



**HLL Lifecare Limited**  
Innovating for Healthy Generations

PEROORKADA FACTORY, TRIVANDRUM - 5

TENDER FOR PRE QUALIFICATION OF  
CONTRACTORS

FOR

EMPANELMENT OF CIVIL/ ELECTRICAL/  
UTILITY/MECHANICAL/INSTRUMENTATION  
CONTRACTORS

HLL LIFE CARE LTD.  
(A GOVT.OF INDIA ENTERPRISE)  
PEROORKADA, THIRUVANANTHAPURAM-695 005  
(Formerly HINDUSTAN LATEX LTD)  
PHONE NO: 0471 2435325; FAX NO: 0471 2435013;  
EMAIL: [materialspft@lifecarehll.com](mailto:materialspft@lifecarehll.com)

Date: 16/11/2013

TENDER NOTICE

TENDER NO. : PUR/08/R1/PQ/ Empanelment/2014-16

Sealed and super scribed tenders are invited for Empanelment of Civil/ Electrical/ Utility/Mechanical/Instrumentation Contractors. The details can be downloaded from our website [www.lifecarehll.com](http://www.lifecarehll.com) & CPP Portal([www.eprocure.gov.in](http://www.eprocure.gov.in))in which case a DD of Rs.525/- to be enclosed in favour of HLL LIFECARE LIMITED Peroorkada, Thiruvananthapuram as application fee along with the completed application and documents.

Applications are to be submitted so as to reach us latest by 10-12-2013; 3.30p.m

JT.GENERAL MANAGER (P, S & E)

## Section - A

HLL LIFECARE LIMITED  
(A GOVT.OF INDIA ENTERPRISE)  
Peroorkada Factory, Thiruvananthapuram- 695 005  
Phone – 0471- 2435325; Fax - 0471- 2435013  
EMAIL: [materialspft@lifecarehll.com](mailto:materialspft@lifecarehll.com)

TENDER NO. : PUR/08/R1/PQ/ Empanelment/2014-16

Date: 16.11.2013

### INVITATION FOR REGISTRATION OF CONTRACTORS

Applications are invited from contractors satisfying the eligibility criteria for registration for undertaking contract works in HLL Lifecare Limited, for a period up to 31.12.2016 as per the following categories and classes.

#### CATEGORY:

Civil, Electrical, Utility, Mechanical and Instrumentation.

#### Class:

- a) A-1: Up to Rs. 3 lakh
- b) A-2: Above Rs 3 lakh up to Rs. 10 lakh
- c) A-3: Above Rs 10 lakh

The amount shown above corresponds to the probable amount of contract (PAC) of the tender for contracts of up to one year duration and in case of long term contracts of more than one year duration, the Annual PAC will be considered.

#### Eligibility Criteria:

The applicants should satisfy the following criteria for registration.

1. The applicant should have successfully completed, during any of the last 7 financial years, jobs of similar nature mentioned in the respective category and of value as shown below:
  - a. any one job of at least 80% value OR
  - b. two jobs each of at least 50% value OR
  - c. Three jobs each of at least 40% value of the minimum amount shown against the Class for which registration is applied for.

2. The annual turnover of the applicant, during any of the last 3 financial years, should be not less than 50% of the maximum amount specified in the class in which registration is applied for.
3. The applicant should submit a solvency certificate for an amount of 20% for the category applied for.

## SECTION I

### NATURE OF WORK IN VARIOUS CATERGORIES

#### Category no: 1 Civil:

##### Item list

- a. Construction/Modification/Maintenance of all types of buildings, civil maintenance works related to all type of flooring works, drainage, culverts, log yard and platform development works, sanitation works in staff quarters and company premises etc. including annual building maintenance works
- b. Plumbing and sanitation maintenance woks.
- c. Furnishing and interior decoration works.
- d. Carpentry works including maintenance of doors and windows in staff quarters and company premises.
- e. Repair/erection of Steel structures and maintenance of all types of roofing sheets including annual maintenance.
- f. Leak proof works on concrete roofs, all type of sheeted roofs inside staff quarters and company premises.
- g. Road works including rubberized bitumen carpeting
- h. Aluminum fabrication works of doors, windows and false ceiling.
- i. Aluminium False Ceiling and condom moulding Machine Chamber Repair (Experience in Aluminium ceiling work for industrial buildings and experience in erection/ repair of condom moulding machine chambers/ hot or cold insulated panels).
- j. White washing of plant building, storage chest/tanks, and painting of residential and non-residential buildings, with supply of paint including annual contracts
- k. Miscellaneous painting works for display boards,. etc
- l. Rolling Shutter repair including supply of spares

#### Category no: 2 Electrical:

##### Item list

- a. Maintenance of existing 11/0.43kV Transformers up to 1MVA, HT/ LT DG sets up to 1.5MVA, HV/MV/LV Panel boards
- b. Erection and commissioning of new electrical installations including preparation of necessary drawings/documents and obtaining energisation certificates from all regulatory/ statutory bodies.
- c. HT and LT cable laying, jointing, termination and other allied works, street lighting luminaries, Industrial lighting works, office /

residential wiring works etc. (contractor should possess 'A' grade Electrical Contractor's License for HT and 'B' grade Electrical Contractor's License for all MV installation as applicable)

- d. Rewinding of LV motors, transformers and alternators.
- e. Maintenance works of VCBs/ ACBs/ RMU
- f. Oil testing/ Oil filtration of distribution transformers.
- g. Testing of all types of Switch gear units, Protective relays and earth pits.
- h. Maintenance of different types of rechargeable batteries (SMF/Lead acid).
- i. Repair and maintenance of online UPS (1 kVA to 60kVA).
- j. Cleaning of solar panels and electrical panel boards.

### Category no: 3 Utility

#### Item list

- a. Erection/replacement of equipments like Pumps, Motors, Tanks, blowers, chain, rail and slat.
- b. Repair and maintenance of Dust Collector
- c. Installation, repair/service of fire extinguishers, modification works of fire protection system, including getting approval from statutory authority.
- d. Maintenance works of cooling towers /AHU's including Hydro blasting of Evaporators/Heat Exchangers/Condensers (Contractors should have HP jet pumps of 400-500 bar)
- e. GI/CRCA/FRP/SS/MS ducting work
- f. Online leak sealing of valves and pipe lines
- g. Lifting/Checking/Testing of pressure vessels and lifting tackles.
- h. Repair/ Overhauling of Hoist and lifting tackles,
- i. Refractory repair works of boilers and maintenance of insulation.
- j. Replacement of Economizer Coil, Super Heater Coil and Bed coil of Boilers
- k. Repair/Laying of PVC/ HDPE /UPVC/CPVC/PPRC Pipeline and fittings.
- l. Whole assembly replacement and Tubes replacement of Pre-heaters /Evaporators/Heat Exchangers /steam coils etc.
- m. Providing services of Technicians/Riggers/Welders for maintenance / shut down works.
- n. Fabrication of Equipments/components as per HLL drawing including developing components after checking drawing/ dimensions at site for import substitution.

- o. Developing /manufacturing hydraulic /pneumatic cylinders and other system components for import substitution.
- p. Annual Maintenance of AC package units/ Central plants/Window AC's / Coolers /Freezers
- q. IBR class of piping works and boiler pressure parts maintenance works including obtaining approval from competent authority (Contractor should possess valid IBR license with adequate coverage and validity)
- r. Non-IBR piping works CS/SS/GI/CI/FRP including Annual Maintenance contracts
- s. Thermal insulation of pipe lines / equipments and tanks /cold insulation
- t. Painting of all structures, equipments, and machineries
- u. Cleaning of AHU Filter at ETD
- v. Cleaning of Waste Water Sumps/ETP sumps
- w. Cleaning of Water Tanks
- x. Replacement /repair of Heat exchangers in the process
- y. Boiler carbon cleaning
- z. Stack Monitoring of Chimneys and DG sets
- aa. Overhauling/Service of Compressors(Reciprocating and Screw type)
- bb. Service/repair/Overhauling of Lifts(make:Johnson/Thyssenkrupp etc)
- cc. Dismantling of structures/machineries/equipments/Weighing balances
- dd. Repair /overhauling/service of dehumidifiers
- ee. Repair /Service/Testing of weighing bridge

#### Category no:4 Mechanical

##### Item list

- a. Overhauling/servicing /alignment of Condom production process equipments and Machine Drives & Packing Machinery
- b. Cleaning , Buffing of SS Parts
- c. Pasting of ETD Machine Beds
- d. Overhauling of De-Mister Unit
- e. Overhauling of Rotary Packing machine
- f. Assembly of Flap Units
- g. Overhauling of Brush wheel unit in moulding machines
- h. Chain and Chamber Cleaning of moulding machines during Annual Maintenance
- i. Cleaning of Packing machines.

- j. Repair/replacement of rails (MS/PU) in moulding machines as per the requirement.
- k. Repair/fabrication of dehydrators as per drawing
- l. Overhauling lathes/milling Machines/ Surface grinders and other machine tools and workshop equipments.
- m. Developing/manufacturing of gears/geared motors and spares for import substitute. (The contractor should have experience and infrastructure for development works related to import substitution preferably in Condom manufacturing equipments.)

Category no: 5 Instrumentation

Item list

- a. Calibration of Instruments.
- b. Repair of electronic cards, PLC, VFD, other electronic equipments, and electrical/measuring meters.
- c. Repair and maintenance of CCTV systems.
- d. Repair and maintenance of Public address systems.
- e. Laying of electrical/Instrumentation/Telephone/Audio/Video cables through casing and capping/PVC conduit.
- f. Laying of electrical/Instrumentation/Telephone/Audio/Video cables through underground (Digging/Laying/Covering including and excluding tar cutting).
- g. Providing services of Instrument Technicians for maintenance/shut down works.
- h. Fully wiring and termination of Control / instrumentation/ electrical Panel board wiring.
- i. Fault finding in internal Telephones / wiring.
- j. Repair and maintenance of Telephone hand set.

The contractors shall be short listed in five categories based on the value of work and their eligibility.

Application Form:

Application form can be downloaded from tender page of our web site [www.lifecarehll.com](http://www.lifecarehll.com) & CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)). In which case a DD of Rs.525/- to be enclosed in favour of HLL LIFECARE LIMITED Peroorkada, Thiruvananthapuram as application fee along with the completed application and documents.

- a. Date of issue of tender document – 17/11/2013 onwards
- b. Last date and time for receipt of Application – 10/12/2013 up to 14.00 hrs
- c. Date and time of opening of Application – 10/12/2013 up to 15.30 hrs

## Documents to be furnished

- a) Copies of work orders and completion certificate from the concerned organization indicating the final contract value
- b) Attested copy of the proprietorship/ partnership deed/memorandum and articles of association including changes in the constitution of the firm for the last 3 years.
- c) List of key technical personnel employed with brief bio-data
- d) List of construction equipments, vehicles, machinery, tools and tackles owned
- e) PF Code No. allotted by the PF Commissioner
- f) Sales tax/VAT registration certificate
- g) Copy of valid 'A' grade Electrical Contractors License if applying for HT and 'B' grade Contractors License for other works.
- h) Copy of valid IBR certificate, as applicable
- i) If an ISO certified company, furnish details
- j) Details of registration of contractor with CPWD /PWD/ SEB or any other Govt. Dept. or any PSUs.
- k) DD for Rs. 525/- towards application fee.
- l) Certified copy of the PAN card.
- m) Certified copy of the Profit & Loss statement, during any of the last 3 financial years as proof of annual turn over

The registration will be for a period up to 31.12.2016. HLL's future tender enquiries will be normally sent to the pre-qualified tenderers only.

The applicants should clearly show the category and item of work for which registration is sought. Please indicate the item code No. as provided in the category/item list.

The application in prescribed form containing all information and supporting documents should be submitted on or before 10.12.2013 at the office of the JT. Gen. Manager (P,S&E) or can be sent by registered post/courier service to JT.General Manager (P,S&E), HLL Lifecare Ltd, Peroorkada Factory, Thiruvananthapuram – 695 005,Kerala, India. in a sealed envelope, superscribed with 'Application for registration for EMPANELMENT OF CIVIL/ ELECTRICAL/ UTILITY/MECHANICAL/INSTRUMENTATION CONTRACTORS in HLL" accompanied by a non-refundable demand draft for Rs. 525/- in favour of HLL LIFECARE LIMITED Peroorkada, Thiruvananthapuram

General Terms and Conditions

1. Applicants should ensure that all required documents along with the application fee are enclosed with the application.
2. Application submitted after the due date may be considered while updating the vendor list every 6 months.
3. A registered contractor can apply for up grading his existing class of registration or adding his name in new categories any time during his empanelment period. Such requests will be considered at the time of up-dating the vendor list.
4. HLL may also go for pre-qualifying the registered contractor under any category, in case the jobs specified is of critical nature.
5. Small Scale Industries registered in Kerala and other NSIC registered firms are exempted from submitting the application fee against documentary evidence. However they shall be considered for registration only for the category for which they are registered with SSI/NSIC.
6. HLL reserves its exclusive right to review performance of any registered contractor and de-list him from empanelment for the remaining period in case of non-compliance to the contractual terms and conditions.
7. HLL reserves the right to restrict the number of eligible contractors for purpose of registration and to reject any or all applications at their sole discretion without assigning any reason whatsoever. HLL also reserves the right to deny registration to any applicant based on their past unsatisfactory performance.
8. HLL reserves the exclusive right and absolute discretion to call for tenders for any job, which may be seemingly similar or otherwise, during the validity of the registration period.
9. HLL may delist a contractor for the remaining period of registration.
10. Registration of a contractor does not grant any right for issue of tender or award of work by the company.
11. DD submitted for application fee will not be refunded.

Section - B  
HLL LIFECARE LTD  
(A Government of India Enterprise)  
PEROORKADA FACTORY, THIRUVANANTHAPURAM – 695 005,  
KERALA, INDIA  
Phn: - (+ + 91 471) 2437270; Fax: - (+ + 91 471) 2432647

APPLICATION FOR REGISTRATION OF CONTRACTORS  
FOR 2014-2016

1.0 GENERAL

1.1	Name of the Firm : (In Block letters)	
1.2	Address Permanent Address (Office Address)	
	Address for Correspondence :	
	Telephone Nos. Office :	
	Res. :	
	Fax :	
	E-mail :	

1.3 Organizational Set up:

a) In case of an Individual:

i	Name of business	
ii	Whether his business is registered	
iii	Date of Commencement of business	
iv	Whether he pays income tax over Rs. 10.000/- per year or not	
v	Details of works of similar magnitude carried out	

(Please attach separate sheets)

b) In case of partnership

i	Name of partner(s)	
ii	Whether the partnership is registered	
iii	Date of establishment of firm	
iv	If each of the partners of the firm pays income-tax over Rs. 10,000/- a year, if not which of them over Rs. 10,000/- a year	
v	Details of works of similar magnitude carried out. (Please attach separate sheet with details)	

c In case of Public limited Company or Private limited Company:

i	Amount of paid up capital	
ii	Names of Directors	
iii	Date of Registration of Company	
iv	Copies of Balance sheet of the Company for the last three years	Enclosed                      Yes / No
v	Details of works of similar magnitude carried out. (Please attach separate sheet with details)	

1.4	Whether registered with SSI /NSIC. Please furnish Details with copies of Certificates	SSI : NSIC :	Yes / No Yes / No
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1.5	Whether having Registration with PSUs /PWD /SEBs. Please furnish details with copies of certificates		
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1.6	Income Tax, Sales Tax/VAT PAN & PF Registration Nos.	PAN : ST Reg/VAT No. PF Code No. Copies Attached: Yes / No	
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1.0 Technical

2.1 Category and Item and Class to which registration is sought

Sl. No	Category	Item	Class

Note: Please indicate Category No. and Item No. as given in the document

2.2 List of Major works carried out during the last 3 years:

SI.No	Description of work	Value of work Rs.	Duration and period of execution	Name of customer/ organisation

- Please attach copies of W.Os, completion certificate etc. in support of the above.

2.3 List of Tools / Machinery Available (For Contract works at HLL site)

SI No.	Type of Machinery	Size/Specification	Qty

2.4 List of Tools/Machinery available at suppliers' works (For development/ import substitution category)

SI No.	Type of Machinery	Size/Specification	Qty

2.5 List of import substitution works carried out

SI.No.	Description of equipments/components supplied	Name of customer with their work order reference	Value of work Rs.

2.6 List of technical personnel available on regular rolls

SI.No	Name	Qualification	Experience

2.7 Declaration:

I certify that all the information and data furnished by me in this application are true and complete to the best of my knowledge.

Signature of Applicant:

Authorised Person:

(Seal)

Name: