



Kakkanad Factory, Cochin
Plot No.16-A/1 CSEZ, Kakkanad P. O. Ernakulam – 682 037,
Kerala, India. Ph: +91 484 2413999
Email: saleskfc@lifecarehll.com

Tender No **HLL/KFC/SALES/MISCALLANEOUS-SCRAP/2023-24**
Date **16/02/2023**

TENDER FOR SALE OF SCRAP MATERIALS

AT
HLL LIFECARE LIMITED,
KAKKANAD, COCHIN



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Sealed, super-scribed and competitive tenders are invited for the Rate Contract for the sale of different types of scrap materials, generated during the production at HLL, Kakkanad for the Financial year of 2023-24 as indicated below on pay and carry basis:

#	Item	Approx. Qty for the year 2023-24
1	Used Carton Waste (Quantity in KG)	10000
2.	Empty Metal Barrel 200 Lt. Capacity (Quantity in Nos)	600
3.	Foil waste generated during packing (Quantity in Kg)	5000

1. The Bid must be accompanied by EMD of Rs. 10000/- (Rs. Ten Thousand only) by the way of Demand Draft or NEFT, drawn in favor of HLL Lifecare Limited., payable at Ernakulam. Bid received without EMD will be rejected.
2. Tender Fee of Rs.200/- (Rupees Two Hundred only) to be paid at HLL, Kakkanad for collecting the bid document (or download from the website and attach a separate DD of Rs. 200/- in favor of HLL Lifecare Ltd, Kakkanad payable at Ernakulam.
3. Last date & time of submission of Bid : **14:00 hours, 08/03/2023**
4. Date of opening of bid : **15:00 hours, 08/03/2023**
5. Tender Opening Venue : **HLL Lifecare Ltd, CSEZ, Kakkanad**



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TERMS & CONDITIONS OF TENDER DOCUMENT

- a. Rate offered should be the basic rate. The rates should be quoted in **Annexure -2** attached. The party should have valid PAN, GST registrations, Import-Export Code & Bank Account in any Nationalized (or) scheduled bank & required certificate from Pollution control board,. The supporting documents to be enclosed along with the bid.
- b. If the party is in the category of MSME, the supporting documents to be submitted along with the bid to avail the applicable relaxations.
- c. The total payable value is the **total base price with its GST, Customs Duty, Social Welfare Charge, TCS & if any other duties/charges for those items** by the way of DD, drawn in favor of HLL Lifecare Ltd., Ernakulum must be submitted well in advance at HLL, Kakkanad before the clearance of the scrap materials. Regarding the details about SEZ related duties the interested bidders may visit www.csez.com (or) contact Sales Dept., HLL, Kakkanad.
- d. The rate shall be valid for w.e.f. From **1st APRIL 2023 TO 31st MARCH 2024.**
- e. The scraps are offered in 'As is where is condition'. The company will not entertain any complaints on the quality, quantity, etc. after the materials were taken by the buyer.
- f. The quantity for the **entire period of 2023-24** mentioned is approximate only. Intimation will be done when some reasonable (Approx. One vehicle load) quantity is accumulated. So the payment to be made on actual measurement of that quantity only. The Contractor should arrange for the removal of the available scraps **within 5 (FIVE) days of the phone/email intimation.** The contractor shall take out the scraps on office hours only.
- g. The bidders are required to submit an **EMD of Rs.10,000/- (Rs. Ten Thousand only)** by the way of DD, drawn in favor of HLL Lifecare Ltd., payable at Ernakulam. This amount does not carry any interest. The EMD amount of the unsuccessful bidders will be returned within one week after the opening of the Tender. The EMD amount of successful Bidder will be released after the successful completion of the contract period
- h. If the awarded party is not taking out the scrap materials within the allotted time frame without any unavoidable circumstances like vehicle strike, natural calamity etc., the contract will be cancelled and the EMD amount shall not returned to the party. Then HLL may consider the next highest party to award the contract.



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- i. The bidder shall furnish the declaration form given in **Annexure-1**, the rates in the Price Bid form given in **Annexure-2** and submit those along with the sealed bid.
- j. The completed Sealed Tenders duly super scribed shall be addressed to **Senior Manager (IT & SALES), HLL Lifecare Ltd., Plot No-16/A-1, Cochin Special Economic Zone, Kakkanad, Cochin - 682037** along with required EMD/ Tender fee. It must reach the addressee on or before **08/03/2023 (before 14:00 hrs)**. The tenders to be super-scribed as '**TENDER FOR MISCALLANEOUS-SCRAP**'. The Tenders received before **14:00 hrs** will be opened at **15:00 hrs on 08/03/2023**. The late and incomplete Tenders & the Tenders without EMD will be rejected.
- k. Quotes by email/fax could not be considered.
- l. The vehicle for loading the scrap materials should report before **9:00 AM** at our security gate during company working days. The contractor at his cost shall arrange the weighing and loading of the scrap materials. The vehicle loaded with scrap materials will be checked out by authorized representative of HLL. The scrap materials once sold would not be taken back.
- m. Any accident or loss of life while loading the materials would be solely the responsibility of the contractor. HLL would be in no way entertaining any claim in this regard.
- n. The contractor should ensure that no damage or loss is caused to the company property while clearing the scrap materials and the contractor is liable to make good such damage/loss immediately, if any, as per the decision of HLL.
- o. The contractor shall ensure that the persons engaged by them for handling the scrap materials at the factory are not indulging in any malpractice, pilferage, etc.
- p. All disputes or differences whatsoever arising between the contractor and HLL shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian council of Arbitration and the awards made in pursuance there of shall be binding on both parties
- q. The Bidders are required to sign on all pages of the tender Document.
- r. HLL has the right to reject any Tender without assigning any reason.



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- s. Non- compliance of any of the terms and conditions would tantamount to automatic termination of the contract & forfeiting EMD.
- t. Scrap materials can be inspected during office hours on any working day after obtaining prior permission from the authorized representative of HLL.

ANNEXURE -1

DECLARATION BY THE TENDERER

I/We fully understood the Terms and Conditions of the tender, which are being returned herewith duly signed by me /us of having accepted the same to and I/We have made my/our offer keeping in view of those terms and conditions.

SIGNATURE OF THE TENDERER

NAME OF TENDERER

ADDRESS OF TENDERER

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.....

.....

PH. NO

GST DETAILS

PAN NO

IE CODE



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BANK ACCOUNT NO. OF TENDERER
(TYPE OF ACCOUNT: CCACCOUNT)

NAME OF THE BANK

ADDRESS OF THE BANK

.....

.....

.....

SIGNATURE OF THE TENDERER

Date :

Place :



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ANNEXURE-2

PRICE BID FORM

#	Description of the Materials	Unit Rate / (in INR) - Excl. tax/duties
1	Used Carton Waste (Quantity in KG)	
2	Empty Metal Barrel 200 Lt. Capacity (Quantity in Nos)	
3	Foil waste generated during packing (Quantity in Kg)	

SIGNATURE OF TENDERER WITH SEAL

Place:

Date:

**** Rate offered should be the basic rate. The rates should be quoted in the given format. All Taxes & duties (Customs Duty, SWC, GST, TCS etc) are to be paid at HLL along with the material value at the time of taking delivery. For more details about the tax/duties, interested bidders may visit www.csesz.com (or) contact Sales Dept. HLL.**