**TENDER DOCUMENT FOR CIVIL & INTERIOR WORKS AT HINDLABS DIGNOSTIC CENTRE, at**

**Govt.Medical College, Kozhikode,Kerala.**

**Tender No. HLL/HCS/GMCK/2013/02/LTE- dated 26-12-2013**



**HLL LIFECARE LIMITED**

(A GOVT. OF INDIA ENTERPRISE)

**CORPORATE AND REGD. OFFICE**

**HLL BHAVAN, POOJAPPURA**

**THIRUVANANTHAPURAM**

**0471-2354949, Ext. 325,326,289**

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**\*\* Detailed BOQ, Site plan and Drawings with measurements are attached separately along with the tender document.( Dwg LCC/LAB/INT/1,2,3,4,5 & LCC/CLT/EXT/1)**

**NOTICE INVITING TENDER**

**Sub:** **CIVIL & INTERIOR WORKS AT HINDLABS DIAGNOSTIC CENTRE**

**at Govt.Medical College, Kozhikode,Kerala**

**Tender No. - HLL/HCS/GMCK/2013/01/LTE- dated 26-12-2013**

**HLL Lifecare Ltd,** a Government of India Undertaking, invites sealed and super scribed quotation from interested contractors having minimum three years of experience in the relevant field for the work at Govt. Medical College, Kozhikode, Kerala for our Hindlabs Diagnostic Centre & Life Care Centre.

The estimated value of present purchase is around **Rs.28,00,000** /- ( Twenty Eight Lacs only)

***Publishing date of bid: 26th December 2013***

***Last date of submission*** *at***Life care Centre, A unit of HLL Lifecare Ltd, Old coir ward, Taluk Head Quarter Hospital, Koyilandy, Calicut ( Dt), Kerala *02****nd* ***January 2014, 15.00 Hours.***

***Opening of bid: 02 January 2014, 15.30 Hours at* Life care Centre, A unit of HLL Lifecare Ltd, Old coir ward, Taluk Head Quarter Hospital, Koyilandy, Calicut ( Dt), Kerala**

Interested applicants can participate in the bid.

HLL reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever. Prospective bidders are advised to regularly scan through HLL web site as corrigendum/amendments etc., if any, will be notified on the HLL web site and separate advertisement will not be made for this regard

**GENERAL TERMS & CONDITIONS**

1. The estimated cost of the work is **Rs. 28,00,000** (Rupees Twenty Eight Lacs only)
2. **Eligibility criteria:** 
   1. Bidders should have executed satisfactorily at least one job preferably of similar kind and contract should be valuing not less than four lakhs during the last one year in satisfactory manner.
   2. Bidders should have minimum two years experience in the relevant field.
   3. Documental proof for the above eligibility criteria should be submitted along with offer.
3. The schedule of quantities (ANNEXURE-A) is appended. Bidders are advised to go through the entire general terms and conditions of this contract carefully.
4. **Earnest money of** **Rs 35,000/**-( Rupees Thirty Five thousand only) in the form of a Demand Draft of a scheduled bank issued in favor of HLL Lifecare LTD ,HLL Bhavan, Poojappura, Thiruvananthapuram, which should be placed in a separate sealed cover marked “Earnest money” shall be submitted along with the tender.

The filled & duly signed tender should be submitted to **Group Head, Life care Centre, A unit of HLL Lifecare Ltd, Old coir ward, Taluk Head Quarter Hospital, Koyilandy, Calicut (Dt), Kerala, PH- 0496-2620039 , 9400027935** on or before **02-01-2014 by 15.00 Hrs.** The application shall be clearly marked **“Tender Document for Civil & Interior work at Hindlabs, Govt. Medical College, Kozhikode”.** The tender will be opened at **15.30Hrs** on the same day itself in the presence of interested bidders or their authorized representatives who choose to attend at the time of opening of tender.

1. The work shall be completed within **30 days** from the date of receipt of Work Order or LOI
2. The tender for the work shall remain open for acceptance for a period of **90days** from the date of opening of tender.
3. The contractor shall visit the site before quoting the rates and clarifications if any required can be had from the address mentioned above.
4. Rates quoted should be inclusive of all cost of materials, Tools/Equipments labor charges, conveyance to site, handling charges, loading and unloading charges, hiring charges, clearing of debris, statutory payments etc.
5. The Management reserves the right to accept or reject the Tender either partially or fully without assigning any reason what so ever.

1. The work should be carried out without causing any inconvenience to the public and shall ensure that no damages are caused to the existing site premises.
2. During the execution of work the contractor or authorized representative should be present at site.
3. All Materials, Equipment/ Tools required for the work should be arranged by the contractor and brought to site for the timely completion of the work.
4. The materials used shall be as per specification and of good quality.
5. The Contractor has to arrange necessary insurance coverage for the machine, workmen etc. deployed by him. He shall arrange all safety measures to protect his workmen and also the properties of HLL.
6. **Security Deposit and Defect liability period**: Security Deposit shall be recovered @ 10% of the executed value of the work till the sum along with the EMD submitted will amount to 5% of the tendered amount. The security deposit will be released after the defect liability period of **one year.** Statutory deductions like Income tax, work contract tax, etc. will be deducted from the bill as per the rules of the company. The work site safety of all employees, their ESI, PF etc will have to be borne by the contractor.
7. **Penalty for delay**: Penalty shall be imposed at 0.5% per week to a maximum of 7.5% of the contract value for any delay committed by the contractor in completing the work as per the order.
8. **Measurement & Payment terms**: The method of measurement of completed work shall be in accordance with the standard measurement. Payment will be made on satisfactorily completion of work as per the unit rates mentioned in the order. Interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements in the format of HLL. All such interim payments shall be regarded as payment by way of advances against final payment only, and shall not preclude the requiring of bad, unsound and imperfect or unskilled work to be rejected, removed, taken away and reconstructed or re-erected. Any certificate given by the officer relating to the work done or materials delivered forming part of such payment, may be modified, or corrected by any subsequent such certificate(s) or by the final certificate and shall not by itself be conclusive evident that any work or material so which it relates is /are in accordance with the contract and certificate. Any such interim payment,/any part there of shall not in any respect conclude, determine or affect in any way powers of the engineer in charge under the contract or any of such payments be treated as final settlement and adjustment of accounts or in any way vary or affect the contract.
9. **Payment Schedule**: 20% of the total work order amount will be released on supply of materials on the site subject to the HLL officers verification of the items, 80% will be paid subjected to the completion of work against submission of running account bills after effecting the deductions as shown in Clause 16.
10. The Quantity shown in the schedule is an approximate estimated quantity. No extra rate will be entertained if the quantity exceeds due to the site condition while executing the work.
11. **Final payment** shall be paid only after clearing the site as per direction of Engineer-in-charge/ Officer in charge.
12. **Settlement of Dispute:** Arbitration shall not be the means of settlement of dispute or claims or anything on account of this Contract. If any disputes and difference arising out of the contract are to be settled by a civil court at Thiruvananthapuram.

**For HLL Lifecare Ltd.**

**Group Head (HCS)**

**Place Signature of the Bidder**

**Date Name of the Bidder**