

HLL Lifecare Limited (HLL), a Schedule B, Mini Ratna Central Public Sector Enterprise under the Ministry of Health & Family Welfare is India's leading manufacturers and marketers of Contraceptives, Healthcare and Pharma products & services.

Healthcare Services Division of HLL Lifecare Limited has setup **HINDLABS in Maharashtra State** for which the company is looking for dynamic and performance driven professionals with right attitude for the following positions on Permanent / Fixed Term Contract basis.

<u>Position on Permanent</u>
1. Deputy Manager (Quality Assurance)
<u>Position on Fixed Term Contract basis</u>
<ol style="list-style-type: none"> 1. Quality Assurance Manager 2. Project Manager (Construction Worker Project) 3. Deputy Manager (Procurement) 4. Project Manager (Operations) 5. Quality Assurance Officer 6. Technical Supervisors 7. Senior Lab Technician 8. Lab Technician 9. Junior Lab Technician 10. Project Coordinator 11. Health Screening Coordinator (Construction Worker Project)

For ONLINE application please visit www.lifecarehll.com/careers on or before 30.06.2021.

QUALIFICATION & EXPERIENCE

POSITION	QUALIFICATION	EXPERIENCE
DEPUTY MANAGER (QUALITY ASSURANCE)	MSC in Microbiology/Health Science / Biochemistry / MLT	Minimum 3 years of post-qualification experience in QC/QA of diagnostic lab including Biochemistry, Hematology, Histopathology, Microbiology, Hormone analysis etc. Experience in NABL documentation, NABL Audits and supervise and guiding NABL activities is mandatory. Shall have the experience of monitoring the QC of more than 25 chain of labs and audits of chain of labs.

QUALITY ASSURANCE MANAGER	MSC in Microbiology/Health Science / Biochemistry / MLT	Minimum 2 years of post-qualification experience in QC/QA of diagnostic lab including Biochemistry, Hematology, Histopathology, Microbiology, Hormone analysis etc. Experience in NABL documentation is mandatory.
PROJECT MANAGER (CONSTRUCTION WORKER PROJECT)	MSC Microbiology, Biochemistry, MLT, Virology, MBA Hospital Management	Minimum 5 years experience in laboratory operations.
DEPUTY MANAGER (PROCUREMENT)	B.Tech Biomedical Engineering/ M.Sc MLT / Biochemistry/ Microbiology	Minimum 3 years' experience in procurement.
PROJECT MANAGER (OPERATIONS)	MSC in Medical Biochemistry/Medical Microbiology/MLT	Minimum 3 years' experience in diagnostic lab.
	BSC MLT /Medical Biochemistry/Medical Microbiology	Minimum 5 years' experience in diagnostic lab.
QUALITY ASSURANCE OFFICER	MSC with PGDMLT/DMLT MSc (Microbiology/Biochemistry / MLT / Health Science)	Minimum 1 year experience in medical laboratory testing
	BSC (Microbiology/Biochemistry) with PGDMLT/DMLT/BSC (MLT)	Minimum 3 years' experience in medical laboratory testing
	PGDMLT (Fulltime Govt. Approved Course)	Minimum 3 years' experience in medical laboratory testing
	DMLT (Fulltime Govt. Approved Course)	Minimum 5 years' experience in medical laboratory testing
TECHNICAL SUPERVISORS	PGDMLT	Minimum 5 years' experience in laboratory operations
SENIOR LAB TECHNICIAN	BSc(MLT) /PGDMLT/ADMLT/ DMLT(Govt approved)	Minimum 5 years' of post qualification experience in medical laboratory testing
LAB TECHNICIAN	DMLT/PGDMLT/ADMLT/ BSC (MLT)	Minimum 3 years' of post qualification in medical laboratory testing

JUNIOR LAB TECHNICIAN	DMLT/PGDMLT/ADMLT	Minimum 1 years' of post-qualification experience in medical laboratory.
PROJECT COORDINATOR	MSC in Biochemistry/Microbiology/Biotechnology/Zoology/MLT	Minimum 1 years' experience in medical laboratory.
	BSC Biochemistry/Microbiology/MLT/Biotechnology/Zoology	Minimum 3 year experience in medical laboratory.
HEALTH SCREENING COORDINATOR (CONSTRUCTION WORKER PROJECT)	Msc Microbiology/Biochemistry/Biotechnology/ Health Science / MBA (Hospital Management / Marketing) / Master of Hospital Administration	Minimum 1 year post qualification experience in healthcare sector.

Selection procedure :

The shortlisted candidates for the positions of Quality Assurance Officer, Senior Lab Technician, Lab Technician, and Junior Lab Technician may comprise of Skill Test and Written Test. Who are qualifying Skill Test alone will be allowed to attend Written Test. Only shortlisted candidates will be called for a Skill Test and interview And the shortlisted candidates for the position of Technical Supervisor, Project Coordinator, and Health Screening Coordinator (Construction Worker Project) have only Written Test. Duration for the written test is 30 minutes and maximum marks are 50.

The selection for Deputy Manager (Quality Assurance), Quality Assurance Manager, Project Manager (Construction Worker Project), Deputy Manager (Procurement), Project Manager (Operations) will be based on qualification, experience and the performance of the candidates in the personal interview.

Age:

Maximum 37 years as on 01.06.2021 for Quality Assurance Officer, Technical Supervisor, Senior Lab Technician, Lab Technician, Junior Lab Technician, Project Coordinator, Health Screening Coordinator (Construction Worker Project) .

Maximum 40 years as on 01.06.2021 for Deputy Manager (Quality Assurance), Quality Assurance Manager, Project Manager (Construction Worker Project), Deputy Manager (Procurement), Project Manager (Operations).

General Conditions:

1. Upper age relaxation will be given to candidates belonging to SC/ST/OBC/PwD, as per Government of India Rules in this regard.
2. Canvassing in any form will be a disqualification.
3. Candidates are requested to bring all their certificates in original along with attested copies to prove age, qualification, Mark sheets / Experience certificates / latest salary certificate with break-up / Adhaar / PAN / Latest passport size photograph etc for verification, which has to be produced at the time of verification of certificates. SC/ST/OBC (non-creamy layer) candidates should produce their Community Certificate in original from the concerned Revenue Authorities. Failure to produce the above certificates in original will disqualify from appearing for the selection test.
4. Appointment will be on **Fixed Tenure Contract** basis.
5. Proposed place of posting shown in the detail may vary as per the business requirement, management keeps the right for the final place of posting as deemed fit.
6. Only candidates with relevant QUALIFICATION and EXPERIENCE will be permitted to attend the skill test and written test.