



**HLL LIFECARE LIMITED**  
(Formerly Hindustan Latex Limited)  
(A Government of India Enterprise)

**KANAGALA**

**BELAGAVI DIST. PIN – 591 225**

**KARNATAKA STATE**

**PH.NO: 08333-279240, 279244. FAX: 08333-279245.**

**Website: [www.lifecarehll.com](http://www.lifecarehll.com)**

**E-mail: [purchasekfb@lifecarehll.com](mailto:purchasekfb@lifecarehll.com)  
[purchasenfk@gmail.com](mailto:purchasenfk@gmail.com)**

**TENDER NO.HL:BG:PS:WATER SOFTENER:2021-22**

**TENDER DOCUMENT**

**FOR**

**WATER SOFTENER 30 CUBIC METER**

SI No	Particulars	Date
1	Tender Publication Date	27-APR-2021
2	Last Date and Time for Receipt of Technical & Price Bid	19-MAY-2021 up to 17:00 Hrs
3	Date and Time of Opening of Technical Bid	20-MAY-2021 @ 10:30 Hrs
4	Date and Time of Opening of Price Bid	Will be intimated later

## **NOTICE INVITING TENDER (NIT)**

HLL Lifecare Limited (Formerly Hindustan Latex Ltd), India's leading Manufacturers and Marketers of Contraceptive, Health Care and Pharma Products is a Mini Ratna Company.

HLL Lifecare Limited (HLL), a PSU under the Ministry of Health & Family Welfare, Govt. of India invites Sealed & Superscribed Tenders under **Two Bid System (Technical & Price)** in the prescribed forms enclosed from Manufacturers / Authorized Dealers for **SUPPLY, INSTALLATION & COMMISSIONING OF WATER SOFTENER 30 CUBIC METER (UNDER BUYBACK SCHEME) ON TURNKEY BASIS** at our Factory site at Kanagala, Belagavi Dist (Karnataka).

Specifications and Terms & Conditions etc., are detailed in Tender Documents. NIT / Tender Documents / NIT can be had from our Office on any working day between 11:00 AM to 3:30 PM by paying ₹ 590/- only by Cash / DD (inclusive of GST @ 18%) drawn in favor of HLL LIFECARE LTD, payable at State Bank of India, NIPANI – 591 237. Further, **Tender Documents can also be downloaded from our website: [www.lifecarehll.com](http://www.lifecarehll.com)**. However cost of Tender Documents i.e. ₹ 590/- only in the form of DD should be enclosed along with Technical Bid.

NAME OF THE ITEM	QTY. REQUIRED (PACKAGE)
1. WATER SOFTENER 30 CUBIC METER. Specifications as detailed in <a href="#">ANNEXURE AN2</a> .	01

1. **Last Date and Time for Receipt of Technical & Price Bid : 19.05.2021 (17:00 Hrs.)**
2. **Date and Time for Opening of Technical Bid : 20.05.2021 (10:30 Hrs.)**
3. In the event of the date/s mentioned above being declared subsequently as holiday/s for the Purchaser's Office, the due date for meeting, submission and opening of bids will be the next working day at the same venue and time.
4. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be published in our website specified above. It is Bidders responsibility to keep themselves updated on any such Addendums / Amendments issued, if any.
5. In order to provide reasonable time to the Prospective Bidders to take necessary action in preparing their Tenders / Bids as per the Addendums / Amendments, HLL may, at its discretion extend the deadline for the submission of Tenders / Bids and other allied time frames, which are linked with that deadline.
6. **Earnest Money Deposit (Refundable): Not Applicable & Nil** as per Office Memorandum (O.M.) NO.F.9/4/2020-PPD Dt. 12<sup>th</sup> Nov 2020 issued by Govt. of India Ministry of Finance Department of Expenditure Procurement Policy Division. But in lieu of EMD & as per the said O.M., Technical Bid should be accompanied with **BID SECURING DECLARATION (ANNEXURE AN5)** failing which the Bid is likely to be rejected. Submission of this

declaration is mandatory & applicable to both **MSE Vendors as well as & Non-MSE Vendors.**

7. **Tender Cost (Non-refundable):** Technical Bid should be accompanied with Tender Cost in the form of Demand Draft (DD) drawn in favour of **M/s. HLL Lifecare Limited** payable at STATE BANK OF INDIA, NIPANI – 591 237 for a sum of **₹ 590/- only (inclusive of GST @ 18%)** failing which the Bid is likely to be rejected.
8. **Exemption (SSI / MSE Units):** Bidders interested in availing Exemption from payment of Tender Cost should submit a Valid Copy of their **Udyog Aadhaar Registration Certificate** along with their Technical Bid. Technical Bids received without enclosure of Valid Copy of **Udyog Aadhaar Registration Certificate** will not be evaluated and summarily rejected.
9. **Technical Bids received without enclosures of BID SECURING DECLARATION (ANNEXURE AN5) and Tender Cost in the form of DD OR a Valid Copy of Udyog Aadhaar Registration Certificate, duly filled, signed and sealed URS, Annexure, etc., will not be evaluated and summarily rejected. Price Bids should be as per Format in Schedule A. Price Bids with deviations if any will be summarily rejected** Please note that HLL will not be responsible for any delay in submission of Tender.
10. Acceptance / Rejection of the Tender is entirely at the discretion of HLL.

**DEPUTY GENERAL MANAGER (PURCHASE)**

## 1) FORMATS FOR TECHNICAL BID

- a) INSTRUCTIONS TO THE BIDDERS (ANNEXURE AN1)
- b) SCOPE OF SUPPLY AND USER REQUIREMENT SPECIFICATION (ANNEXURE AN2)
- c) DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER (ANNEXURE AN3)
- d) FORMAT FOR MANUFACTURERS AUTHORIZATION FORM (ANNEXURE AN4)
- e) BID SECURING DECLARATION (ANNEXURE AN5)
- f) SPECIFICATIONS OF EXISTING WATER SOFTENER INTENDED FOR BUYBACK (ANNEXURE AN6)
- g) GENERAL CONDITIONS FORMING PART OF THE BID
- h) CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID

## 2) FORMS FOR PRICE BID

- a) SCHEDULE - A: PRICE BID / RATE SCHEDULE (WITH TERMS & CONDITIONS)
- b) SCHEDULE - B: PRICE BID / RATE SCHEDULE FOR BUYBACK OF EXISTING WATER SOFTENER

**NOTE: Technical Bid & Price Bid forms shall be submitted in Separate Covers.**

### How to send the Bid:

Both the Bids i.e. Technical Bid & Price Bid/s (**SCHEDULE - A & SCHEDULE - B**) shall be submitted in sealed covers separately. Technical Bid & Price Bid shall be superscribed on the respective covers in order to clearly identify between the 2 Bids. The two separately marked Bids enclosed in single sealed cover with Tender NO. Complete in all respect addressed to The Deputy General Manager (Purchase), HLL Lifecare Ltd., Kanagala - 591 225 Dist. Belagavi, Karnataka State should reach us on or before the due date and time mentioned in the NIT. *Technical Bids and Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection.*

### CONTENTS OF THE BIDDING DOCUMENTS:

#### 1. Technical Bid:

- a) CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID **duly filled, signed and sealed**. Details shall be enclosed as required by us.
- b) DD for ₹ 590/- only towards Tender Cost / Valid Copy of Udyog Aadhaar Registration Certificate.
- c) SCOPE OF SUPPLY AND USER REQUIREMENT SPECIFICATION (ANNEXURE AN2) **duly filled, signed and sealed**. Details shall be enclosed as required by us.
- d) DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER (ANNEXURE AN3) *(duly filled, signed and sealed on the letterhead of the Bidder firm).*
- e) FORMAT FOR MANUFACTURERS AUTHORIZATION FORM (ANNEXURE AN4) *(duly filled, signed and sealed on the letterhead of the Manufacturing firm).*
- f) BID SECURING DECLARATION (ANNEXURE AN5) *(duly filled, signed and sealed on the letterhead of the Bidder firm).*
- g) SPECIFICATIONS OF EXISTING WATER SOFTENER INTENDED FOR BUYBACK (ANNEXURE AN6) **duly signed and sealed**.
- h) GENERAL CONDITIONS FORMING PART OF THE BID **duly signed and sealed**.
- i) CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID **duly filled, signed and sealed**.

#### 2. Price Bid:

- a) SCHEDULE - A: Price Bid / Rate Schedule (with Terms & Conditions) **duly filled, signed and sealed**.
- b) SCHEDULE - B: Price Bid / Rate Schedule for Buyback of Existing Water Softener **duly filled, signed and sealed**.

**INSTRUCTIONS TO THE BIDDERS**  
**ANNEXURE AN1**

1. The Quotation must to be in Two Parts i.e., **A. Technical Bid** and **B. Price Bid**.
2. The Bidder is expected to examine all Specifications, Instructions, Forms, and Terms & Conditions given in the Bidding Documents. Failure to furnish all information required in the Bidding Documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will be at the Bidders risk and may result in rejection of the Bid.
3. Any clarification required will have to be obtained one week prior to the Date of opening of the Technical Bid. **For any technical clarifications please feel free to contact our Mr. S.A. Hosuri at mail id: [sahosuri@lifecarehll.com](mailto:sahosuri@lifecarehll.com) OR Cell NO.09448331632.**
4. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be published in our website specified above. It is Bidders responsibility to keep themselves updated on any such Addendums / Amendments issued, if any.
5. In order to provide reasonable time to the Prospective Bidders to take necessary action in preparing their Tenders / Bids as per the Addendums / Amendments, HLL may, at its discretion extend the deadline for the submission of Tenders / Bids and other allied time frames, which are linked with that deadline.
6. Both, Technical Bid and Price Bid must be furnished in two separate sealed & super scribed covers.
7. Bids received after the deadline for submission shall not be considered.
8. **Technical Bid** must be furnished as shown in the **Contents of Bidding Documents @ Sl. NO.1** mentioned above and must be super scribed as **"TECHNICAL BID - WATER SOFTENER 30 CUBIC METER Ref: Tender NO.HL:BG:PS:WATER SOFTENER:2021-22 / 27.04.2021"**.
9. **Price Bid/s** must be furnished as shown in the **Contents of Bidding Documents @ Sl. NO.2** mentioned above i.e., in **SCHEDULE - A & SCHEDULE - B** and must be super scribed as **"PRICE BIDS - WATER SOFTENER 30 CUBIC METER REACTOR Ref: Tender NO.HL:BG:PS:WATER SOFTENER:2021-22 / 27.04.2021"**.
10. Technical Bids and Price Bids those are not submitted in two separate sealed & super scribed covers are liable for rejection.
11. **Enclose additional sheets, if necessary, to highlight the deviations from the Technical Bid and Price Bid. Provide proper reference to these additional sheets in the Technical Bid and Price Bid.**
12. The Evaluation of the Technical Bid is carried on the Responses given in the Technical Bid.
13. Price Bid of a particular Bidder would be considered for opening only if their Technical Bid is qualified. **The date & time of opening of Price Bid will be intimated separately.**
14. The Price Bid of those Bidders who do not qualify will be returned unopened.
15. Acceptance / Rejection of the Tender is entirely at the discretion of HLL.
16. **Bids received by FAX / E-MAIL will not be considered.**
17. **If the Bidder backs out from the commitment, their SD will be forfeited / Penalty followed by blacklisting (Refer: Bid Securing Declaration Annexure AN5).**

**SCOPE OF SUPPLY AND USER REQUIREMENT SPECIFICATION**  
**ANNEXURE AN2**

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELAGAVI DIST.		
Tender No	HL:BG:PS:WATER SOFTENER:2021-22	Dated	27 <sup>th</sup> Apr 2021
<b>Sub: Technical Bid for Supply, Installation &amp; Commissioning of Water Softener 30 Cubic Meter</b>			

SL. NO.	SCOPE OF SUPPLY
1	Dismantling of existing Softener at HLL site.
2	Water Softener 30 Cubic Meter: Manufacture, Supply, Loading & Unloading, Erection, Installation, Commissioning will be under party's scope of supply.
3	Scope of supply shall include: Feed Pump – 01 NO. Working + 01 NO. Standby (Standard Make), Minimum 30 m <sup>3</sup> /hr @ 25m head. Suitable Softener Feed Rotameter – 01 NO. Control Panel for Feed Pump with connections. Interconnecting piping between Feed Pump and Softener. Distance between Feed Pump & Softener installation is maximum 10 Mtrs may be considered.
4	Care has to be taken by Manufacturer / Supplier to ensure that all the used materials for manufacturing are of Standard Quality and compatible to our water quality.
5	Party has to quote in the prescribed formats only.
6	The Party has to submit the Design Qualification, General Arrangement Drawing (GA) and Electrical Wiring diagram with appropriate Ferrule numbering for all nodes, without omission and duplication, and documents for approval before commencement of manufacturing.
7	Training to HLL Staff on operation and troubleshooting of the Softener shall be under party's scope.
8	Qualification Documents like DQ, IQ, OQ & PQ shall be carried out and appropriate documents duly signed shall be submitted to HLL.
9	All relevant Test & Warranty Certificates to be provided.

**SCOPE OF SUPPLY AND USER REQUIREMENT SPECIFICATION**  
**ANNEXURE AN2**

<b>A WATER SOFTENER</b>		
<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>PARAMETERS</b>
1	Minimum Flow Rate	17 to 20 Cubic Meter / Hr
2	Maximum Flow Rate	33 to 40 Cubic Meter / Hr
3	Operating Flow Rate	30 Cubic Meter / Hr
4	Minimum Working Pressure	2.00 Kg / Sq. Cm
5	Maximum Working Pressure	3.5 Kg / Sq. Cm
6	Filter Media	Cation Resin Thermax / Ion Exchange Supported by Original Bill
7	Quantity of Filter Media (Resin)	7000 Liters
8	Vessel Size	Dia 2000 mm Height 3000 mm
9	Shell / Dish End Thickness	10 mm / 12 mm
10	MOC	MS (Rubber lined / Epoxy Coated)
11	Piping	MS, 80 mm Dia
12	Input Load	Average 500 ppm TH (Maximum 700 ppm)
13	Outlet Quality	Below 5 ppm
14	Size & Type of Valves	80 mm CI Butterfly
15	Pressure Gauge	Suitable to be provided
16	Sampling Valve	Suitable to be provided
17	Regeneration Tank	Suitable to be provided
18	Salt Saturator	Suitable to be provided
<b>B CARBON FILTER</b>		
<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>PARAMETERS</b>
1	Diameter of Vessel mm	1500 mm
2	Height of Vessel	1500 mm
3	Piping	MS 80 mm
4	Size & Type of Valves	80 mm CI Butterfly
<b>C SAND FILTER</b>		
<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>PARAMETERS</b>
1	Diameter of Vessel mm	1500 mm
2	Height of Vessel	1500 mm

**SCOPE OF SUPPLY AND USER REQUIREMENT SPECIFICATION  
ANNEXURE AN2**

3	Piping	MS 80 mm
4	Size & Type of Valves	80 mm CI Butterfly

**NOTE:** Vessel Dimension variations and media quantity variation are acceptable as per specific design standards if the variations are favorable to enhance the performance of equipment.

<b>Name and Address of the Bidder along with details of the GST Registrations:</b>
<b>Authorized Signatory's Name, Designation and Signature for all correspondence</b>

We have read and understood the above Scope of Supply & Specifications and agree to abide by the same.

**Note:** Wherever space is insufficient, please enclose separate sheets if necessary to highlight the deviations and provide proper reference to these additional sheets.

*All the information provided herein is true & correct.*

**SPECIAL NOTE:**

1. The Bid should include specific answers strictly with respect to our Tender Specifications and Specification deviation if any, should be highlighted with clarifications. Otherwise, the Bid will not be considered. **Wherever space is insufficient, please enclose separate sheets.**
2. The Bid along with its enclosures should be furnished with Original only. **Bid received by FAX / E-MAIL will not be considered.**
3. **The Bidder should furnish the quantitative values with respect to specified values in the Technical Specification of the Quote clearly instead of mentioning either "Complied" , "Agreed" or "Confirmed" etc., otherwise, the Tender Quote is liable to be Rejected.**

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**



**DECLARATION ACCEPTING TERMS AND CONDITIONS OF THE TENDER  
ANNEXURE AN3**

Date\_\_\_\_\_

To:  
HLL Lifecare Limited  
(A Govt. of India Enterprise)  
Kanagala – 591225.  
Tal: Hukkeri, Dist: Belagavi,  
Karnataka, India

Dear Sirs,

Ref. Your TE document No. \_\_\_\_\_ dated \_\_\_\_\_

We, the undersigned have examined the above-mentioned TE document, including amendment/corrigendum No. \_\_\_\_\_, dated \_\_\_\_\_ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver\_\_\_\_\_ (Description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith in a separate envelope and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form, for due performance of the contract. We agree to keep our tender valid for the period mentioned in the tender notification. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any

(Signature with date)

(Name and Designation) Duly Authorized to sign Tender for and on behalf of M/s.\_\_\_\_\_

Office Seal

**FORMAT FOR MANUFACTURERS AUTHORIZATION FORM**  
**ANNEXURE AN4**

Date\_\_\_\_\_

To:  
HLL Lifecare Limited  
(A Govt. of India Enterprise)  
Kanagala – 591225.  
Tal: Hukkeri, Dist: Belagavi,  
Karnataka, India

Dear Sirs,

Ref. Your TE document No. \_\_\_\_\_ dated \_\_\_\_\_

We, \_\_\_\_\_ who are proven and reputable manufacturers of \_\_\_\_\_ (name and description of the goods offered in the tender) having \_\_\_\_\_ factories at \_\_\_\_\_, hereby authorize M/s. \_\_\_\_\_ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than M/s. \_\_\_\_\_ (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We also hereby extend our full warranty, CMC as applicable as per General Conditions of Contract, read with modification, if any, for the goods and services offered for supply by the above firm against this TE document.

Yours faithfully,

[Signature with date, name and designation] for and on behalf of M/s. \_\_\_\_\_

[Name & address of the manufacturer]

**Note:**

1. *This letter of authorization should be on the letterhead of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*
2. *Original letter may be sent.*

**BID SECURING DECLARATION**  
**ANNEXURE AN5**

Date\_\_\_\_\_

To:  
HLL Lifecare Limited  
(A Govt. of India Enterprise)  
Kanagala – 591225.  
Tal: Hukkeri, Dist: Belagavi,  
Karnataka, India

Dear Sirs,

Ref. Your TE document No. \_\_\_\_\_ dated \_\_\_\_\_

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a **Bid Securing Declaration**.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **ONE YEAR** from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

[Signature with date, name and designation] for and on behalf of  
M/s. \_\_\_\_\_

[Name & address of the Bidder with Office Seal]

**Note:**

1. This Bid Securing Declaration should be on the letterhead of the Bidder firm and should be signed by a person competent and having the power of attorney to legally bind the Bidder.
2. In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the Partners to the Joint Venture that submits the Bid.

**SPECIFICATIONS OF EXISTING WATER SOFTENER INTENDED FOR BUYBACK**  
**ANNEXURE AN6**

<b>MAKE: M/s. SHIVAM WATER TREATERS PVT. LTD., AHMEDABAD</b>		
<b>YEAR OF MANUFACTURE: 2009</b>		
<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>PARAMETERS</b>
1	Softener Vessel	
a	Diameter	2100 mm
b	Height	4000 mm
2	Frontal Piping	80 mm
3	Valve	80 mm CI Butterfly Type
4	Flow Rate	30M <sup>3</sup> /HR
5	Operating Pressure	3.5 Kg/Cm <sup>2</sup>
6	Brine Preparation Tank	1250 X1500 mm (MOC- MSRL)
7	Resin Quantity	6000 Ltrs
8	Pressure Sand Filter	Dia- 2500 mm Height- 1500 mm
9	Activated Carbon Filter	Dia- 2500 mm Height- 1500 mm

**We have read and understood the above Specifications and agree to submit our offer for Buyback as prescribed in SCHEDULE – B: PRICE BID**

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**

## GENERAL CONDITIONS FORMING PART OF BID

This is Two- Bid System comprising of:

- A) Technical Bid
- B) Price Bid

1. Both the Bids shall be submitted in sealed covers separately. Tender NO. of Technical Bid and Price Bid/s ([SCHEDULE - A](#) & [SCHEDULE - B](#)) shall be superscribed on the respective covers in order to clearly identify between the 2 Bids. The two separately marked Bids enclosed in single sealed cover with the respective Tender NO. mentioned thereon, complete in all respect, addressed to *THE DEPUTY GENERAL MANAGER (PURCHASE) HLL LIFECARE LTD., KANAGALA – 591 225, DIST- BELAGAVI, KARNATAKA STATE, INDIA* should reach us on or before the due date and time mentioned in the NIT. The Purchaser shall not be responsible for postal delay if any, in the delivery of the Bidding Document or non-receipt of the same.

2. EMD: **Not Applicable & Nil** as per *Office Memorandum (O.M.) NO.F.9/4/2020-PPD Dt.12<sup>th</sup> Nov 2020 issued by Govt. of India Ministry of Finance Department of Expenditure Procurement Policy Division*. But in lieu of EMD & as per the said O.M., Technical Bid should be accompanied with **BID SECURING DECLARATION (ANNEXURE AN5)** failing which the Bid is likely to be rejected. Submission of this declaration is mandatory & applicable to both **MSE Vendors as well as & Non-MSE Vendors**. **If the Tenderer backs out from the commitment their SD will be forfeited / Penalty followed by blacklisting (Refer: Bid Securing Declaration Annexure AN5).**

3. Bids received after the deadline for the submission will not be considered.

4. Un-sealed Tenders received are liable to be rejected and this will be on sole risk of Bidders.

**5. The Bidder is expected to examine all Specifications, Instructions, Forms, Terms & Conditions given in the Tender Document.**

6. The Tender should be complete in all respects & incomplete Tenders are liable to be rejected.

7. Description and Specification should be the same as given in the Enquiry / Tender / NIT.

8. Any change in the Description or Specification shall be at the specific instruction of HLL. In case an offer of a brand is being made, the offer should be as per the Description given in the NIT / Tender and the brand name to be given in bracket. A Separate Sheet should be attached.

9. HLL Lifecare Limited reserves the right to split up the order for the entire quantity on more than a supplier and also reserves the right to accept or reject the offer without assigning any reason.

10. Addendums / Amendments issued if any to this NIT / Tender Documents shall be part of this NIT / Tender Documents and shall be informed to the Bidders who have purchased the NIT / Tender Documents or shall be published in our website. The Bidders are advised to check our website specified above to download the Addendums / Amendments issued, if any.

**11. THERE WILL NOT BE ANY POST TENDER NEGOTIATION EXCEPT WITH 1<sup>st</sup> LOWEST.**

## GENERAL CONDITIONS FORMING PART OF BID

12. Security Deposit of 3% of the total order value should be deposited.

13. The Parties have to abide by Delivery Schedule strictly. HLL Lifecare Limited reserves the right to impose Penalty @ 0.5% value of the delayed material per week of delay subject to a maximum of 7.5% of the value of the supply defaulted if material is delayed beyond the due date and accepted by the Company.

14. Acceptance of the delayed supplies subject to Penalty Clause is solely at the discretion of the Company (HLL Lifecare Limited).

15. Rejected material should be taken back and replaced with supplier's cost within 7 (seven) days.

16. Dispatch Documents like Delivery Note, Packing List and Invoice should contain the following details:

- a) Purchase Order NO. / Supply Order NO. & Date.
- b) Description of Items as contained in the Purchase Order.
- c) Quantity Dispatched.
- d) Total NO. of Packages.
- e) Supplier's GSTIN.
- f) HLL's GSTIN.
- g) HSN Code of the Product Supplied.

17. The following information shall be stenciled or labeled on the exterior of the packing in bold letters, clearly visible, at least 50 mm high with waterproof ink.

- A. Instruction for Storage and Handling.
- B. Name and Address of Manufacturer.
- C. Companies Address in full.
- D. All Packages should be numbered and it should appear on top of the packages serially.

18. The Jurisdiction of any disputes, suits and proceedings arising out of this NIT / Tender shall be only in the Courts of Hukkeri Taluk, Belagavi Dist. / Trivandrum.

### **19. Indemnity Clause**

If the Supplier fails to execute the order within the time prescribed for the delivery of goods ordered or violates or infringes the existing rates as mentioned and agreed to in the Purchase Order the Supplier shall and will indemnify the Company against all losses or damages whatsoever to be incurred or sustained including the legal cost or expenses incurred by the Company by reason of non-delivery of goods at agreed quantity and rate within the time specified in the Purchase Order. The Company will initiate legal action if the Supplier fails to execute the Purchase Order as per the schedule in the Purchase Order for the actual loss suffered or 5% of the total order value whichever is higher along with costs.

20. HLL Lifecare Limited shall fix the criteria for responsiveness of a Bid based on critical factors in the Tender Document. Bids pronounced non-responsive by HLL shall be summarily rejected.

## GENERAL CONDITIONS FORMING PART OF BID

21. Suppression of facts will disqualify the Bidder.

22. Payment Terms: 70% against Supply, 27% against Installation & Commissioning and 3% will be retained as Security Deposit till the completion of Guarantee / Warranty Period or equal amount of Performance Bank Guarantee (PBG) issued from any Nationalized Bank is acceptable.

23. HLL Lifecare Limited reserves the right to qualify or not a Tender without assigning any reasons. The decision of HLL will be final and no correspondence will be entertained in this regard.

24. The Tender is liable to be suspended or cancelled at anytime at the discretion of the Company without assigning any reasons.

**We have read and understood the above Conditions and agree to abide by the same.**

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**

**CHECK LIST TO BE SUBMITTED ALONG WITH TECHNICAL BID**

Sl No	Particulars	Yes	No
1	Are you a Manufacturer?		
2	If No, whether Authorization Letter from Manufacturer enclosed as per <b>ANNEXURE AN4</b> ?		
3	Are you a MSE Unit?		
4	If Yes, whether Udyog Aadhaar Registration Certificate enclosed?		
5	If No, whether Tender Fee submitted as per Tender?		
6	Have you thoroughly gone through Instructions To The Bidders <b>ANNEXURE AN1</b> ?		
7	Whether Scope of Supply And User Requirement Specification ( <b>ANNEXURE AN2</b> ) duly signed and stamped enclosed?		
8	Have you enclosed additional / separate sheets to highlight the deviations with proper reference?		
9	Whether the required documents are enclosed?		
10	Whether Declaration Accepting Terms and Conditions of The Tender ( <b>ANNEXURE AN3</b> ) duly filled, signed and stamped on your letterhead enclosed?		
11	Whether Bid Securing Declaration ( <b>ANNEXURE AN5</b> ) duly filled, signed and stamped on your letterhead enclosed?		
12	Whether Specifications of Existing Water Softener Intended for Buyback ( <b>ANNEXURE AN6</b> ) duly signed and stamped enclosed?		
13	Whether <b>GENERAL CONDITIONS FORMING PART OF THE BID</b> duly signed and stamped enclosed?		
14	Whether Price Bid format duly filled, signed and stamped as per our <b>SCHEDULE - A: PRICE BID / RATE SCHEDULE</b> submitted in a separate sealed & superscribed envelope?		
15	Whether Price Bid format duly filled, signed and stamped as per our <b>SCHEDULE - B: PRICE BID / RATE SCHEDULE FOR BUYBACK OF EXISTING WATER SOFTENER</b> submitted in a separate sealed & superscribed envelope?		

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**



## SCHEDULE - A: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:WATER SOFTENER:2021-22	Dated	27 <sup>th</sup> Apr 2021
<b>Sub: Price Bid for Supply, Installation &amp; Commissioning of Water Softener 30 Cubic Meter</b>			

SL. NO.	PARTICULARS	AMOUNT (₹)
1	BASIC EQUIPMENT	
2	DISMANTLING OF EXISTING SOFTENER AT OUR SITE	
3	PACKING CHARGES	
4	FREIGHT CHARGES	
5	INSURANCE CHARGES	
6	LOADING & UNLOADING CHARGES	
7	INSTALLATION, ERECTION & COMMISSIONING CHARGES	
8	TOTAL (Sum of Sl. No.1 to 7)	
9	TOTAL TAXABLE VALUE (Sum of Sl. No. __ + __ + __ + __ + __)	
10	TOTAL NON-TAXABLE VALUE (Sum of Sl. No. __ + __ + __ + __)	
11	GST: IGST / SGST / CGST (applicable @ __ % on Sl. No.9)	
<b>GRAND TOTAL (Sum of Sl. No.9+10+11) F.O.R. HLL STORES KANAGALA</b>		
Rupees in words _____		

**DELIVERY PERIOD: THIS TURNKEY PROJECT SHOULD BE COMPLETED WITHIN 8 WEEKS FROM THE DATE OF ORDER**

### TERMS AND CONDITIONS OF PRICE BID:

1. Price Bid should be submitted in this format only. If submitted in any other format, the same will be summarily rejected.
2. Please furnish your **GSTIN**. Enclose supporting document.
3. **HSN Code & Rate (%) of GST applicable** shall be clearly mentioned.

## SCHEDULE - A: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:WATER SOFTENER:2021-22	Dated	27 <sup>th</sup> Apr 2021
<b>Sub: Price Bid for Supply, Installation &amp; Commissioning of Water Softener 30 Cubic Meter</b>			

4. The rate should be inclusive of all for Supply, Installation & Commissioning on TURN KEY BASIS.
5. Civil Works, if any, required for Installation, Foundation laying etc., to be carried out by the party.
6. Party should take care of all Safety Measures and should obtain Work Permit from our Safety Dept. before starting the work.
7. In case of any damages caused to our (HLL Lifecare Limited) property by you/ your workmen while executing the above job, the Company (HLL Lifecare Limited) shall recover the cost of such damages from you.
8. In the event of any accident to your workmen or personnel while executing the above job in the Company's Premises (HLL Lifecare Limited), you shall pay the compensation as per the Workmen's Compensation Act and the rates framed there under.
9. Statutory Deductions, if any, applicable, like PF, ESI, Work Contract Tax and TDS etc., will be recovered from your payment.
10. There will not be any post Tender negotiation except with L1 (Lowest).
11. There shall not be Corrections / Overwriting in Price Bid, if so, same are to be attested.
12. **Rate shall be quoted in the enclosed format only. Please refer SCHEDULE - A: PRICE BID.**
13. **Rates quoted shall be valid for a period of one year, from the date of your Offer.**
14. Specifications of Items are as per Notice Inviting Tender (NIT).

***We have read and understood the above Conditions and agree to abide by the same.***

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**

**Note:** We are utilizing services of Speed Post (India Post) & M/s. Shree Maruti Courier Services for incoming and outgoing Letters / Parcels on day-to-day basis.

## SCHEDULE - B: PRICE BID

Name of Supplier			
Client Name	HLL LIFECARE LIMITED, KANAGALA – BELGAVI DIST.		
Tender No	HL:BG:PS:WATER SOFTENER:2021-22	Dated	27 <sup>th</sup> Apr 2021
<b>Sub: Price Bid for <u>BUYBACK</u> of Existing Water Softener 30 Cubic Meter (<u>LUMPSUM ALL-INCL.</u>)</b>			

SL. NO.	PARTICULARS	AMOUNT (₹)
1	BUYBACK PRICE ( <u>ALL-INCLUSIVE</u> )	
<b>GRAND TOTAL</b>		
<b>Rupees in words</b> _____		

**Place:**  
**Date:**

**Signature of the Bidder**  
**Name, Seal and Address of the Bidder**

Note: We are utilizing services of Speed Post (India Post) & M/s. Shree Maruti Courier Services for incoming and outgoing Letters / Parcels on day-to-day basis.