.00	15D
331	LB331	Urine For Myoglobin	337.00	3D
332	LB332	Leptospira Ig M	612.00	7D
333	LB333	Chikungunya Ig M	612.00	7D
334	LB334	Weil Felix Agglutination Test	306.00	3D
335	LB335	Continuous Glucose Monitoring for 2 Weeks	2,448.00	15D
336		Any Other Non Listed Tests (Same % Of discount will be applicable from HLL Rate )		SOS

## ANNEXURE 05

### **E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

#### **BIDDER DETAILS**

Name of Firm / Manufacturer / Authorized Supplier (BIDDER)	
Complete Address & Telephone No. and CIN.	
Name of Proprietor / Partner / Managing Director / Director.	
Phone & Mobile No.	
Name and address of Head Office	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
GST NUMBER (enclose the attested copy of GST Certificate)	
Whether the firm has enclosed the Transaction details of Tender Fee and EMD (UTR Number) pertaining to this tender.	

Whether the Firm/Agency has signed each and every page of Tender/NIT	
Full list of consumables with all variants & technical specification submitted or not	
Manufacturing license/Import license copy of the firm attached or not	
Authorization letter from the manufacturer submitted (FOR DISTRIBUTOR)	
Experience certificate as per tender pre-qualification submitted or not	
Any other information, if necessary	

**NB – Kindly provide the copy of all documents for the detailed technical evaluation**

**Authorized signatory of the bidder with seal**

## Annexure 06

### **E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

To,  
Vice President (PS) & Group Head (HCS)  
HLL Lifecare Limited Corporate & Regd Office,  
HLL Bhavan, Poojappura, Thiruvananthapuram-695012  
Kerala, India Tel: 0471- 2354949, 2775573  
Website – [www.lifecarehll.com](http://www.lifecarehll.com)

#### **INDEMNITY CERTIFICATE**

Dear Sir,  
As a supplier to HLL, the indemnifier assumes liability for and irrevocably agrees to indemnify, defend and hold harmless Government of India and HLL Lifecare Limited, its Affiliates, shareholders, officers, directors, employees, agents, and their respective successors and assigns, from and against any and all losses, damages, claims, actions, liabilities, proceedings, injury, cost or expenses (including counsel's fees of whatsoever kind of nature arising out of or in any way connected with the licenses granted or the manufacture of the products or out of any defect (whether obvious or hidden) in the products or arising from the indemnifier's failure to comply with applicable laws.

Dated this [insert: number] day of [insert: month], [insert: year].

Signature.....

Name.....

Full Address with contact person Name, Phone number and Email

Designation and Common Seal...

## Annexure 07

### Performance Bank Guarantee Format

To: \_\_\_\_\_ (Name of Purchaser)  
**WHEREAS** \_\_\_\_\_ (Name of Supplier) (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No.\_\_\_\_\_ dated \_\_\_\_\_ 20\_\_\_\_ to supply \_\_\_\_\_ (Description of Goods and Services) (hereinafter called "the Contract").

**AND WHEREAS** it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

**AND WHEREAS** we have agreed to give the Supplier a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of \_\_\_\_\_ (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of \_\_\_\_\_ (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Signature and Seal of Guarantors

---

---

Date: \_\_\_\_\_ 20 \_\_\_\_\_

Address: \_\_\_\_\_

**Annexure 08**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

**CATEGORY DETAILS OF ORGANIZATION**

<b>SL No.</b>	<b>Description</b>	<b>Yes/No</b>
1.	*Whether the organization belongs to the MSME category	
2.	*If yes whether the organization belongs to MSE category	
3.	*Whether the MSE organization belongs to SC/ST entrepreneur.	
4.	*Whether the MSE organization belongs to woman entrepreneur.	
5.	Whether the MSE organization is registered under MSE Type of Enterprise ' <b>Manufacturer</b> '	

**\*Kindly furnish the copies of documents supporting your above claim along with this Annexure duly filled.**

**\*The Udyog Aadhar no of the bidder .....**

**(Self-attested copy of Udyog Aadhar registration certificate should be submitted along with the technical bid)**

**Date:**

**Signature of the Bidder:**

**Place:**

**Name with seal:  
Designation:  
Address:**

**Annexure 09**

**CHECK LIST**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

SI No	PARTICULAR OF DOCUMENT	ATTACHED / NOT ATTACHED	PAGE NO	Remarks
1	Forwarding letter indicating the submission of Technical documents along with check list of document			
2	EMD/ Tender Fee in the form of NEFT/RTGS (copy of the NEFT/RTGS with UTR number and date to be submitted)			
3	Tender document duly signed and stamped in all pages along with corrigendum (if Any)			
4	Proof of supply to any reputed Lab / any reputed Hospital			
5	Copy of Udyog Aadhaar, in case of MSME bidders			
6	Authenticated copy of the Memorandum of Association/Articles of Association / Partnership deed etc and certificates of incorporation/ registration of the organization with details of Name, Address, Tel. No., Fax No., E-mail Address of firm and the M. Director / Partner / Proprietor			
7	Documentary proof for establishing the average annual turnover of having a minimum average annual turnover of Rs.50 Lakhs (Rupees Fifty Lakhs only) during the last three years i.e. 2022-2023, 2023-24 and 2024-2025(original/ provisional).			
8	Copy of Recent Non conviction certificate (self-certified)			
9	Power of Attorney in stamp paper (RS.200/-) duly notarized authorizing the signatory to sign the bids and transact business.			
10	Annexure 1 – Self Declaration			
11	Annexure 2 – Bid Form			
12	Annexure 3 – Details of lab facility of the bidder			
13	Annexure 4 – List of Tests			
14	Annexure 5 – Bidder Details			
15	Annexure 6 - Indemnity Certificate			
16	Annexure 7 - Performance Bank Guarantee Format			
17	Annexure 8 - Category Details of Organization			
18	Annexure 9 - Check List			
19	Annexure 10 – Compliance To Rule 144 (XI) of GFR 2017 (Self Declaration)			
20	Annexure 11 – Technical Compliance Sheet			
21	Annexure 12 - Make In India Preference (Self Declaration)			
22	Annexure 13- PRE-CONTRACT INTEGRITY PACT			
23	Copy of PAN Card & GSTN details (Self Attested)			
24	Proof of experience of bidder as per clause number 1.1.17 (t) in Eligible Bidder in ITB – 03 years of operations and successful supply reports / PO copy with corresponding Invoice to be submitted			

## Annexure 10

### **E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

#### **SELF DECLARATION – COMPLIANCE TO RULE 144 (XI) OF GFR 2017**

We,

.....  
.....  
.....

**(Include name and address of the bidder)**

Hereby declare that we are eligible to bid for the tender: .....

**(Include tender number and date)**

As per the eligibility stipulated by Government Order no F.No.6/18/2019-PPD dated 23-July-2020 inclusive of the latest amendments regarding insertion of rule 144(Xi) in the General Financial Rules (GFR) 2017, issued by Ministry of Finance, Government of India.

We are aware that any bidder indenting to participate in this tender who is from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with Competent Authority as per the GO.

Date:

Signature of the Bidder:

Place:

Name with seal:

Designation:

Address:

**Annexure 11**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

**TECHNICAL SPECIFICATION COMPLIANCE SHEET**

We hereby certify that the products being offered and which shall be supplied on successful winning of the tender, shall meet all the technical and commercial requirements as mentioned in this tender document.

.....  
Signature and Seal of the Bidder

.....  
Name & Full official Address of the signing authority

**Annexure 12**

**E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT**

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

**SELF DECLARATION – MAKE IN INDIA PREFERENCE**

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017, as amended from time to time and as applicable on the date of submission of tender, we hereby certify that we M/s \_\_\_\_\_ (supplier name) are local supplier meeting the requirement of minimum Local content (50%) as defined in above orders for the material against Tender No \_\_\_\_\_

Details of location at which local value addition will be made is as follows: -----

----- We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rule for which a bidder or its successors can be debarred for up two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Seal and Signature of Authorized Signatory

## ANNEXURE 13

### E-TENDER FOR OUTSOURCING OF LABORATORY TESTS INCLUDING SPECIALTY CLINICAL TESTS FOR HINDLABS DIAGNOSTIC CENTRE AT YANAM, PUDUCHERRY-UT

**Tender No. HLL/CHO/PSD/HCS/2025-26/TENDER 20**

#### **PRE-CONTRACT INTEGRITY PACT**

This Pre-Contract Integrity Pact (herein after called the Integrity Pact) is made on -----<sup>t</sup> day of the month of -----,

#### **Between**

HLL Life Care Limited, a Government of India Enterprise with registered office at HLL Bhavan, Poojappura, Thiruvananthapuram 695 012, Kerala, India. (Hereinafter called "HLL", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Party.

#### **And**

----- India represented by Shri ----- (hereinafter called the "BIDDER / Seller" / Contractor which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Party.

#### **Preamble**

[Both HLL and BIDDER referred above are jointly referred to as the Parties]

HLL intends to award, under laid down organizational procedures, Purchase orders / contract/s against Tender /Work Order. HLL desires full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence /prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

1. Enable HLL to obtain the desired materials/ stores/equipment/ work/ project done at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement; and
2. Enable the BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and HLL will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

#### **Clause 1. Commitments of HLL**

- 1.1 HLL undertakes that HLL and /or its Associates (i.e. employees, agents, consultants, advisors, etc.) will not demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the

bidding process, bid evaluation, contracting or implementation process related to the contract.

- 1.2 HLL will, during the tender process / pre-contract stage, treat all BIDDERS with equity and reason, and will provide to all BIDDERS the same information and will not provide any such information or additional information, which is confidential in any manner, to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS in relation to tendering process or during the contract execution.
- 1.3 All the officials of HLL will report to Chief Vigilance Officer of HLL (CVO), any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 1.4 HLL will exclude from the process all known prejudiced persons and persons who would be known to have a connection or nexus with the prospective bidder.
- 1.5 If the BIDDER reports to HLL with full and verifiable facts any misconduct on the part of HLL's Associates (i.e. employees, agents, consultants, advisors, etc.) and the same is *prima facie* found to be correct by HLL, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by HLL. Further, such an Associate may be debarred from further dealings related to the contract process. In such a case, while an enquiry is being conducted by HLL the proceedings under the contract would not be stalled.

## **Clause 2. Commitments of BIDDERS/ CONTRACTORS**

2. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

  - 2.1 The BIDDER will not offer, directly or indirectly (i.e. employees, agents, consultants, advisors, etc.) any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of HLL, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
  - 2.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of HLL or otherwise in procuring the contract or forbearing to do or having done any act in relation to obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Government.
  - 2.3 The BIDDER will not engage in collusion, price fixing, cartelization, etc. with other counterparty(s).
  - 2.4 The counterparty will not pass to any third party any confidential information entrusted to it, unless duly authorized by HLL.
  - 2.5 The counterparty will promote and observe ethical practices within its Organization and its affiliates.
  - 2.6 BIDDER shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

- 2.7 The counterparty will not make any false or misleading allegations against HLL or its Associates.
- 2.8 BIDDERS shall disclose the payments to be made by them to agents / brokers or any other intermediary, in connection with this bid/contract.
- 2.9 The BIDDER further confirms and declares to HLL that the BIDDER is the original integrator / manufacture /authorized government sponsored export entity of the defense stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to HLL or any of its functionaries, whether officially or unofficially to award the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 2.10 The BIDDER while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of HLL or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 2.11 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 2.12 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 2.13 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of HLL, or alternatively, if any relative of an officer of HLL has financial interest /stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.  
The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.
- 2.14 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of HLL.
- 2.15 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract, and will not enter into any undisclosed agreement or understanding with other Bidders, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 2.16 The BIDDER will not commit any offence under the relevant Indian Penal Code, 1860 or Prevention of Corruption Act, 1988; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the HLL as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 2.17 The BIDDER will not instigate third persons to commit offences outlined above or be an accessory to such offences.

2.18 The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents /representatives in India, if any. Similarly the Bidder(s) /Contractors(s) of Indian Nationality shall furnish the name and address of the foreign Principal(s), if any.

**Clause.3. Previous contravention and Disqualification from tender process and exclusion from future contracts**

3.1 The BIDDER declares that no previous contravention occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process

3.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

If BIDDER before award or during execution has committed a contravention through a violation of Clause 2, above or in any other form such as to put his reliability or credibility in question, HLL is entitled to disqualify the BIDDER from the tender process.

**Clause .4. Equal treatment of all Bidders / Contractors /**

**Subcontractors**

4.1 The Bidder(s) / Contractor(s) undertake(s) to demand from his Subcontractors a commitment in conformity with this Integrity Pact.

4.2 HLL will enter into agreements with identical conditions as this one with all Bidders and Contractors.

4.3 HLL will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Clause .5. Consequences of Violation / Breach**

5.1 Any breach of the aforesaid provision by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle HLL to take all or any one of the following action, wherever required: -

- To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other
- If BIDDER commits violation of Integrity Pact Policy during bidding process, he shall be liable to compensate HLL by way of liquidated damages amounting to a sum equivalent to 5% to the value of the offer or the amount equivalent to Earnest Money Deposit /Bid Security, whichever is higher.
- In case of violation of the Integrity Pact after award of the contract, HLL will be entitled to terminate the contract. HLL shall also be entitled to recover from the contractor liquidated damages equivalent to 10% of the contract value or the amount equivalent to security deposit/ performance guarantee, whichever is higher.
- To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- To recover all sums already paid by HLL, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from HLL in connection with any

other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid amount.

- vi. To encash the advance bank guarantee and performance guarantee / warranty bond, if furnished by the BIDDER, in order to recover the payments already made by HLL, along with interest.
- vii. To cancel all or any other contract with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to HLL resulting from such cancellation/recession and HLL shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- viii. To debar the BIDDER from participating in future bidding processes of HLL for a minimum period of five (5) years, which may be further extended at the discretion of HLL or until Independent External Monitors is satisfied that the Counterparty will not commit any future violation.
- ix. To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- x. In cases where irrevocable Letters of credit have been received in respect of any contract signed by HLL with the BIDDER, the same shall not be opened.
- xi. Forfeiture of performance guarantee in case of a decision by HLL to forfeit the same without assigning any reason for imposing sanction for violation of the pact.

5.2 HLL will be entitled to all or any of the actions mentioned in para 5.1(i) to (x) of this pact also on the commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of HLL to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent External Monitor(s) appointed for the purposes of this Pact.

#### **Clause.6. Fall Clause**

The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems OR providing similar services at a price / charge lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found any stage that similar product/systems or sub systems was supplied by the BIDDER to any to the Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to HLL, if the contract has already been concluded.

#### **Clause .7. Independent External Monitor(s)**

- 7.1 HLL has appointed Shri P. Mallikharjuna Rao, IFoS (Retd.),Independent External Monitor(s) (hereinafter referred to as Monitor(s)) for this Pact in consultation with the Central Vigilance Commission. Contact details of IEM is as below:

Shri P. Mallikharjuna Rao, IFoS (Retd.)  
Independent External Monitor (IEM)  
Office: HLL Lifecare Limited, HLL Bhavan,  
Poojappura, Thiruvananthapuram 695 012, Kerala  
Email: [iemhll@lifecarehll.com](mailto:iemhll@lifecarehll.com)

- 7.2 The responsibility of the Monitor(s) shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 7.3 The Monitor(s) shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 7.4 Both the parties accept that the Monitor(s) have the right to access all the documents relating to the project/ procurement, including minutes of meetings.
- 7.5 As soon as the Monitor(s) notices, or has reason to believe, a violation of this pact, he will so inform the CVO.
- 7.6 The BIDDER(S) accepts that the Monitor(s) have the right to access without restriction to all project documentation of HLL including that provided by the BIDDER. The BIDDER will also grant the Monitor(s), upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors engaged by the BIDDER. The Monitor(s) shall be under contractual obligation to treat the information and documents of the BIDDER/ Subcontractor(s) with confidentiality.
- 7.7 HLL will provide to the Monitor(s) sufficient information about all meetings among the parties related to the Project provided such meeting could have an impact on the contractual relation between the parties. The parties will offer to the Monitor(s) option to participate in such meetings.
- 7.8 The Monitor(s) will submit a written report to the CVO of HLL within 8 to 10 weeks from the date of reference or intimation to him by HLL/BIDDER and, should consent arise, submit proposals for correcting problematic situations.

#### **Clause.8. Criminal charges against violating Bidder(s)/**

#### **Contractor(s)/ Subcontractor(s)**

If HLL obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if HLL has substantive suspicion in this regard, HLL will inform the same to the Chief Vigilance Officer.

#### **Clause.9. Facilitation of Investigation**

In case of any allegation of violation of any provisions of this Pact or payment of commission, HLL or its agencies shall be entitled to examine all the documents, including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

#### **Clause.10. Law and Place of Jurisdiction**

Both the Parties agree that this Pact is subject to Indian Law. The place of performance and hence this Pact shall be subject to Thiruvananthapuram Jurisdiction.

#### **Clause.11. Other legal Actions**

The actions stipulated in the Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

#### **Clause.12. Validity and Duration of the Agreement**

This Pact begins when both parties have legally signed it. It expires for the Contractor/Successful bidder 12 months after the last payment under the contract or the complete execution of the contract to the satisfaction of the both HLL and the BIDDER /Seller, including warranty period,

whichever is later, and for all other Bidders/unsuccessful bidders 6 months after the contract has been awarded.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director of HLL.

### **Clause. 13. Other provisions**

- 13.1 Changes and supplements as well as termination notices need to be made in writing. Both the Parties declare that no side agreements have been made to this Integrity Pact.
- 13.1 If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 13.1 Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions

INWITNESS THEREOF the parties have signed and executed this pact at the place and date first above mentioned in the presents of following witnesses:

**HLL**

**BIDDER**

**Dr.Anitha Thampi**

(Name & Designation)

Chairman and Managing Director

HLL Lifecare Limited,

Thiruvananthapuram.

Witness

Witness

1.....

1.....

2.....

2.....

\* Provisions of these clauses would be amended /deleted in line with the policy of HLL in regard to involvement of Indian agents of foreign suppliers.