

**HL/BG/HR/THRILL/USTAD/INSIDEPKG/2013**

**Date:01.08.2013**

**TENDER NOTIFICATION**

Sealed tenders are invited from reputed experienced and registered Labour Contractors for carrying out the secondary packing on carton rate basis of following schemes of Condoms inside our Company premises at Kanagala-591225 on daily contract basis for a period of 02 years as per & General Terms and conditions mentioned vide Annexure-A. The contract period & quantity is at the discretion of the Management.

Sl	Scheme	Configuration	Qty
1	Thrill 6s	6x30x20=3600 Pcs	38,889 Cartons
2	Ustad 7s	7x24x25=4200 Pcs	1,48,825 Cartons

Rate: should be per carton and to be quoted as per Annexure-B enclosed herewith.

The completed tenders superscribing the tender notification number on the envelope should reach the undersigned along with E.M.D of Rs.46000/-by D.D/Multicity/Bankers cheque drawn in favour of HLL Life care Ltd., payable at Nipani **on or before 08.08.2013 by 02.00PM** which will be opened on the same day at 2.30 PM/convenient day.

Tenders submitted without EMD & received after the due date will not be considered. The Management reserves the right to accept or reject any tender at any stage without assigning any reason & also to negotiate with the lowest quoted party and the same will be binding on all the tenderers. Issuing of tender form and accepting of the same to any body is at the discretion of the Management

If the tenderers back out from the commitment their EMD will be forfeited followed by Blacklisting. The tenderers should be ready to attend the negotiation on their own expenses at Kanagala-591225/Trivandrum (Kerala) or any other place fixed by the Company.

**DGM (HR)**

**General Terms and conditions**

1. Section 101(Exemption of occupier or Manager from liability) of chapter X under the Factories Act 1948(All LXIII of 1948)(23<sup>rd</sup> sept 1948) is applicable
2. The contractor will ensure that his employees are engaged in such a way that there will be no claim from the contract employees for continued employment or regular employment with the Principal Employer”.
3. Furniture like table, chairs etc required for the secondary packing work at the Company Godown will be provided by the Company only.
4. Power / Electricity bill/Rent of the building will be borne by the Company only.
5. All material required for packing materials are to be carried to the work site in Factory area, Kanagala by the party and all the finished goods shall be returned back to HLL Life Care Ltd, Kanagala factory by the party, both at their own cost.
6. Norms for secondary packing will be provided to you. Any excess consumption/wastage will be deducted from the party account.
7. Quality of the products packed shall be ensured by the party by close monitoring of the secondary packing activities. All the instructions connected with the secondary packing operations shall be understood, explained & implemented from time to time.
8. Any serious pre dispatch observations regarding quality of packing will be viewed seriously and may result in termination of the contract. Timely execution of the work is the responsibility of the contractor and any deviation/loss because of non-execution of the work in time will be deducted from the party bill.
9. Mobilizing the required manpower according to the quantum of the work will be the responsibility of the contractor.
10. Statutory deductions will be as applicable on contractor account.
11. Security Deposit @ 5% of work order value will be recovered from the Contractor or to be paid by the contractor on award of the contract and which will be returned by cheque without any interest on successful completion of contract period.
12. The tenderer shall take license under the Contract Labour (R & A) Act 1970 and other statutory licenses .
13. The above Tender is liable to be suspended or cancelled at any time at the discretion of the Unit Head of the Kanagala Factory, Belgaum with or without assigning any reason and his decision will be final and binding on all concerned parties.
14. Work is to be carried out strictly as per the schedule and any change in the mode of work if desired by us is to be implemented and the contractor shall Supervise the work.
15. Workers engaged by contractor for aforesaid contract shall be Contractors employee only and not of HLL Life care Limited, Kanagala
16. There will not be any Employee Employer relationship between HLL Life care Limited and the persons employed by contractor for aforesaid work.

17. HLL Life care Limited has no obligation with regard to statutory and other welfare measures for the workmen employed by the contractor for the said contract.
18. HLL Life care Limited will not be liable for any accident happened to Contractors' workmen while on work during the contract period. The contractor has to buy personal accident insurance policy/ESI in respect of the employees deployed by him as per the Payment of Workmen compensation Act.
19. The contractor and his workmen will not have any lien or right of employment as regular employees of HLL Life care limited
20. In case of any damages caused to our property by contractor / his men while executing the job, the cost of the same shall be recovered from the Contractor.
21. Contractor will have independent ESI and PF code number /PAN number and Service Tax registration allotted by the concerned authorities
22. Contractor will comply with all the statutory norms
23. The contractor should follow the suggestion/instruction given by HLL Life care limited Representative time to time for the same.
25. In case the bidders other than the L-1 party are ready to match the L-1 rates, the work will be distributed to them also in addition to L-1 party at the matched rate of L-1 party and at the same terms and conditions and this will be binding on the L-1 party. However preference will be given to the L-1 party.
26. HLL Life Care Limited has the right to give work under this tender to one party or more than One party in full quantity or partially & is at the discretion of the Company.
27. Contractor is solely responsible for the safety of the employees deployed by him for the said work
28. On award of contract, the contract can be terminated by HLL Life Care Limited at any time during the contract period without paying any compensation & the decision of the HLL Life Care limited with regard to termination of contractual provision will be final and the matter cannot be referred to the court.
29. Contractor/ contract supervisor has to ensure that all safety equipments like safety goggles, safety shoes (always), hand gloves (always while operation) and clean room dresses are used by the employees wherever and whenever required while operation.
30. Medical examination report of all employees attending work shall be submitted for fitness to HR before starting the operation.
31. It is the duty of the contractor to see that his workers payment is released on or before 7<sup>th</sup> of following month and no complaints for nonpayment is to be received.
32. Contractor has to ensure compliance of Safety & Quality Policy of Company
33. Sub contract is not allowed.

